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**Meeting Minutes**  
**2050 MTP Technical Steering Committee (MTPC)**  
**July 27, 2023**

**Members Present:**

Linda Painter, Chairwoman, City of Wilmington  
Daniel Adams, Vice Chairman, Pender County  
Stephanie Ayers, NC Ports  
Joe Conway, City of Wilmington EI  
Granseur Dick, ILM Wilmington International Airport  
John Dodson, CFPTA (Wave Transit)  
Michelle Howes, NCDOT Div. 3  
Paul Loukas, CAC Chairman  
Leah Mayo, UNCW/Public Health  
Anna McRay, New Hanover County EM  
Rebekah Roth, New Hanover County  
Carol Stein, BPAC Chairwoman

**Members Absent:**

Ben Andrea, Town of Leland  
Tommy Batson, Pender County EM  
Sam Boswell, Cape Fear RPO  
Helen Bunch, Brunswick County  
Bill Marley, FHWA  
Nazia Sarder, NCDOT TPD

**Staff and Guests Present:**

Abby Lorenzo, WMPO Deputy Director  
Vanessa Lacer, WMPO Senior Planner  
Carolyn Caggia, Associate Transportation Planner/TDM Coordinator  
Emma Stogner, Associate Transportation Planner  
Greer Shivers, GIS Analyst  
Cidia Dominique, UNCW MPA Fellow

**1) Welcome and Introductions | Vanessa Lacer**

- a. Vanessa Lacer provided a welcome message to the committee and committee members and WMPO staff provided self-introductions.

**2) Election of a Chairperson and Vice-Chairperson | Vanessa Lacer**

- a. Prior to the meeting being called to order, nominations for Linda Painter as Chairperson and Daniel Adams as Vice Chairperson were provided by CAC members. Stephanie Ayers

Wilmington Urban Area Metropolitan Planning Organization

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made a motion to elect Linda Painter as Chairperson and Daniel Adams as Vice Chairperson, Paul Loukas seconded, and both nominations passed unanimously.

**3) Call to Order**

- a. Chairwoman Painter called the meeting to order at 2:15pm.

**4) Approval of the Agenda**

- a. The motion to approve was made by Stephanie Ayers.
- b. The motion was seconded by Joe Conway.
- c. The motion passed unanimously.

**5) Presentations**

**a. An Introduction to the Wilmington Urban Area Metropolitan Planning Organization (WMPO) | Greer Shivers**

- i. Ms. Shivers provided an overview of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) including funding, the planning boundary, WMPO organizational structure, and federal responsibilities.

**b. An Overview of the WMPO 2050 Metropolitan Transportation Plan (MTP) | Emma Stogner**

- i. Ms. Stogner overviewed Metropolitan Transportation Plan (MTP) functions and requirements and provided a timeline of the 2050 MTP development.

**c. MTPC Roles and Responsibilities | Greer Shivers**

- i. Ms. Shivers overviewed the MTPC's roles and responsibilities in the development of the 2050 MTP and provided a proposed meeting schedule and timeline for the work of the MTPC.
- ii. The Committee discussed a meeting schedule but were not able to confirm all dates during the meeting. WMPO staff stated that they will work with the Chair and Vice-Chair to identify meeting dates and send the proposed dates out to the Committee for review.

**d. MTP 2050 Public Participation Plan | Vanessa Lacer**

- i. Ms. Lacer provided a summary of the MTP public participation plan including data collection tools and promotion strategies.

**6) Discussion**

**a. MTP 2050 Survey | Emma Stogner**

- i. Ms. Stogner walked through questions for the MTP survey and confirmed the survey would open August 1, 2023, and close November 30, 2023.

**b. MTPC Next Steps | Vanessa Lacer**

- i. Ms. Lacer reviewed the upcoming MTP milestones and actions items for the MTPC including upcoming press release and public meeting dates.

**2) Next Meeting**

- a. The next meeting will take place in October 2023, date, and time TBD.

**7) Adjourn**

- a. The motion to adjourn was made by Carol Stein.
- b. The motion was seconded by Granseur Dick.
- c. The motion passed unanimously, and the meeting adjourned at 3:30pm.