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Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
December 14, 2021

Members Present:

Steve Whitney, Brunswick County
Karen Mills, City of Wilmington
Duncan McCabe, City of Wilmington
Carol Stein, Pender County
Joe Boyd, Town of Belville
Patrick Boykin, Carolina Beach
Mo Linqvist, Town of Kure Beach
Ann Carbone, Town of Leland
Claudia Bray, Town of Navassa
Katie Ryan, Town of Wrightsville Beach
Al Schroetel, Cape Fear Cyclists
Sam Burgess, Cape Fear Cyclists
Steve Zinder, UNCW
Nick Cannon, WMPO

Staff and Guests Present

Rachel McIntyre, WMPO
Michelyn Alston, Town of Navassa
Vanessa Lacer, Pender County
Dylan McDonnell, New Hanover County Planning
Mike Kozlosky, WMPO

- 1. Call to Order**
 - C. Stein called the meeting to order at 2:01 pm and roll was called.
- 2. Approval of the Agenda**
 - Motion to approve the agenda made by Al Schroetel
 - Motion was seconded by Patrick Boykin
 - Motion passed unanimously
- 3. Public Comment Period**

Wilmington Urban Area Metropolitan Planning Organization

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- No public comments
4. **Approval of minutes from October 12, 2021**
- Motion made to approve minutes from the October 2021 meeting made by Patrick Boykin
 - Motion was seconded by Al Schroetel
 - Motion passed unanimously
5. **Presentations**
- No presentations
6. **Old Business**
7. **New Business**
- Resolution Urging NCDOT to Include Additional Bicycle and Pedestrian Facilities in the Gordon Road Widening Project
 - i. N. Cannon shared with the committee the current design of bike/ped facilities proposed as part of the project U-6202.
 - ii. The BPAC members and WMPO Staff believe there is a need for additional multimodal facilities in this project
 - iii. K. Mills asked why the proposed multiuse path does not go all the way to Market Street and is instead proposed as sidewalk
 - iv. M. Kozlosky shared that based on communication with the NCDOT and New Hanover County, there are consideration the request to change the design of the sidewalk to a 10-foot multiuse path that extends all the way to Market Street.
 - v. A. Schroetel shared that members of the Cape Fear Cyclists had a meeting planned with NCDOT staff to express concern and ask for better understanding of the reasoning for the current design
 - vi. D. McCabe asked what NCDOT uses as criteria to install crosswalks.
 - vii. M. Kozlosky shared that NCDOT only installs crosswalks if existing facilities (such as sidewalks and curb ramps) exist to connect a crosswalk. This infrastructure is not currently in place along Gordon Road
 - viii. M. Kozlosky shared that NCDOT's complete streets policy will fund facilities that are included in strategic plans. The 2045 MTP includes a multiuse path on the north side of Gordon Road
 - ix. A. Schroetel suggested a grammatical amendment from "lighted" to "signalized" in the text of the resolution
 - x. Steve Whitney made a motion to pass the resolution
 - xi. Al Schroetel seconded the motion
 - xii. The motion passed unanimously
 - Election of 2022 BPAC Officers
 - i. N. Cannon shared that Carol Stein and Steve Zinder were nominated as Chair and Vice Chairs through email prior to the meeting as requested in the October meeting. Bot the nominees accepted their nominations prior to the meeting
 - ii. Duncan McCabe made a motion to elect Carol Stein as Chair and Steve Zinder as Vice Chair of the WMPO Bicycle and Pedestrian Advisory Committee for the 2022 calendar year
 - iii. Al Schroetel seconded the motion
 - iv. The motion passed unanimously
 - Approval of the 2022 BPAC Meeting Calendar
 - i. Motion to approve the proposed calendar made by Patrick Boykin
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- ii. Seconded made by Steve Zinder
 - iii. Motion passed unanimously
 - Approval of the 2022 BPAC Work Plan
 - i. N. Cannon shared that this work plan may be edited and is not an exclusive list of topics that may be discussed by the committee
 - ii. Al Schroetel made a motion to approve the proposed work plan
 - iii. Steve Zinder seconded the motion
 - iv. The motion passed unanimously
 - Discussion for holding future meetings
 - i. N. Cannon shared the effort it takes to set up the current meeting space reserved for BPAC meetings and the minimal in-person attendance that has taken place over the last several meetings. He suggested the committee determine a method for RSVPing to future meetings and the intention to attend virtually or in person.
 - ii. The committee reached a consensus that by noon the day before the meeting, each committee member should share if they plan to attend in person or over Zoom. If there are not at least 5 committee members interested in attending in-person, the meeting will take place virtually for everyone.
 - iii. Motion was made by Patrick Boykin
 - iv. The motion was seconded by Al Schroetel
 - v. The motion passed unanimously
 - vi. All public notices for future meetings will be advertised with their virtual component

8. Updates and Announcements

- Terry Lansdell from BikeWalk NC gave a status update on the NC legislative status pertaining to bicycle and pedestrian funding.
- The next Go Coast meeting is February 17th at 3 pm
- Cape Fear Cyclists Update: the Cape Fear Cyclists made comments for the New Hanover Community Endowment. The comments will be included in meeting minutes
- WMPO September Project Updates (in packet)
- NCDOT Division 3 September Project Updates (in packet)

9. Next Meeting

- Tuesday, February 8, 2022 at 2PM

10. Adjournment

- Motion to adjourn was made by Patrick Boykin
- Motion was seconded by Duncan McCabe
- Motion passed unanimously