

**Wilmington Urban Area MPO  
Technical Coordinating Committee  
Wednesday, September 13, 2023  
Remote Meeting Minutes**

**Members Present in Person**

Sam Boswell, Cape Fear Council of Governments  
Carolyn Caggia, WMPO  
Mark Hairr, Cape Fear Public Transit Authority  
Michelle Howes, NCDOT  
Mike Kozlosky, TCC Chairman, WMPO  
Rachel LaCoe, New Hanover County  
Denys Vielkanowitz, City of Wilmington

**Members Present Remote**

Helen Bunch, Brunswick County  
Adam Moran, Pender County  
Jeremy Hardison, Town of Carolina Beach  
Adrienne Harrington, Town of Belville  
Nazia Sarder, TCC Vice Chair, NCDOT  
Mandy Sanders, Town of Kure Beach

**Members Absent**

Michelyn Alston, Town of Navassa  
Stephanie Ayers, NC State Ports Authority  
Granseur Dick, Wilmington International Airport  
Marissa Ernst, Town of Leland  
Robert O'Quinn, Town of Wrightsville Beach

**Others Present**

Tera Cline, WMPO  
Scott A. James, WMPO  
Vanessa Lacer, WMPO  
Abby Lorenzo, WMPO  
Tracy Manning, Planning & Development  
Greer Shivers, WMPO  
Emma Stogner, WMPO

**1) Call to Order**

Chairman Mike Kozlosky called the meeting of the Technical Coordinating Committee to order at 10:00 a.m., confirmed a quorum was present, and called the roll as follows:

**Present In Person:** Sam Boswell, Carolyn Caggia, Michelle Howes, Mark Hairr, Mike Kozlosky, Rachel LaCoe, and Denys Vielkanowitz. **Present Remotely:** Helen Bunch, Adrienne Harrington, Jeremy Hardison, Nazia Sarder and Adam Moran and Mandy Sanders. **Absent:** Michelyn Alston, Stephanie Ayers, Granseur Dick, Marissa Ernst, Robert O'Quinn

Mike Kozlosky made everyone aware that roll call votes will not take place anymore based on General Statutes unless any member would like a roll call vote on an item.

**2) Approval of Agenda**

Ms. LaCoe made a motion to approve the agenda, seconded by Mr. Boswell, and the motion carried unanimously.

**3) Presentations**

**a. Federal Funding and Fund Swaps**

David Wasserman, P.E., North Carolina Department of Transportation's (NCDOT) State Transportation Improvement Program (STIP) unit gave an overview of federal funding and fund swaps and the benefits and challenges involved. He stated that one of the challenges is in mid 1990s, NCDOT agreed to allow Transportation Management Areas (TMA) to direct how Surface Transportation Block Grant Program-Direct Attributable (STBG-DA) should be spent. He said this gave local jurisdictions more options with local projects but slowed down the delivery of delivering federally funded projects due to complex federal rules. In turn, this has led to delays with NCDOT being able to obligate STBG-DA funds each year which leads to large

unobligated balances and limits the amount to be requested going forward. Mr. Wasserman noted different ways NCDOT can lose federal funds. He noted the first was with a lapse. He explained that funds must be obligated by the end of the 4<sup>th</sup> year. He stated that the Infrastructure Investment and Jobs Act (IIJA) modified transfer rules for Transportation Alternative Programs (TPA), making it difficult to transfer. Mr. Wasserman also stated that rescissions enacted by Congress can impact the loss of funds as well. He gave a brief breakdown of how and where federal funding are dispersed and obligation authority as well. He explained what August redistribution is and the process for receiving funds. He noted that high awards over the last several years overdue to high unobligated balances and the numerous STBG-DA swaps performed. Mr. Wasserman discussed preparing for the redistribution and fund swaps and how they work. He explained the proposal for future August redistributions and examples of the plan to disburse funds and from what sources.

**b. Get There Greener**

Carolyn Caggia, WMPO presented the Get There Greener commuter challenge that will start in October. She gave a brief history of the commuter challenges through 2022 and previous prizes associated with the challenges. She explained some changes that have been made include a branding change that incorporates feedback about commuting versus daily transportation needs for various populations including retirees, stay-at-home parents, and others. It also returns to the sustainability roots of the challenge by tracking greenhouse gas savings calculated from miles traveled by mode and in addition the challenge is now a month long. Ms. Caggia gave an overview of how to participate and the website link. She then reviewed with the group the next steps which includes gathering prizes and promoting the challenge.

**4) Consent Agenda**

- a. **Approval of TCC Meeting Minutes- August 16, 2023**
- b. **Resolution approving 2020-2029 STIP/MPO Administrative Modifications #23-6**
- c. **Resolution including the statewide projects in the Wilmington Urban Area MPO's 2024-2033 Transportation Improvement Program**
- d. **Opening of the 30-day Public Comment Period for 2024-2033 STIP/MPO Transportation Improvement Programs Amendment #23-1**

Chairman Kozlosky requested consent agenda item d. public comment period for 2024-2033 STIP/MPO TIP amendment #23-1 be pulled from the consent agenda and requested a motion for approval of the consent agenda.

Sam Boswell made a motion to approve consent agenda and it was Seconded by Helen Bunch. Motion carried unanimously.

**4b) Item d. Opening of the 30-day Public Comment Period for 2024-2033 STIP/MPO Transportation Improvement Programs Amendment #23-1**

Chairman Kozlosky explained that he requested item d be pulled from consent agenda due to the deletions being placed under modifications #23-6 and is requesting a motion to revise the document to place them on the amendments 23-1.

Chairman Kozlosky made a motion to approve with the change. Seconded by Ms. LaCoe. Motion carried unanimously.

5) **Regular Agenda**

a. **Resolution approving amendments to the Go Coast Bylaws**

Carolyn Caggia, WMPO, stated that the By-laws with changes was included in the packet for review. She reviewed the major changes such as the creation of a presiding officer, Bylaw amendments approving authority, and updated general grammatical edits.

Mr. Moran made a motion to approve the changes to the Go Coast By-laws presented. Seconded by Mark Hairr. Motion carried unanimously.

6) **Discussion**

a. **2024-20233 STIP/MPO Transportation Improvement Program Administrative Modifications #23-1**

Mr. Koslosky said this is informational only for review and will be brought back for consideration at the next meeting.

7) **Updates**

a. **Wilmington Urban Area MPO**

Mr. Kozlosky said that the updates are included in the agenda packet. He then introduced Mark Hairr as the new Executive Director of the Cape Fear Public Transportation Authority.

b. **Cape Fear Public Transportation Authority**

Mark Hairr introduced himself to the group. He gave a brief history of his career. He also stated that the updates were included in the packet.

c. **NCDOT Division**

Ms. Howes said that NCDOT Division 3 updates are included in the packet. She reminded everyone about the ribbon cutting for Military Cutoff Extension on September 28<sup>th</sup> at 11 a.m.

d. **NCDOT Transportation Planning Division**

For NCDOT Transaction Planning Division, Ms. Sarder said that updates are included in the agenda packet. She stated that Brunswick County Comprehensive Transportation Plan (CTP) is on track and Pender's will be starting in the fall.

2) **Announcements**

a. **Direct Attributable Submittal Applications Due- September 15 by 5:00 p.m.**

Mr. James noted that the applications for the Direct Attributable (DA) funds are due Friday, September 15 by 5 p.m. He reminded everyone to please deliver applications by 5:00 due to doors being locked after that time.

b. **Cape Fear Navigating Change 2050 MTP Outreach Period – through November 30, 2023**

Vanessa Lacer, WMPO, gave a brief update on the outreach. She stated they have held 6 public meetings with a total of 106 attendees. She also stated they have received to date 1360 survey responses. They will have a press release coming out next week and she requested everyone to share it.

3) **Next meeting- October 11, 2023**

Mr. Kozlosky introduced Tera Cline as the newest member of the WMPO staff, she gave a brief history about herself. There being no further business, Mr. Hairr made a motion to adjourn the meeting, seconded by Ms. Howes and the motion carried unanimously.

The meeting adjourned at 10:52 a.m.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.**  
**THE ENTIRE PROCEEDINGS ARE RECORDED DIGITALLY AS PART OF THIS RECORD.**