

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
December 8, 2020

Members Present:

Carol Stein, Pender County
Steve Whitney, Brunswick County
Al Schroetel, Cape Fear Cyclists
Mo Linqvist, Town of Kure Beach
Barnes Sutton, Town of Navassa
Joe Boyd, Town of Belville
Patrick Boykin, Town of Carolina Beach
Katie Ryan, Town of Wrightsville Beach
Karin Mills, NC Board of Transportation
Duncan McCabe, City of Wilmington
Nick Cannon, TCM Coordinator
Carly Wilson, New Hanover County
Ann Carbone, Town of Leland
Abby Lorenzo, WMPO

Staff and Guests Present

Zachary Manfredi, WMPO
Rachel McIntyre, WMPO
Terry Landsell, Bike Walk NC

- 1. Call to order**
 - C. Stein called the meeting to order at 2:00 pm

- 2. Approval of the Agenda**
 - Motion by Steve Whitney
 - Second by Katye Ryan
 - Unanimous approval of the agenda

- 3. Public Comment Period**
 - None

- 4. Approval of the Minutes from August October 13th, 2020 meeting**
 - Motion by Nick Cannon
 - Motion seconded by Duncan McCabe
 - Unanimous approval of the minutes from October 13, 2020

- 5. Presentations**

- N. Cannon presented on the results from the 2020 Go Coast Commuter Challenge that took place from October 16-30. 90 participants reduced 5,660 vehicles miles traveled, \$900 of fuel was saved, and 5,900 calories were burned from walking and biking.
- N. Cannon asked for volunteers to be part of a sub-committee to make changes to the Annual Go Coast Commuter Challenge to increase participation in future years

6. Old Business

- Z. Manfredi briefly presented on the progress of the bicycle and pedestrian project database
- C. Stein asked if the projects could be noted what stage in the projects are in.
- A. Lorenzo shared that that information is in the WMPO GIS portal of all Direct Attributable projects and will be updated again when the new WMPO GIS Analyst starts

7. New Business

- Adoption of the 2021 Meeting Calendar
 - i. Motion by Patrick Boykin
 - ii. Seconded by Duncan McCabe
 - iii. Motion passed unanimously
- 2021 Work Plan Adoption and Discussion
 - i. A. Schroetel requested to add a bicycle safety event discussion on the April 2021 agenda
 - ii. Motion to approve the 2021 Work Plan by Al Schroetel
 - iii. Second by Mo Linqvist
 - iv. Unanimous approval of the 2021 Work Plan
- FY 2021 Call for Projects – STBGP Funds
 - i. A. Lorenzo reminded the committee what the STBGP fund is and shared that the call for member jurisdictions to apply for those funds is open until February 4th at 5 PM. A. Lorenzo walked the committee through the application and gave tips for applying.
- 31st Annual River to Sea Bike Ride Subcommittee
 - i. N. Cannon briefly presented to the committee on the Annual River to Sea Bike Ride and shared recommended changes to the event in 2021 that were planned to be implemented in the 2020 event before it was cancelled due to COVID-19.
 - ii. Committee members volunteered to be on the River to Sea Bike Ride Planning sub-committee
- Model UDO Language
 - i. The committee asked that WMPO staff collect information from member jurisdictions through members of the Technical Coordinating Committee of what language municipalities have in their ordinances pertaining to the construction of bicycle and pedestrian infrastructure during land development.
 - ii. WMPO staff and the Bicycle and Pedestrian Advisory Committee will plan to develop a model ordinance for consideration for adoption by the WMPO Board.
- Gary Shell Cross City Trail Signage and Repair Contact

- i. N. Cannon shared the contact information for the appropriate staff member in City of Wilmington's Parks and Recreation Department to report issues along the Cross City Trail.
- ii. C. Stein asked that WMPO staff communicate with Wilmington Parks and Recreation staff to create a system for on-trail signage for any travel changes such as repair, development, storm damage, etc. WMPO staff will have an update in the February committee meeting.

8. Updates

- A. Lorenzo shared that nearly 2,000 individuals completed the Wilmington Rail Trail public survey. This current NCDOT owned, vacant rail bed, will be repurposed to be used as a multiuse path and other public space. A. Lorenzo will present on the Wilmington Rail Master Plan to the committee in February.
- A. Lorenzo shared that the 2045 MTP was adopted by the WMPO Board in the November 2020 meeting.
- N. Cannon shared the draft of the Short-Range TDM Plan "Cape Fear Change in Motion 2020" available for public comment until January 3, 2021. After the public comment period ends, the TDM Coordinator and Go Coast Committee will review the comments and make necessary changes. The plan will be
 - The next TCC Meeting is January 13, 2021 at 10 am
 - The next WMPO Board meeting is January 27, 2021 at 3 pm
 - The next BPAC meeting is February 9, 2021 at 2pm

9. Adjournment

- Motion made by Duncan McCabe
- Seconded by Patrick Boykin
- Motion passed unanimously