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**Meeting Minutes**  
**2050 MTP Technical Steering Committee (MTPC)**  
**April 25, 2024**

**Members Present:**

Linda Painter, Chairwoman, City of Wilmington  
Daniel Adams, Vice Chairman, Pender County  
Ben Andrea, Town of Leland  
Stephanie Ayers, NC Ports  
Tommy Batson, Pender County EM  
Sam Boswell, Cape Fear RPO  
Helen Bunch, Brunswick County  
Michelle Howes, NCDOT Div. 3  
Paul Loukas, CAC Chairman  
Rebekah Roth, New Hanover County  
Carol Stein, BPAC Chairwoman

**Members Absent:**

Granseur Dick, ILM Wilmington International Airport  
John Dodson, Wave Transit  
Bill Marley, FHWA  
Leah Mayo, UNCW/Public Health  
Nazia Sarder, NCDOT TPD  
Steven Still, New Hanover County EM  
Amy Schlag, City of Wilmington

**Staff and Guests Present:**

Carolyn Caggia, WMPO Associate Transportation Planner/TDM Coordinator  
Beth King, WMPO Transportation Intern  
Vanessa Lacer, WMPO Senior Planner  
Greer Shivers, WMPO GIS Analyst

- 1) **Call to Order**
  - a. Chairwoman Painter called the meeting to order at 10:00 am.
- 2) **Approval of the Agenda**
  - a. The motion to approve was made by Carol Stein.
  - b. The motion was seconded by Tommy Batson.
  - c. The motion passed unanimously.
- 3) **Approval of the March 28, 2024 Minutes**
  - a. The motion to approve was made by Sam Boswell.
  - b. The motion was seconded by Ben Andrea.
  - c. The motion passed unanimously.
- 4) **Review and Adoption of the 2050 MTP Modal Objectives | Vanessa Lacer**

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Wilmington Urban Area Metropolitan Planning Organization

City of Wilmington • Town of Carolina Beach • Town of Kure Beach • Town of Wrightsville Beach  
County of New Hanover • Town of Belville • Town of Leland • Town of Navassa • County of Brunswick  
County of Pender • Cape Fear Public Transportation Authority • North Carolina Department of Transportation

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- a. Prior to review, WMPO staff prefaced discussion by reminding Committee members that these objectives had been thoroughly vetted by modal partners, and recommended the Committee lean on the previous work done on the objectives. The Committee then reviewed the modal objectives for Aviation, Ferry and Water, Rail, and Public Transportation. The Bike/Pedestrian and Roadway modal objectives had been previously reviewed at the March 2024 meeting. Comments and feedback from the Committee had also been received prior to the meeting, summarized by WMPO staff and were used to guide discussion.
  - b. The Committee thoroughly reviewed and discussed the draft objectives. For the Aviation objectives, there was discussion over the objective to “reduce or remove barriers to air travel,” as stated under the equitable goal. WMPO staff recommended leaving the objective as is and explaining it more deeply within the policy development phase, and the Committee agreed. Aviation objectives within the connected and resilient goals were also thoroughly discussed, resulting in small grammatical changes as well as the striking of objectives the Committee agreed were similar to other ones. For the Ferry and Water modal objectives, there was discussion for all five MTP goals, which resulted in additions to draft objective statements, as well as minor or limited changes to others. Rail modal objectives were then reviewed, resulting in a variety of changes being made under the safe, equitable, and resilient modes. The final discussion on the draft objectives was for the Public Transportation mode, which resulted in no changes to the modal objectives.
  - c. Following the review, a motion was made by Daniel Adams to adopt the modal objectives with changes. The motion was seconded by Carol Stein and passed unanimously.

## 5) Discussion

- a. 2050 MTP Modal Metrics and Scoring Matrixes | Vanessa Lacer
  - i. The Committee then moved to a discussion and review of the draft modal scoring matrixes, which had been developed by WMPO staff. Prior to review, WMPO staff advised that if the Committee is unable to adopt the matrixes during the meeting due to time constraints, an additional meeting would need to be scheduled in order to stay on schedule. WMPO staff also recommended that the Committee lean on the modal partners’ previous work and vetting of the metrics and scoring in the draft matrixes.
  - ii. The Committee began their discussion with the Bicycle/Pedestrian scoring matrix, which had already been thoroughly vetted by BPAC. Of main concern was the decision of whether to keep the draft “proactive metric” for the “utilize and develop partnerships to support bicycle and pedestrian infrastructure and initiatives” objective for scoring. The Committee decided to change the metric to be a yes or no question of whether the proposed project is in a locally adopted plan. Discussion then moved on to the metrics for connected and equitable, addressing impact thresholds and changes to the metric used for scoring respectively. The Committee then transitioned to reviewing the Roadway matrix, where the Committee noted issues with the scoring/scales that will need to be fixed in the adopted matrix. Due to time constraints, the review was stopped before the Committee could come to consensus on any needed changes to the metrics.
  - iii. The Committee discussed options for next steps, including the creation of a subcommittee and additional meetings, ultimately deciding to send the draft matrixes via email for the Committee members to individually review and following up with an additional meeting to finish discussion and adopt the matrixes before the next scheduled meeting in May. The Committee noted time

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would be short at the May meeting due to the attendance of a consulting group, thus necessitating the adoption of the matrixes prior to that meeting.

**6) Next Meeting**

- a. An additional, virtual meeting will be scheduled for before the May 14 meeting. The Committee will vote on a time and date and will be notified accordingly.
- b. The next regular meeting will take place on May 14, 2024.

**7) Adjourn**

- a. Chairwoman Painter adjourned the meeting at 12:00pm.