Meeting Minutes  
Wilmington Urban Area Metropolitan Planning Organization  
Bicycle and Pedestrian Advisory Committee  
February 8, 2022

**Members Present:**  
Steve Whitney, Brunswick County  
Karen Mills, City of Wilmington  
Duncan McCabe, City of Wilmington  
Carol Stein, Pender County  
Patrick Boykin, Carolina Beach  
Mo Linquist, Town of Kure Beach  
Ann Carbone, Town of Leland  
Katie Ryan, Town of Wrightsville Beach  
Al Schroetel, Cape Fear Cyclists  
Sam Burgess, Cape Fear Cyclists  
Steve Zinder, UNCW  
Nick Cannon, WMPO

**Staff and Guests Present**  
Rachel McIntyre, WMPO  
Vanessa Lacer, Pender County  
Dylan McDonnell, New Hanover County Planning  
Barnes Sutton, Town of Leland

1. **Call to Order**  
   - C. Stein called the meeting to order at 2:15 pm and roll was called.

2. **Approval of the Agenda**  
   - Motion to approve the agenda made by Sam Burgess  
   - Motion was seconded by Al Schroetel  
   - Motion passed unanimously

3. **Public Comment Period**  
   - No public comments

4. **Approval of minutes from December 2021**  
   - Motion made to approve minutes from the December 2021 meeting made by Mo Linquist
• Motion was seconded by Steve Zinder
• Motion passed unanimously

5. Presentations
• N. Cannon reviewed model ordinances that have been developed by the BPAC and adopted by the Board in recent years. Three model ordinances for bicycle and pedestrian infrastructure, the regulation of electric assist bicycles, and bicycle parking have been developed by the committee since 2017 and are available for any member jurisdiction to amend and adopt.
• M. Linquist shared that Kure Beach and Carolina Beach will seek to make changes to policy to regulate e-bikes being ridden on the beach.
• The committee asked N. Cannon to share these ordinances in a separate email after the meeting

6. Old Business
• Bicycle Suitability Map
  i. Some discussion was held surrounding the development of the WMPO Area Bicycle Suitability Map
  ii. A motion to approve the map that provides rankings of area roadways for their bicycle friendliness was made by Steve Zinder
  iii. The motion was seconded by Mo Linquist
  iv. Next steps for this item will be for staff to develop the final print and online version of the map which will include multiuse paths
  v. The committee will also hold later discussion to determine how to keep this map up-to-date online

7. New Business
• Be A Looker 2022 Campaign Review
  i. N. Cannon reviewed the “Be A Looker” 2021 Campaign Memo that was included in the agenda packet
• BPAC 2021 Year in Review
  i. C. Stein reviewed the list of accomplishments from 2021
• The committee took volunteers for planning the 2022 River to Sea Bike Ride which is scheduled to take place

8. Updates and Announcements
• Go Coast Update
• Cape Fear Cyclists Update
  i. Work is still continuing to increase the bikeability and walkability of the plans for the Gordon Road Widening project
• WMPO January Project Updates (in packet)
• NCDOT Division 3 January Project Updates (in packet)
• WMPO Technical Coordinating Committee, Wednesday, February 9, 2022 at 10am
• WMPO Board Meeting, Wednesday, February 23, 2022 at 3pm
• Go Coast Committee, Thursday, February 17th, at 3pm

9. Next Meeting
• Tuesday, April 12, 2022 at 2PM

10. Adjournment
• Motion to adjourn was made by Duncan McCabe
• Motion was seconded by Steve Zinder
• Motion passed unanimously