**Proposed Project Map** – This map is **required** with all applications. Map should include project and map title along with a project description and/or project extent explanation (minimum one sentence). Include below the description the following statement to indicate the effected municipality/county “STBGP-DA or TASA-DA FUNDING APPLICATION (INSERT MUNICIPALITY/COUNTY), NC.” Choose STBGP or TASA based on the funds you are requesting.

On an 8.5 x 11 or 11 x 17 sheet of paper include the following:

1) Full extent of proposed project
2) Inset Extent map – use the WMPO boundary Highlighted in **DARK BLUE**
3) ½ mile buffer around proposed project drawn in **RED**
4) Existing roadways drawn in **DARK GREY**
5) Existing Water Features in **LIGHT GREY**
6) Proposed project drawn in **RED DOTTED LINE** (linear projects) or **RED CIRCLE** (intersection or point projects)
7) Existing sidewalk drawn in **BLUE**
8) Existing bike lanes drawn in **YELLOW**
9) Existing greenway/multi-use path drawn in **GREEN**
10) Existing bus stop drawn as **PURPLE CIRCLE**
11) Existing crosswalks (improved intersections) drawn as **ORANGE CIRCLE**
12) Major obstacle drawn in **BROWN**
13) Mapping Elements
   a) Title
   b) Legend
   c) North Arrow
   d) Scale
   e) Length of project (if applicable)
   f) Label at minimum **5 street names** for reference on the map in **BLACK**

Note: if you are suggesting the proposed project should receive points for providing a new connection over a major obstacle, be sure to illustrate this on this map.

See Exhibit A for an example of a ‘Proposed Project’ Map
Closing a Gap (Not required): If you are suggesting the proposed project should receive points for closing a gap, a separate map is required. Map should include project and map title along with a project description and/or project extent explanation (minimum one sentence). Include below the description the following statement to indicate the affected municipality/county “STBGP-DA or TASA-DA FUNDING APPLICATION (INSERT MUNICIPALITY/COUNTY), NC.” On an 8.5 x 11 or 11 x 17 sheet of paper include the following:

1) Full extent of proposed project
2) Inset vicinity map – use the WMPO boundary in DARK BLUE
3) ½ mile – 2 mile buffer around proposed project drawn in RED
4) Existing roadways drawn in DARK GREY
5) Existing Water Features in LIGHT GREY
6) Proposed project drawn in RED DOTTED LINE (linear projects) or RED CIRCLE (intersection or point projects)
7) Only include the existing facility that your project will be closing a gap:
   a) Existing sidewalk drawn in BLUE
   b) Existing bike lanes drawn in YELLOW
   c) Existing greenway/multi-use path drawn in GREEN
   d) Existing crosswalks (improved intersections) drawn as ORANGE CIRCLE
8) Mapping Elements
   a) Title
   b) Legend
   c) North Arrow
   d) Scale
   e) Length of project (if applicable)
   f) Label at minimum 5 street names for reference on the map in BLACK

See Exhibit B for an example of a ‘Closing a Gap’ Map
Exhibit B
SCHOOL PROXIMITY MAP – Indicate if a project is within ½ mile, 1 mile or 1.5 miles of each school type. If you are suggesting the proposed project should receive points for proximity of a school, a separate map is required. Map should include project and map title along with a project description and/or project extent explanation (minimum one sentence). Include below the description the following statement to indicate the affected municipality/county “STBGP-DA or TASA-DA FUNDING APPLICATION (INSERT MUNICIPALITY/COUNTY), NC.” On an 8.5 x 11 or 11 x 17 sheet of paper include the following:

1) Full extent of proposed project
2) Inset Extent map – use the WMPO boundary in DARK BLUE
3) ½ mile – 1.5 mile buffer around proposed project drawn in RED
4) Existing roadways drawn in DARK GREY
5) Existing Water Features in LIGHT GREY
6) Proposed project drawn in RED DOTTED LINE (linear projects) or RED CIRCLE (intersection or point projects)
7) Schools located within the ½ mile, 1 mile and 1.5.
   a) Include school type:
      i) College/University in PURPLE
      ii) High School in ORANGE
      iii) Middle School in DARK YELLOW
      iv) Elementary school in GREEN
8) Mapping Elements
   a) Title
   b) Legend
   c) North Arrow
   d) Scale
   e) Length of project (if applicable)
   f) Label at minimum 5 street names for reference on the map in BLACK

See Exhibit C for an example of a ‘School Proximity’ Map.
Exhibit C
Bicycle/Pedestrian Generators – Indicate if projects are within ½ mile of each of the following facility types as determined by their current tax assessment-based land use code: residential, public park/playground/recreation center, shopping/retail & services, public library, or business park/office/hospital. Map should include project and map title along with a project description and/or project extent explanation (minimum one sentence). Include below the description the following statement to indicate the effected municipality/county “STBGP-DA or TASA-DA FUNDING APPLICATION (INSERT MUNICIPALITY/COUNTY), NC.”

If you are suggesting the proposed project should receive points for closing a gap, a separate map is required. On an 8.5 x 11 or 11 x 17 sheet of paper include the following:

1) Full extent of proposed project
2) Inset Extent map – use the WMPO boundary in DARK BLUE
3) ½ mile buffer around proposed project drawn in RED
4) Existing roadways drawn in DARK GREY
5) Existing Water Features in LIGHT GREY
6) Proposed project drawn in RED DOTTED LINE (linear projects) or RED CIRCLE (intersection or point projects)
7) Only include the bicycle/pedestrian generators within ½ mile of the proposed facility:
   a) Public Park/Public Playground/Recreational Area/Cemeteries drawn in GREEN
   b) Residential Areas drawn in BLUE
   c) Shopping/Retail Areas drawn in YELLOW
   d) Library drawn in PINK
   e) Business Park/Office/Hospital drawn in ORANGE
   f) Mixed Use in BROWN
8) Mapping Elements
   a) Title
   b) Legend
   c) North Arrow
   d) Scale
   e) Length of project (if applicable)
   f) Label at minimum 5 street names for reference on the map in BLACK

See Exhibit D for an example of a ‘Bicycle and Pedestrian Generator’ Map
Exhibit D
Note: Contingency percentage should be based on the stage of the project. If design has not been started the contingency should be higher and should be determined by the engineer performing the estimate. If the project is ready for bid the contingency should be a minimum of 10%. Also, if funding is not being requested in the first two years inflation should be taken into account as part of the contingency.