

**Wilmington Urban Area MPO
Technical Coordinating Committee
Wednesday, October 11, 2023
Remote Meeting Minutes**

Members Present in Person

Sam Boswell, Cape Fear Council of Governments
Carolyn Caggia, WMPO
Mike Kozlosky, TCC Chairman, WMPO
Rachel LaCoe, New Hanover County
Denys Vielkanowitz, City of Wilmington

Members Absent

Michelyn Alston, Town of Navassa
Stephanie Ayers, NC State Ports Authority
Marissa Ernst, Town of Leland

Members Present Remote

Justin Brantley, Pender County
Helen Bunch, Brunswick County
Granseur Dick, Wilmington International
Airport
Michelle Howes, NCDOT
Mark Hairr, Cape Fear Public Transit
Authority
Adrienne Harrington, Town of Belville
Paula Kempton, Town of Carolina Beach
Robert O'Quinn, Town of Wrightsville
Beach
Nazia Sarder, TCC Vice Chair, NCDOT

Others Present

Tera Cline, WMPO
Scott A. James, WMPO
Abby Lorenzo, WMPO
Tracy Manning, Planning & Development
Greer Shivers, WMPO
Emma Stogner, WMPO
Jon Dodson, Cape Fear Public
Transportation Authority

1) Call to Order

Chairman Mike Kozlosky called the meeting of the Technical Coordinating Committee to order at 10:01 a.m., confirmed a quorum was present, and called the roll as follows:

Present In Person: Sam Boswell, Carolyn Caggia, Mike Kozlosky, Rachel LaCoe, and Denys Vielkanowitz. **Present Remotely:** Justin Brantley, Helen Bunch, Adrienne Harrington, Mark Hairr, Paula Kempton, Nazia Sarder and Granseur Dick, Michelle Howes, and Mandy Sanders, and Robert O'Quinn. **Absent:** Michelyn Alston, Stephanie Ayers, and Marissa Ernst

2) Approval of Agenda

Rachel LaCoe made a motion to approve the agenda, seconded by Sam Boswell, and the motion carried unanimously.

3) Presentations

a. WAVE Ridership

Jon Dodson, Cape Fear Public Transportation Authority gave a brief presentation regarding Cape Fear Public Transportation Authority service improvements analyses. He gave an update to some changes consisting of several routes increasing service from hourly to every thirty minutes. Route 107 stabilized its schedule to

hourly service with the discontinuation of Route 301. A few routes have transitioned to RideMICRO as well as weekend hours being redistributed to offer more service on Saturdays. Mr. Dodson updated the group on ridership route changes and highlights. He stated looking at weekend information they added an extra hour on Saturdays which increased ridership percentage by around 12%. He shared the numbers for improved routes. Mr. Dodson shared a comparison regarding FY22 and FY23 to include routes with increased frequency saw an increase in ridership of around 24%. He stated that apples-to-apples route comparisons is a 6.7% increase for routes that existed in 2022 and 2023. He concluded stating that overall ridership, including all routes, RideMICRO and UNCW increased 3.2% from 2022 to 2023.

Mark Hairr with the Cape Fear Public Transportation Authority gave a brief update on the short-range transit plan. They will focus on where the services stand the greatest chance of success and building ridership based on density, employment centers, and movement patterns. He stated they are expecting extensive public outreach starting at the end of November.

4) **Consent Agenda**

- a. **Approval of TCC Meeting Minutes- September 13, 2023**
- b. **Resolution approving the donations for prizes for the 2023 Get There Greener Challenge**
- c. **Resolution approving 2024-2033 STIP/MPO Administrative Modifications #23-1**
- d. **Resolution approving Amendment #1 to the FY 24 Unified Planning Work Program**

Nazia Sanders made a motion to approve the consent agenda and it was seconded by Sam Boswell. Motion carried unanimously.

5) **Regular Agenda**

- a. **Resolution approving the amended list of Aviation Project Submittals for Prioritization 7.0**

Abby Lorenzo, WMPO, presented the resolution for approval. The North Carolina Department of Transportation (NCDOT) Strategic Prioritization Office of Transportation (SPOT) released a schedule outlining the Prioritization 7.0 (P7.0) process. The P7.0 process includes a submittal window of July 2023 through October 2023 to allow MPOs, RPOs, and Division Engineers to submit projects for evaluation. The WMPO Board may submit up to 20 projects for each mode of transportation. She stated since the Board's adoption of the P7.0 aviation project submittals on August 30, 2023, ILM staff has requested the removal of some projects to better align with the outer years of the Authority's Capital Improvement Plan. Ms. Lorenzo stated the amended recommendations for submittal to NCDOT for P7.0 aviation projects were included in the agenda packet.

Rachel LaCoe made a motion to approve the resolution outlining the amended list of Aviation Project Submittals for Prioritization 7.0. Seconded by Granseur Dick. Motion carried unanimously.

- b. **Resolution approving the award of the Wilmington Urban Area MPO's FY 24 Direct Attributable funds**

Scott James, WMPO, stated that 6 entries were received and 5 qualified. He thanked everyone who applied. He explained that the draft resolution brought forward for consideration contains numbers that are slightly different from the ones included on the grant applications. He stated that during the review process it was found that there were some discrepancies between the application requests and the actual funds that will be awarded. He shared that if anyone has any questions on their application in regards to this information or anything else to please contact him. He also stated that the numbers will be finalized before going to MPO board and that the drop-dead date is Tuesday October 17th for acceptance of the numbers. He

Concluded stating that all projects are required to have a project engineer present for the training that will be held on November 16th and it will be in person and award recipients' engineers are required to attend.

Motion to approve made by Granseur Dick, seconded by Mark Hairr. Motion passed unanimously.

c. Resolution adopting the Wilmington Urban Area MPO'S Smoothed Urbanized Area Boundary

Greer Shivers, WMPO, stated following the decennial census and the release of U.S. Census Bureau urban area boundary data, MPO's are required to review and adjust their urban area boundaries, as needed. The smoothed or adjusted urban area boundary is based on the U.S. Census urban area boundary but is contiguous and is intended to address irregularities in the urban area boundary. The smoothed or adjusted urban area boundary differs from the urban area boundary as it may include additional areas to facilitate funding flexibility or maintain administrative continuity. An urban area boundary is based on population density and is determined by the U.S. Census Bureau. A smoothed or adjusted urban area boundary is based on urban area boundary but determined by the MPO, through coordination with the North Carolina Department of Transportation, and the Federal Highway Administration. She requested approval of the boundary resolution.

Motion to approve made by Denys Vielkanowitz, seconded by Rachel LaCoe. Motion carried unanimously.

6) Discussion

a. 2024-20233 STIP/MPO Transportation Improvement Program Administrative Modifications #23-2

Mr. Koslosky said this is for information only for review and will be brought back for consideration at the next meeting.

7) Updates

a. Wilmington Urban Area MPO

Mr. Kozlosky said that the updates are included in the agenda packet. He also updated the group with announcements on future meetings listed under announcements on the agenda.

b. Cape Fear Public Transportation Authority

Mark Hairr stated updates were included in the packet.

c. NCDOT Division

Ms. Howes said that NCDOT Division 3 updates are included in the packet. She stated that Military Cutoff Extension is open. The Department is hoping to wrap up the Market Street intersection improvements in the next few weeks.

d. NCDOT Transportation Planning Division

For NCDOT Transaction Planning Division, Ms. Sarder said that updates are included in the agenda packet. She stated that Brunswick County Comprehensive Transportation Plan (CTP) is on track and Pender's will be starting at the end of the month.

8) Announcements

a. Get There Greener Event- October 1st through 31st

b. WMPO Bicycle and Pedestrian Committee Meeting- October 10th

c. WMPO Citizen Advisory Committee Meeting- October 18th

- d. WMPO Metropolitan Transportation Plan Technical Steering Committee -October 26th
- e. Cape Fear Navigating Change 2050 MTP Outreach Period – through November 30, 2023

2) **Next meeting- November 15, 2023**

There being no further business, Mark Hairr made a motion to adjourn the meeting, seconded by Sam Boswell and the motion carried unanimously.

The meeting adjourned at 10:25 a.m.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED DIGITALLY AS PART OF THIS RECORD.