



525 N. Fourth Street, Wilmington, NC 28401
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O: (910) 341-3258 | F: (910) 341-7870
www.wmpo.org

**Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Meeting Agenda**

TO: WMPO Bicycle and Pedestrian Advisory Committee Members
FROM: Beth King, Associate Transportation Planner
DATE: December 1, 2025
SUBJECT: December 9 Meeting

A meeting of the WMPO Bicycle and Pedestrian Advisory Committee will take place on Tuesday, December 9, 2025, at 2pm. The meeting will be held at 525 N 4th St. in the first floor Board room with a virtual component. The meeting can be joined at the following link:

<https://us06web.zoom.us/j/88179303805>

The following is the agenda for the meeting:

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Public Comment Period
5. Consent Agenda
 - a. Approval of WMPO BPAC Regular Meeting Minutes- October 14, 2025
6. Regular Agenda
 - a. Adoption of the 2026 Meeting Schedule
 - b. Election of 2026 Chair and Vice Chair
 - c. Adoption of the 2026 Work Plan
 - d. Approval of the Bylaws
7. Discussion
 - a. Draft 2026 Rules of Procedure
8. Updates
 - a. Committee Round Robins
 - b. WMPO
 - c. NCDOT Division 3
9. Adjournment

Attachments:

- Minutes from October 2025 BPAC Meeting
- Draft 2026 Meeting Schedule
- Draft 2026 Work Plan
- Draft Alternative Transportation Advisory Committee Bylaws
- NC General Statute § 136-200.2(g) through (k)

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- Draft 2026 Rules of Procedure
 - WMPO October Project Updates
 - NCDOT Division 3 October Project Updates



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Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee (BPAC)
October 14, 2025

Members Present

Steve Zinder (Chair), UNCW
Karin Mills (Vice Chair), City of Wilmington
Carolyn Caggia, WMPO
Brad Cannon, Wave Transit
Adrienne Cox, NCDOT Division 3
Jonathan Harrell, NC Board of Transportation
Rodney Kidd, Town of Carolina Beach
Bethany King, WMPO
Mo Linquist, Town of Kure Beach
Katie Ryan, Town of Wrightsville Beach
Al Schroetel, Cape Fear Cyclists
Carol Stein, Pender County
Steve Whitney, Brunswick County

Members Absent

Adrienne Harrington, Town of Belville
Karlene Ellis Vitalis, New Hanover County

Others Present

Tessa Jones, WMPO
Amanda Halbert, WMPO
Caitlin Cerza, WMPO
Luke Hutson, WMPO
Sally Thigpen, City of Wilmington
Andrea Talley, City of Wilmington
Virginia Norris, Pender County
Kim Nguyen, NCDOT IMD
Jim Chisum, New Hanover County
Kevina Casaletto, Resident
David Ellegood, Resident
Sajendra Nithiananthan, Resident
Catherine Suria, Kittelson and Associate, Inc.

1. Call to Order

Chairman Steve Zinder called the meeting to order at 2:01pm.

2. Approval of the Agenda

Mo Linquist made a motion to approve the agenda, seconded by Carol Stein. The motion passed unanimously.

3. Public Comment Period

No public comments were received.

4. Consent Agenda

a. Approval of WMPO BPAC Regular Meeting Minutes- August 12, 2025

Ms. Stein made a motion to approve the February minutes, seconded by Brad Cannon. The motion passed unanimously.

5. Presentations

a. Gregory International School Bike Bus | Kevina Casaletto, Sajendra Nithiananthan

Ms. Casaletto and Mr. Nithiananthan overviewed the Bike Bus they started for Gregory International School students. The presentation included tips on how to

Wilmington Urban Area Metropolitan Planning Organization

start a bike bus in other communities/schools, the process they followed to get theirs going, an overview of participation so far, and future plans. Following the presentation, Chairman Zinder opened the floor for questions and comments.

Al Schroetel commented that the Terry Benjey Bicycle Foundation has grants available that might help fund some of the Bike Bus's needs, such as bike lights and spare tubes. Vice Chair Karin Mills asked how the Bike Bus navigates busy intersections, and Ms. Casaletto stated that they use a strategy called corking. Mr. Nithiananthan emphasized safety in numbers.

Ms. Linquist stated that she would be interested in having Ms. Casaletto and Mr. Nithiananthan present at the Kure Beach BPAC meeting, adding that they are working on a bicycle and pedestrian safety curriculum for children. She also shared that this topic might be interesting for a panel during next year's BikeWalk NC conference, which Ms. Casaletto and Mr. Nithiananthan expressed interest in.

6. Regular Agenda

a. Letter of Support Request: City of Wilmington Parks & Recreation grant application to the Land and Water Conservation Fund for the reconstruction of Lions Bridge in Greenfield Park

Sally Thigpen and Andrea Talley from City of Wilmington Parks and Recreation overviewed the city's grant application for funding to reconstruct Lions Bridge. Ms. Stein commented about the importance of ensuring the bridge is safe and accessible to all modes under all conditions. Ms. Thigpen and Ms. Talley agreed.

Ms. Stein made a motion to approve the letter of support, seconded by Jonathan Harrell.

7. Discussion

a. 2026 Work Plan

Beth King overviewed the draft work plan for 2026 and asked the committee for suggestions and feedback. Chairman Zinder suggested that the work plan include a section for ongoing projects that may not fit into one month. Steve Whitey requested that regionally significant projects, such as the replacement of the Cape Fear Memorial Bridge, are included in BPAC business as appropriate. Ms. Stein suggested that the committee work on partnering with police departments to increase awareness of bicycle and pedestrian safety, as well as laws. Ms. Linquist asked to stay updated on the City of Wilmington's Vision Zero initiative.

Ms. King stated that she would incorporate the feedback and bring the draft back to the December meeting for adoption.

8. Updates and Announcements

a. Committee Round Robins

Brad Cannon: Mr. Cannon shared that Wave Transit has opened a public comment period regarding potential service changes. He also stated that they have seen a significant increase in RideMICRO ridership following the purchase of two new vehicles.

Mo Linquist: Ms. Linquist announced that the 2nd Annual Tour de Island is taking place on October 18th. She also shared that Kure Beach is celebrating Walktober throughout the month and invited committee members to participate.

Steve Whitney: Mr. Whitney shared that he worked with NCDOT to successfully fix erosion on US 17 in Leland.

Carolyn Caggia: Ms. Caggia reminded the committee about Go Coast's Get There Greener challenge and shared that Bike to Work Day is being held on October 17th.

Katie Ryan: Ms. Ryan shared that Wrightsville Beach will host its first bike rodeo on October 18th.

Rodney Kidd: Mr. Kidd stated that the bike rodeo hosted in Carolina Beach had over 200 participants. He also shared that the Town has secured bike racks for bicycle parking during the annual Kite Festival.

Al Schroetel: Mr. Schroetel provided an update on TBBF activities, including on the Let's Go NC initiative in elementary schools.

b. WMPO

Updates are included in the packet.

c. NCDOT Division 3

Updates are included in the packet.

9. Next Meeting: December 9, 2025

10. Adjournment

Ms. Stein made a motion to adjourn the meeting, seconded by Ms. Linquist. Chairman Zinder adjourned the meeting at 3:16pm.



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MEMORANDUM

TO: Bicycle and Pedestrian Advisory Committee Members
FROM: Beth King, Associate Transportation Planner
DATE: December 9, 2025
SUBJECT: Draft 2026 Meeting Calendar

2026 Bicycle and Pedestrian Advisory Committee Calendar
February 17, 2026
April 21, 2026
June 16, 2026
August 18, 2026
October 20, 2026
December 15, 2026

Wilmington Urban Area Metropolitan Planning Organization

City of Wilmington • Town of Carolina Beach • Town of Kure Beach • Town of Wrightsville Beach
County of New Hanover • Town of Belville • Town of Leland • Town of Navassa • County of Brunswick
County of Pender • Cape Fear Public Transportation Authority • North Carolina Department of Transportation



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MEMORANDUM

TO: Bicycle and Pedestrian Advisory Committee
FROM: Beth King
DATE: December 9, 2025
SUBJECT: 2026 Draft Work Plan

Introduction

The Bicycle and Pedestrian Advisory Committee (BPAC) advises the WMPO Board on all matters related to active transportation activities and accommodation within the WMPO planning area. The following work plan provides a high-level overview of the committee's activities for the calendar year.

This work plan is designed to support BPAC and the broader WMPO mission by:

- Establishing checkpoints for important annual business,
- Identifying a meeting schedule for transparency,
- Ensuring alignment with WMPO initiatives and activities, and
- Promoting proactive engagement among committee members, partner agencies, and the public.

The work plan is organized by combining a month-by-month schedule and a dedicated section for ongoing initiatives. This provides a comprehensive roadmap to guide the committee's efforts throughout the year. The work plan is also intended to be flexible, with items added, removed, or changed to respond to emerging opportunities and needs.

2026 Key Focus Areas

1. Safety & Education
2. Policy & Planning
3. Public Engagement & Community Partnerships

Ongoing Projects

1. Safety & Education
 - a. Cape Fear Trails Etiquette Campaign
 - b. Be A Looker
 - c. Collaboration with partner agencies (schools, parks, etc.)
2. Policy & Planning
 - a. Monitor legislative changes affecting active transportation

Wilmington Urban Area Metropolitan Planning Organization

- b. Support development of WMPO plans (Metropolitan Transportation Plan, etc.)
 - c. Provide feedback on policies and/or plans which impact active transportation as requested by the WMPO Board
3. Public Engagement & Community Partnerships
- a. Participation in WMPO events (River to Sea Bike Ride, Bike Month, etc.)
 - b. Support existing and new partnerships with community organizations aligned with BPAC mission (Gregory School Bike Bus, Cape Fear Cyclists, etc.)

Month-by-Month Plan

February	<ul style="list-style-type: none"> • 2026 River to Sea Bike Ride Subcommittee (35th Annual) • 2026 Rules of Procedures adoption
April	<ul style="list-style-type: none"> • 2026 Bike Month Discussion • R2SBR Subcommittee Update
June	<ul style="list-style-type: none"> • River to Sea Bike Ride Recap • Bike Month Recap
August	<ul style="list-style-type: none"> • Go Coast Get There Greener Discussion
October	<ul style="list-style-type: none"> • Get There Greener update
December	<ul style="list-style-type: none"> • 2027 Work Plan Adoption • 2027 Rules of Procedures discussion • 2027 Meeting Schedule • 2027 Election of Officers

The committee is encouraged to suggest additional topics or activities for the committee to pursue over the course of the year. Staff will adjust the above work plan to accommodate additional requests.

WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
ACTIVE TRANSPORTATION ADVISORY COMMITTEE BYLAWS
(DRAFT November 2025)

ARTICLE I: Introduction

The purpose of these bylaws is to establish procedures for organizing the business of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) Active Transportation Advisory Committee (ATAC), hereafter referred to as the Committee, in executing its duties and responsibilities.

ARTICLE II: Goals and Responsibilities

II-1 Purpose of the Committee

The purpose of the Committee shall be to advise the WMPO Board, hereafter referred to as the Board, on all matters related to active transportation activities and accommodation within the WMPO planning area. Active transportation refers to modes including walking, bicycling, and other micromobility options, including but not limited to scooters and electric bicycles. The Committee will be responsible for making recommendations to the Board on the implementation of relevant programs, policies, regulations, projects, and funding priorities regarding active transportation access and accommodation. The Committee shall also promote active transportation as safe and viable means of transportation and shall serve as an ambassador for the Board and region in this regard.

II-2 Responsibilities

To provide transportation, recreation, and health benefits to the region, the Committee shall study and promote the following:

1. The full integration of active transportation into regional transportation plans, policies and practices;
2. Incentives for increasing active transportation use;
3. Best practices in active transportation facilities development;
4. Active transportation programs for children, seniors, and the disabled;
5. Safety programs for active transportation use;
6. Health benefits of active transportation; and
7. Funding for active transportation programs and facilities.

ARTICLE III: Powers

The Committee shall have the following powers and duties:

1. To advise the WMPO Board and Technical Coordinating Committee (TCC) on active transportation matters;
2. To educate and inform the public and local officials on active transportation issues;
3. To perform special studies and projects as requested by the Board on active transportation issues, including reviewing transportation plans that will have an impact on active transportation options;
4. To facilitate citizen participation in local governments' consideration of matters involving active transportation issues;
5. To evaluate current and proposed laws, regulations, and best practices concerning active transportation issues and to advise the Board and TCC with respect to any such laws, regulations, and practices;
6. To participate in and advise the Metropolitan Transportation Plan (MTP) development process;
7. To adopt Rules of Procedure, consistent with the bylaws, for the orderly dispatch of business; and
8. To perform other such duties as assigned by the Board.

ARTICLE IV: Membership of the Committee

IV-1 Composition

1. The Committee shall consist of thirteen (13) Board-appointed voting members, one (1) non-voting WMPO staff liaison which will act as Secretary, and up to seven (7) ex officio voting members. The WMPO Go Coast Coordinator shall also serve on the committee.

To be eligible for appointment and to remain a member, a candidate shall be a resident of the jurisdiction of the governing board making the appointment.

2. The thirteen (13) Board-appointed voting members shall be composed of individuals representing constituencies which have an interest and/or expertise in active transportation issues; their appointments shall be divided among appointing authorities as follows:
 - a. City of Wilmington (2)
 - b. Town of Belville
 - c. Town of Carolina Beach
 - d. Town of Wrightsville Beach

- e. Town of Leland
 - f. Town of Navassa
 - g. Town of Kure Beach
 - h. Pender County
 - i. Brunswick County
 - j. New Hanover County
 - k. NC Board of Transportation
 - l. Cape Fear Public Transit Authority (Wave Transit)
3. One (1) non-voting member shall act as liaison and Secretary for the Committee and shall be appointed as follows:
- a. One member from WMPO staff, appointed by the WMPO Executive Director.
- This member shall have no vote and shall not be counted in determining quorum.
4. Persons serving in ex officio positions on the Committee shall represent constituencies which have an interest and expertise in active transportation matters, including, but not limited to:
- a. Health and wellness
 - b. Education
 - c. Bicycle and pedestrian commuting
 - d. Bicycle and pedestrian clubs and organizations
 - e. Youth and children advocacy
 - f. Senior and disability advocacy
 - g. Marginalized communities
 - h. Economic development
 - i. Tourism

No more than seven (7) persons shall serve on the Committee in ex officio positions. Ex officio members shall be recommended by WMPO staff and approved by the Board.

IV-2 Terms of Office

Board appointed members shall serve two (2) year terms and may be reappointed for a second term. The liaison member and ex officio members shall serve three (3) year terms and may be reappointed for up to three consecutive terms.

Members may continue to serve until their successors have been appointed. Vacancies occurring for reasons other than expiration of terms shall be filled by the appointing

authority as they occur for the period of time of the unexpired term. Appointees filling an unexpired term are eligible for appointment of two (2) additional terms.

IV-3 Removal of Members

A member of the Committee may be removed by the individual or governing body that appointed that member for any of the following reasons:

- a. Violation of the attendance, ethics, or conflict of interest provisions of the bylaws and WMPO policy.
- b. Moving out of the jurisdiction or no longer affiliated with the organization represented by the member.
- c. Any reason deemed sufficient by the body or individual that appointed the member.

ARTICLE V Officers

Elections for Chair and Vice Chair will take place at the last scheduled regular meeting of each calendar year. Terms for the Chair and Vice Chair shall begin at the first scheduled regular meeting of the next calendar year. Any voting member is eligible for the position of Chair or Vice Chair. Members shall serve in these positions for a maximum of two consecutive years, if re-elected.

V-1 Chair

The Committee Chair shall preside at all meetings and shall sign all documents relative to action taken by the Committee.

V-2 Vice Chair

In the absence of the Chair, the Vice Chair shall exercise the powers and perform the duties of the Chair. The Vice Chair shall succeed the Chair in the event of a vacancy in that office.

V-3 Secretary

The Secretary shall be responsible for recording the minutes of all meetings of the Committee. The Secretary shall keep the bylaws and other Committee records in order. The Secretary shall also act as the primary liaison between the Committee, WMPO Board, public, and the Committee.

V-4 Vacancy

If the appointment of the Chair should be terminated, the Vice Chair shall take over the position and a new Vice Chair be elected from the membership at the next regularly scheduled meeting following the announcement of termination. If the appointment of the

Vice Chair should be terminated, a replacement shall be elected from the membership at the next regularly scheduled meeting following the announcement of termination. If the appointment of the Secretary should be terminated, a replacement shall be appointed by the WMPO Executive Director in time for the next regularly scheduled meeting following the announcement of termination.

ARTICLE VI Meetings

All meetings will be governed according to Robert's Rules of Order, Newly Revised 12th Edition.

VI-1 Regular Meetings

The Committee shall meet at least four (4) times per calendar year and shall establish a regularly scheduled meeting time. All meetings shall be subject to the North Carolina Open Meetings Law, NCGS 143-318.10. Notice of such meetings shall be given as required by law.

VI-2 Special Meetings

Special meetings may be called at the discretion of the Chair provided that written notice of special meetings is given to Committee members at least one (1) week in advance of the meeting. A meeting notice must be posted at least forty-eight (48) hours in advance of the meeting.

VI-3 Minutes

The Committee shall keep permanent minutes of its meetings. The minutes shall at minimum include the attendance of its members and its resolutions, findings, recommendations, and other actions.

VI-4 Quorum and Voting

A quorum shall consist of the majority of the voting members of the Committee. In the case of vacancies, quorum shall consist of one over half of the voting members currently on the Committee. All actions shall be decided by a majority vote of the voting members in attendance, a quorum being present. In the case of a tie, the Secretary shall cast a vote.

If there is a lack of quorum, the meeting shall proceed in a limited fashion and all action to be taken deferred to when a quorum can be met. A lack of quorum should be noted in the meeting summary of the meeting in which it occurred.

VI-5 Attendance

It is expected that members appointed to the Committee will regularly attend its meetings. A member may forfeit the remainder of their term and may be replaced if they have three (3) unexcused absences within a one-year time period.

Virtual attendance is permissible, but it is expected that Committee members shall attend meetings in-person when possible. A virtual participant shall be considered “present” for purposes of quorum only during the time simultaneous communication is maintained. Artificial Intelligence assistants or notetakers are prohibited and will not count toward attendance or quorum.

When the Committee finds that a member has become disqualified for membership, the Secretary shall notify the WMPO Executive Director, who shall notify the appointing authority so that a new member may be appointed for the remainder of the unexpired term.

VI-6 Excused and Unexcused Absences

A member who will be unable to attend a regular meeting of the Committee must contact the Chair or the Secretary at least twenty-four (24) hours before the scheduled meeting and indicate the general reason for being absent.

An absence shall be considered excused if the member notifies the Chair or the Secretary at least twenty-four (24) hours in advance of the meeting. Members who give less than twenty-four (24) hours’ notice will be considered unexcused, with the exception of emergencies or sudden illnesses.

VI-7 Conflicts of Interest

Committee members hold their positions for the benefit of the public. Conflicts of interest can arise in situations in which a Committee member’s duty to act in the public interest conflicts with a potential desire to advance their own interest. Several types of conflicts of interest can affect impartiality. They include financial conflicts, conflicts by association and personal bias. As a general rule, Committee members shall refrain from taking part in actions that might reasonably call into question the impartiality and fairness of those decisions. The intent is to limit advocacy, pressure, or undue influence where a conflict exists, not to prevent persons from sharing useful information.

Committee members shall comply with the provisions of G.S. 136-200.2(g) through (k), and all other applicable provisions of law. In the event that a conflict of interest is identified, Committee member shall recuse themselves and shall not participate in any verbal or written action regarding the matter. The member shall not take part in any discussion, consideration, determination, or vote concerning said situation, other than to provide information on behalf of the jurisdiction or community organization they represent.

ARTICLE VII:

Sub-Committees

The Committee may establish such sub-committees as it deems necessary for the conduct of business of the Committee. These sub-committees may include additional citizens as associate

members. There is no cap on the number of members on each sub-committee. The Chair of the sub-committee shall be a member of the Committee. The Secretary of the Committee shall attend all sub-committee meetings.

VII-1 Sub-Committee Attendance and Voting

Sub-committee attendance is strongly encouraged, and records of attendance will be kept. Sub-committee members who are unable to attend a sub-committee meeting should notify the sub-committee Chair as soon as possible. A sub-committee quorum for votes and bringing forth recommendations to the full Committee shall consist of a majority of sub-committee members, including associate members.

VII-2 Associate Sub-Committee Members

The Committee recognizes the valuable input and expertise that additional volunteers can bring to the mission and work of the Committee. To encourage greater involvement, additional citizens may serve on sub-committees as associate members. The sub-committee Chair shall notify the Committee of the names of associate members.

ARTICLE VIII: Amendments

These bylaws may be amended by the Committee at any meeting at which a quorum is present, by a supermajority (two-thirds) of those members present, provided that the notice of the proposed amendment shall be given to each member of the Committee at least one (1) week prior to said meeting.

Any amendments must be consistent with WMPO policy and must be approved by the WMPO Board prior to going into effect.

2024 North Carolina General Statutes Chapter 136 – Transportation

Article 16 – Planning

§ 136-200.2(g) through (k)

(g) Ethics Provisions. - All individuals with voting authority serving on a metropolitan planning organization who are not members of the Board of Transportation shall do all of the following:

(1) Except as permitted under this subdivision, no MPO member acting in that capacity shall participate in an action if the member knows the member, the member's extended family, or any business with which the member is associated may incur a reasonably foreseeable financial benefit from the matter under consideration, which financial benefit would impair the MPO member's independence of judgment or from which it could reasonably be inferred that the financial benefit would influence the member's participation in the action. An MPO member may participate in an action of the MPO under any of the following circumstances:

a. When action is ministerial only and does not require the exercise of discretion.

b. When the committee records in its minutes that it cannot obtain a quorum in order to take the action because the MPO member is disqualified from acting, the MPO member may be counted for purposes of a quorum but shall otherwise abstain from taking any further action.

(2) An MPO member shall have an affirmative duty to promptly disclose in writing to the MPO any conflict of interest or potential conflict of interest under subdivision (1) of this subsection. All written disclosures shall be a public record under Chapter 132 of the General Statutes and attached to the minutes of the meeting in which any discussion or vote was taken by the MPO related to that disclosure.

(3) File a statement of economic interest with the State Ethics Commission in accordance with Article 3 of Chapter 138A of the General Statutes, for which the State Ethics Commission shall prepare a written evaluation relative to conflicts of interest and potential conflicts of interest and provide a copy of that evaluation to the MPO member. All statements of economic interest and all written evaluations by the Commission of those statements are public records as provided in G.S. 138A-23. The penalties for failure to file shall be as set forth in G.S. 138A-25(a) and (b).

(4) File, with and in the same manner as the statement of economic interest filed under subdivision (3) of this subsection, an additional disclosure of a list of all real estate owned wholly or in part by the MPO member, the MPO member's extended family, or a business with which the MPO member is associated within the jurisdiction of the MPO on which the MPO member is serving. All additional disclosures of real estate filed by MPO members are public records under Chapter 132 of the General Statutes. The penalties for failure to file shall be as set forth in G.S. 138A-25(d).

(h) Confidential Information. - An MPO member shall not use or disclose any nonpublic information gained in the course of or by reason of serving as a member of the MPO in a way that would affect a personal financial interest of the MPO member, the MPO member's extended family, or a business with which the MPO member is associated.

(i) Definitions. - For purposes of this section, "extended family" shall have the same meaning as in G.S. 138A-3(25), "business with which associated" shall have the same meaning as in G.S. 138A-3(7), and "financial benefit" shall mean a direct pecuniary gain or loss or a direct pecuniary loss to a business competitor.

(j) Violations. - A violation of subdivision (1) of subsection (g) of this section shall be a Class 1 misdemeanor. An MPO member who knowingly conceals or knowingly fails to disclose information that is required to be disclosed on a required filing under subdivisions (3) or (4) of subsection (g) of this section shall be guilty of a Class 1 misdemeanor. An MPO member who provides false information on a required filing under subdivisions (3) or (4) of subsection (g) of this section knowing that the information is false is guilty of a Class H felony. If the State Ethics Commission receives written allegations of violations of this section, the Commission shall report such violations to the Director of the State Bureau of Investigation for investigation and referral to the District Attorney for possible prosecution. All written allegations or related documents are confidential and are not matters of public record.

(k) All individuals with voting authority serving on an MPO who are members of the Board of Transportation shall comply with Chapter 138A of the General Statutes and G.S. 143B-350 while serving on the MPO. (2000-80, s. 5; 2013-156, s. 1(b); 2014-58, s. 12(a); 2014-115, s. 56.6A(a); 2015-264, s. 72(a); 2017-6, s. 3; 2018-146, ss. 3.1(a), (b), 6.1.)

WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
ACTIVE TRANSPORTATION ADVISORY COMMITTEE
RULES OF PROCEDURE
(DRAFT November 2025)

ARTICLE I: Purpose and Authority

The purpose of the Rules of Procedure is to provide for the orderly and efficient conduct of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) Active Transportation Advisory Committee (ATAC), hereafter referred to as the Committee. The Rules of Procedure shall be consistent with Article III of the Committee Bylaws, as approved by the WMPO Board.

The Rules of Procedure are intended to supplement the Bylaws by establishing practical guidance for the operation of meetings, the preparation of agendas and records, the conduct of members, and the functioning of subcommittees. The most recent edition of Roberts Rules, Newly Revised, shall govern all the conduct of the Committee.

The Rules of Procedure are adopted to provide clarity and transparency for Committee members, staff, and the public in the execution of the Committee's duties and responsibilities.

Any procedural matter not addressed in either the Rules of Procedure or the bylaws shall be resolved at the discretion of the Chair, consistent with standard practice and applicable state and local regulations.

ARTICLE II: Meetings

II-1 Schedule

Regular meetings shall be held on the third Tuesday of every other month at 2pm, beginning in February 2026, unless otherwise stated by the Committee. Meetings shall be held at the WMPO office at 525 N Fourth Street in downtown Wilmington unless otherwise stated.

II-2 Agenda Preparation

A draft agenda shall be prepared by the Committee Secretary in consultation with the Committee Chair and Vice Chair. Committee members may request items be placed on the agenda by submitting them to the Secretary at least ten (10) days prior to a meeting. The Secretary shall send the draft agenda to Committee members at least one (1) week prior to a meeting.

The Secretary shall also be responsible for posting the agenda and meeting packet to the WMPO website no later than five (5) business days prior to a meeting, pursuant to the North Carolina Open Meetings Law, NCGS 143-318.10.

II-3 Order of Business

Each regular meeting of the Committee shall follow an established order of business, as follows:

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Public Comment Period
5. Consent Agenda
6. Presentations
7. Regular Agenda
8. Discussion
9. Updates
10. Adjournment

The Chair shall preside over all meetings and shall ensure that the proceedings are conducted in an orderly and respectful manner. In the absence of the Chair, the Vice Chair shall preside over the meeting. In the absence of the Chair and Vice Chair, the Secretary shall preside over the meeting.

II-4 Public Participation

Pursuant to the North Carolina Open Meetings Law, public participation shall be encouraged. Members of the public who wish to address the Committee during the public comment period must be present in person and shall sign in prior to the start of the meeting. Each speaker shall be allotted a period of up to three (3) minutes, for a total period of fifteen (15) minutes, unless extended at the discretion of the Chair. All remarks shall be directed to the Committee as a whole and not individual members.

Prior to receiving comments, the Chair shall state for the record that the Committee will not engage in discussion or provide responses during the comment period. The Chair shall further note that, as appropriate, WMPO staff or Committee members may follow up with individuals outside of the meeting to address questions or concerns.

Public comments must be delivered in-person during the meeting. Comments submitted through Zoom, email, chat functions, or any other online platform shall not be accepted as part of the official public record.

II-5 Virtual Participation

The Committee may allow members to participate in meetings remotely via audio or video conferencing when circumstances prevent in-person attendance. A member participating remotely shall be considered present for purposes of establishing a quorum only while simultaneous communication is maintained with the meeting location.

II-6 Special Meetings

Special meetings of the Committee may be called at the discretion of the Chair. Written notice of such special meetings shall be provided to all Committee members at least forty-eight (48) hours in advance and shall state the purpose for which the meeting is called. Only business stated in the notice may be considered at a special meeting.

II-7 Minutes

The Committee shall keep permanent minutes of all meetings, which shall reflect the attendance of members, the substance of all matters discussed, and the record of all votes taken. The minutes shall be prepared by the Secretary and distributed to all members in advance of the next regular meeting and included in the meeting packet. The Secretary shall also maintain the official records of the Committee on the WMPO website for the public to view. Previous months' minutes shall be posted to the website once approved by the Committee.

II-8 Recording of Meetings

The Committee shall make audio or video recordings of meetings for internal administrative purposes, including ensuring the accuracy of meeting minutes. Such recordings are not considered official records of the Committee and shall not be relied upon for interpreting Committee actions.

Unless otherwise required by the North Carolina Public Records Law, recordings shall be deleted after the corresponding minutes have been approved. Recordings shall be retained for no more than sixty (60) days. Recordings shall be publicly posted or distributed only in special circumstances at the discretion of the WMPO Board.

ARTICLE III: Voting

III-1 Method

All actions shall be decided by majority vote of those members present and voting, provided that a quorum has been established as stated in the bylaws. Votes may be taken by voice or a show of hands. A roll call vote shall be taken whenever requested by any member of the Committee, and the results shall be recorded in the minutes.

III-2 Electronic Voting

When urgent business arises that cannot reasonably be deferred to the next regularly scheduled meeting, the Chair may authorize the use of electronic voting. In such cases, all votes must be submitted in writing to the Secretary within forty-eight (48) hours of distribution. Each vote shall be copied to all Committee members to ensure transparency. Any action taken by electronic vote must be reported to the Committee and included in the minutes of the next regularly scheduled meeting.

ARTICLE IV: Attendance and Conduct

IV-1 Expectations

Members are expected to attend all scheduled meetings of the Committee and to remain for the full duration of the meeting unless excused by the Chair. Active participation is essential to the effectiveness of the Committee. Members shall review all agenda materials prior to each meeting and be prepared to contribute to discussions and decisions in an informed and constructive manner.

Committee members are expected to represent only the jurisdiction, organization, or stakeholder group for which they were appointed or approved by the Board. Members may not speak or act on behalf of any other group, board, or entity while participating in official Committee business.

IV-2 Absences

Attendance expectations and procedures for excused and unexcused absences shall follow the provisions established in the Committee's bylaws. Repeated unexcused absences may result in notification to the appointing authority, consistent with removal provisions outlined in the bylaws.

IV-3 Member Conduct

Members shall conduct themselves in a manner that upholds the integrity and purpose of the Committee. All members are expected to act respectfully towards one another, staff, and the public. Members shall also adhere to the conflict-of-interest provisions established in the bylaws.

IV-4 Decorum and Order

The Chair shall be responsible for maintaining decorum and ensuring the orderly conduct of Committee meetings. All participants, including members of the public, shall conduct themselves with civility and respect. Disruptive behavior shall not be permitted. If necessary, the Chair may call a recess, issue a warning, or request that a disruptive individual leave the meeting. The Committee shall at all times strive to foster a respectful and inclusive environment for discussion of active transportation issues.

IV-5 Alternates

Each appointing Board member may designate one (1) alternate for its primary Committee representative. Ex officio members may identify an alternate, to be confirmed by the Board. Alternates must be approved by the Board in writing prior to serving in any capacity.

Alternates are intended to serve in the absence of the primary member and shall fully participate only when the primary member is absent. Alternates which attend meetings

concurrently with the primary member shall not be counted towards quorum and may not participate in the meeting.

If the primary member position becomes vacant, the alternate may serve temporarily as the voting member until the appointing Board selects a new primary representative. The alternate is eligible to become the primary member.

ARTICLE V: Subcommittees

The Committee may establish subcommittees as necessary to support and advance the work of the Committee. A subcommittee may be formed by motion of any Committee member and approved by a majority vote (one over half) of the Committee. Subcommittee expectations and procedures shall follow the provisions established in the Committee's bylaws. Subcommittee meetings shall comply with North Carolina Open Meetings Law.

V-1 Members

Subcommittees may include both Committee members and additional members of the public serving as associate members. **There is no maximum number of members for any subcommittee.** Individuals may join the subcommittee at any time during its active status.

Each subcommittee shall be led by a Subcommittee Chair, who must be a current voting member of the Committee. **The Subcommittee Chair shall be elected at the first regularly scheduled meeting of the subcommittee and is eligible to serve for as long as the subcommittee is active.**

A subcommittee is considered active only when it is holding regular meetings.

The Committee Secretary shall attend all subcommittee meetings to provide administrative support, record attendance, and maintain minutes. In the absence of the Subcommittee Chair, the Committee Secretary shall preside over the meeting. The Secretary may not vote on subcommittee matters.

V-2 Associate Subcommittee Members

Associate members are individuals not appointed to the full Committee but who wish to contribute their expertise or interest. The Subcommittee Chair shall notify the full Committee of the names of all associate members. Associate members have full participation and voting rights within the subcommittee but do not have voting rights on the full Committee.

V-3 Meetings

Subcommittee meetings shall be held at the WMPO office at 525 N Fourth Street in downtown Wilmington unless otherwise stated. A virtual option via Zoom shall also be available for subcommittee meetings.

In-person attendance at subcommittee meetings is strongly encouraged for all subcommittee members. Members who are unable to attend a scheduled meeting in-person or virtually shall notify the Subcommittee Chair and Committee Secretary as early as possible. Notification of a scheduled subcommittee meeting must be sent to all subcommittee members and the full Committee no later than one (1) week in advance of the meeting.

In accordance with North Carolina Open Meetings Law, the Secretary shall maintain official records for all subcommittee meetings, including minutes. Official records of the subcommittee shall be available on the WMPO website.

V-4 Quorum and Voting

A subcommittee quorum shall consist of one over half of all subcommittee members. All subcommittee members may vote on matters before the subcommittee. Subcommittees may only forward recommendations to the full Committee upon an affirmative vote of a quorum.

V-5 Reporting

The Subcommittee Chair shall provide updates at full Committee meetings summarizing meeting activities, attendance, actions taken, and any recommendations requiring full Committee consideration.

V-6 Expectations

Subcommittees shall conduct all business in alignment with the provisions established for the Committee in its bylaws.

ARTICLE VI: Amendments

VI-1 Proposal of Amendments

Amendments to these Rules of Procedure may be proposed by any Committee member. Proposed amendments must be submitted in writing to the Chair and provided to Committee staff for preliminary review to ensure consistency with the bylaws, applicable policies, and governing regulations.

The proposed amendment shall be considered for adoption at the next scheduled meeting of the Committee.

VI-2 Adoption

Amendments shall be adopted upon an affirmative vote of two-thirds (2/3) of the Committee members present, provided that a quorum is established.

All amendments shall take effect immediately upon approval by the Committee unless otherwise specified in the motion to adopt.

WMPO Planning and Project Updates October 2025

Long-Range Planning Activities:

CAPE FEAR NAVIGATING CHANGE

Project Description/Scope: The WMPO is progressing through the planning process for our region's 2050 Metropolitan Transportation Plan (MTP), Cape Fear Navigating Change 2050. A long-range Metropolitan Transportation Plan for the region is federally required and must be developed, updated, and adopted by the WMPO every five years. The final plan will be used by federal, state, and local governments to guide decision-making for transportation projects in our region over the next 25 years, including which projects receive state or federal funding, the design and location of local roadways, coordinating land use and development, and identifying projects for further plans and studies. Planning activities began in April of 2023 with plan adoption expected in October of 2025.

2050 MTP Final Document

WMPO staff have finalized the Cape Fear Navigating Change 2050 plan, incorporating revisions informed by feedback gathered through Phase II of public outreach on the draft plan. With these updates complete, the plan is ready for presentation to the WMPO's TCC and Board for adoption consideration.

Project Status and Next Steps:

- The final Cape Fear Navigating Change 2050 plan was completed at the end of August, published on the WMPO website, and provided in print to Board members at the September meetings.
- The final plan was presented to the TCC in September and will be presented to the Board in October, with both committees scheduled to consider adoption at their October 2025 meetings.
- Following WMPO plan adoption, professional printing will be undertaken to produce the final published version, and staff will present the plan to the governing bodies of each member jurisdiction for their consideration of adoption throughout November 2025.

SAFE STREETS AND ROADS FOR ALL SAFETY ACTION PLAN

Project Description/Scope: The WMPO has begun work on its Safety Action Plan with the help of consultants Kittelson and Associates. Safety Action Plans are comprehensive safety plans aimed at reducing and eliminating serious-injury and fatal crashes affecting all roadway users. They are developed through data analysis and community input to identify significant safety risks which inform recommended countermeasures, strategies, and policies which aim to reduce crash severity and save lives. Planning activities for this effort began in April 2025 with plan adoption expected in Fall 2026.

Project Status and Next Steps:

- The vision and goals have been finalized for the plan.
- Data analysis and plan review is ongoing for the existing conditions phase.
- The SS4A Safety Action Plan Leadership Commitment was approved by the WMPO TCC and Board in July.

- The second Steering Committee meeting was held in August.
- Round 1 of public outreach ended on September 30, with over 540 survey responses and nearly 400 map comments.
- WMPO hosted 3 open houses and participated in five pop-up events to solicit feedback from the public throughout Round 1.
- The next round of public outreach will begin in December 2025 and will focus on draft countermeasures and safety improvements.
- A draft of the Safety Action plan is expected in early 2026.

INTELLIGENT TRANSPORTATION SYSTEM PLAN

Project Description/Scope: The WMPO has begun work on the development of an Intelligent Transportation System (ITS) Plan to guide the coordinated deployment and integration of technology-based transportation solutions across the region. The plan will assess existing ITS infrastructure, identify gaps and opportunities, and establish a regional architecture that aligns with state and federal standards. Its scope includes strategies to improve traffic signal coordination, incident management, traveler information systems, transit technology integration, and data sharing among agencies. The ITS Plan will serve as a strategic framework to enhance system efficiency, safety, and real-time responsiveness, supporting the WMPO's broader goals of improving mobility, reducing congestion, and fostering regional collaboration.

Project Status and Next Steps:

- WMPO staff initiated the project with consultants Kimley-Horn in December 2024 to outline the development process and next steps.
- The first core team meeting was held at the WMPO office on January 27, 2025.
- Subsequent core team meetings took place on March 10 and March 31.
- Stakeholder workshops 1 and 2 were held at the WMPO office on February 18 and April 29.
- One-on-one core team stakeholder meetings have been completed and the first stage of revision following core team input has been ongoing.
- The Core Team received the draft Regional ITS Plan for review the week of August 4. Comments provided by the Core Team were addressed.
- The final core team meeting was held virtually on August 20.
- The final planning document and architecture content was provided to Core Team at the end of September, with comments provided on the draft plan being addressed and incorporated.
- The final plan will be presented to the WMPO TCC and Board in October 2025.
- The ITS plan remains on schedule for completion in 2025.

Development Review Activities:

The WMPO assists with site development and Transportation Impact Analysis coordination and review for the MPO's member jurisdictions. During the last month, staff have reviewed the following development proposals:

SITE DEVELOPMENT PLAN REVIEW

39 total plan reviews (35 formal; 3 informal; 1 concept)

- City of Wilmington Formal Reviews: 16
- City of Wilmington Informal Reviews: 0
- City of Wilmington Concept Reviews: 0
- City of Wilmington Full Releases: 4

- Town of Leland Formal Reviews: 4
- Town of Leland Informal Reviews: 0
- New Hanover County Formal Reviews: 9
- New Hanover County Informal Reviews: 2
- New Hanover County Sketch Plan Reviews: 1
- Pender County Formal Reviews: 6
- Pender County Informal Reviews: 1
- Town of Belville Reviews: 0
- Town of Navassa Reviews: 0
- Town of Carolina Beach Reviews: 0
- Town of Kure Beach Reviews: 0
- Town of Wrightsville Beach Reviews: 0
- Brunswick County Reviews: 0

TRAFFIC IMPACT ANALYSIS (TIA) REVIEW

23 total active (2 new; 18 under review, 3 approved)

- New Hanover County 6 (0 new, 6 under review, 0 approved)
- City of Wilmington 4 (1 new, 3 under review, 0 approved)
- Carolina Beach 1, (0 new, 1 under review, 0 approved)
- Town of Belville 0
- Town of Leland 3 (0 new, 2 under review, 1 approved) Jackey's Creek Elementary – approved.
- Town of Navassa 1 (0 new, 1 under review, 0 approved).
- Pender County 5 (0 new, 3 under review, 2 approved) Piver Tract Residential and Royal Farms (Hampstead) – approved.
- Brunswick County 3 (1 new, 2 under review, 0 approved)

Locally Administered Project Program (LAPP)

The WMPO was designated as a Transportation Management Area (TMA) in 2012 following the 2010 decennial census, when the urban area was found to have exceeded 200,000 in population. As a TMA, the WMPO receives an annual direct allocation of approximately \$6 million in federal Surface Transportation Block Grant (STBG), Transportation Alternatives Set-Aside (TASA), and Carbon Reduction Program (CRP) funding. Through a WMPO-developed and adopted competitive process, the funding is awarded to member jurisdictions and planning partners for developing and implementing local transportation projects. The current statuses of these ongoing projects are as follows:

BL – 0059 TOWN OF KURE BEACH - FORT FISHER BOULEVARD/K AVENUE AND NORTH 3RD STREET PEDESTRIAN SAFETY IMPROVEMENTS

Project Description/Scope: This project entails intersection improvements at Ft. Fisher Boulevard and K Avenue to include high visibility crosswalks, ADA ramps, and pedestrian signals; and filling gaps in the sidewalk network on Ft. Fisher Boulevard and N. 3rd Street that will create a pedestrian network connected to the Ft. Fisher Boulevard and K Avenue intersection.

Project Status and Next Steps:

- Project kick-off meeting in March 2023
- Contract approved by Kure Beach Town Council in June 2023
- Meeting with NCDOT, WMPO, WithersRavenel, and Town of Kure Beach was held on August 8, 2023
- Survey started in September 2023
- 90% plans will be completed by November 2024
- ROW discussions in October/November 2024
- 100% final design and signal plans are complete; currently under review by NCDOT
- Contract underway for construction inspection

EB-6025- TOWN OF BELVILLE- RICE HOPE MULTI-USE PATH

Project Description: The project consists of the construction of a multi-use path of eight feet (8') wide located at the western side of NC 133 between Morecamble Blvd and Rice Hope Run.

Project Status and Next Steps:

- Approaching project close out, a ribbon cutting ceremony will be announced at a later date.

EB- 6026- TOWN OF BELVILLE- BELVILLE ELEMENTARY- MULTI-USE PATH

Project Description: The project consists of the construction of a multi-use path of eight feet (8') wide located along NC 133 connecting north and south entrances of Hawks Water Development to Belville Elementary School.

Project Status and Next Steps:

- Approaching project close out, a ribbon cutting ceremony will be announced at a later date.

TC – 0021 WAVE PASSENGER AMENITIES AND UPGRADES

Project Description/Scope: Cape Fear Public Transportation Authority (WAVE transit) currently has a total of 440 bus stops, 24 benches and 27 shelters. Shelters only represent 6% of our passenger amenities, while other NC agencies average 14%. To meet the peer average for statewide systems, CFPTA needs to install an additional twenty-six (26) benches and twenty (20) shelters. This project will support the installation of a total of nine (9) bus stop benches and ten (10) bus stop shelters along eight (8) transit routes located within the City of Wilmington. The project includes engineering and design, construction of concrete pads, ADA ramps, ADA access, and purchase and installation of durable bench and/or shelter, waste receptacle, and solar lighting, where applicable.

Project Status and Next Steps:

- The project was awarded funds in November 2021
- NC Board of Transportation approved the flex request in January 2023
- Flex request confirmed end of April 2023
- Letters from NCDOT transmitted May 23, 2023
- STIP amendment in process. Initial bid from Tolar Shelter Manufacturing Company now expired. A new Invitation to Bid for shelters to be issued Q2 FY26.

TC-0027 WAVE PASSENGER AMENITIES AND UPGRADES

Project Description: Passenger Facilities and amenities replacement, security, and improvement: acquire, construct, or replace structures, equipment, and systems that provide passenger facilities and amenities for fixed route bus service in the Wilmington, NC UZA. Projects include acquisition and installation of bus shelters, lighting and landing platforms along existing routes; evaluation of a new customer service enclosure at Forden Transfer Station; and extension of fencing at Padgett Transfer Station.

Project Status and Next Steps:

- The fencing at Padgett was completed in May 2023 (132 linear feet at Padgett for \$3,565.00)
- Proposals were received as part of an Invitation to Bid for the shelters and benches in Spring 2023. Tolar Shelter Manufacturing Company was selected; however, Tolar's bid submission and pricing has expired. A new Invitation to Bid for shelters to be issued Q2 FY26
- The Forden Station Customer Service Desk Project has been completed resulting in a fully enclosed and secure area for Wave Customer Service Representatives while maintaining a high level of convenience for passengers.
- Phase I completed the week of August 11, 2025, with bus shelter installations completed at Independence Mall, Greenfield St at 16th St across from New Hanover County Health and Human Services Facility and on Nixon St at 5th Ave next to The Pointe at Taylor Estates

BL-0074 – TOWN OF LELAND- US 17 Pedestrian crossing at Olde Waterford Way/Ploof Road

Project Descriptions/Scope: Installation of signalized pedestrian crossing at the intersection of US 17/Olde Waterford Way/Ploof Road in Leland, NC

Project Status and Next Steps:

- NCDOT Agreement executed Aug 24, 2023
- PE funds authorized Sep 14, 2023
- Exult Engineering contract fully executed Aug 19, 2024
- Categorical Exclusion (CE) Environmental Documents approved Jan 6, 2025
- Preliminary Design/Right of Way (75%) plans approved Mar 10, 2025
- ROW Funding Authorization approved on Jun 10, 2025
- NCDOT LAP Agreement Change Request submitted in EBS Sep 2, 2025
- Final Design (90%) plans with NCDOT & Town for review Oct 2025
- Project Completion September 14, 2028

HL-0109 – CITY OF WILMINGTON - 3rd Street/Ann Street Traffic Signal

Project Description/Scope: Project consists of the installation of a traffic signal at the intersection of 3rd Street and Ann Street in downtown Wilmington.

Project Status and Next Steps:

- Private Engineering Firm is currently working on the signal designs
- Tentatively planning to let this and 3rd/Orange projects together in Fall 2025

HL-0110 - CITY OF WILMINGTON - 3rd Street/Orange Street Traffic Signal

Project Description/Scope: Project consists of the installation of a traffic signal at the intersection of 3rd Street and Orange Street in downtown Wilmington.

Project Status and Next Steps:

- Private Engineering Firm is currently working on the signal designs
- Tentatively planning to let this and 3rd/Ann together in Fall 2025

U-6039 – CAROLINA BEACH – St. Joseph Bike Lanes

Project Description/Scope: Construct Bike Lanes along St. Joseph Avenue and Lewis Drive from Lake Park Boulevard to Access Drive in Carolina Beach

Project Status and Next Steps:

- • 75 % Plans have been uploaded to EBS
- • On April 29, 2025, the Town and Kimley Horne held a community meeting to discuss the plans and
- specifically Temporary Construction Easements (TCE) for property owners who will be directly
- impacted by the project.
- • Categorical Exclusion documents revised, fully executed and submitted.
- • Met with Kimley Horn and PPS to discuss TCE progress.

U-5534C - WRIGHTSVILLE AVENUE/GREENVILLE AVENUE TO HINTON AVENUE

Project Descriptions/Scope: The project is for construction of intersection re-alignment improvements at the intersection of Wrightsville Avenue/Greenville Avenue and bike lanes and sidewalks along Greenville Avenue from Wrightsville Avenue to Hinton Avenue.

Project Status and Next Steps:

- NCDOT ROW Certification obtained November 23, 2023
- Utility Authorization obtained January 4, 2024
- Duke Energy Utility Relocations – Completed April 2025
- Construction Authorization obtained December 19, 2024
- Advertise for Bid – January 30, 2025
- Reject Bids (over budget) – May 6, 2025
- Re-Advertise for Bid – June 3, 2025
- Reject Bids (City administrative error) – August 5, 2025
- Re-Advertise for Bid – August 6, 2025
- Bid Opening held on August 28, 2025
- Construction Contract Awarded on September 23, 2025
- NCDOT Concurrence in Award Letter received on October 3, 2025
- Begin Construction – Late November/Early December 2025
- Construction Complete – Late Fall 2026

U-5534G –CITY OF WILMINGTON- HOOKER ROAD MULTI-USE PATH

Project Descriptions/Scope: The project consists of the construction of a 8' wide multi-use path along Hooker Road from Wrightsville Avenue to Mallard Drive/Rose Ave intersection

Project Status and Next Steps:

- NCDOT ROW Certification obtained November 23, 2023
- Construction Authorization obtained December 19, 2024
- Advertise for Bid – January 30, 2025
- Reject Bids (over budget) – May 6, 2025
- Re-Advertise for Bid – June 3, 2025
- Reject Bids (City administrative error) – August 5, 2025
- Re-Advertise for Bid – August 6, 2025
- Bid Opening held on August 28, 2025
- Construction Contract Awarded on September 23, 2025
- NCDOT Concurrence in Award Letter received on October 3, 2025
- Begin Construction – Late November/Early December 2025
- Construction Complete – Late Fall 2026

U-5534H –CITY OF WILMINGTON- HINTON AVE MULTI-USE PATH

Project Descriptions/Scope: This project consists of the construction of an 8' wide multi-use path along Hinton Avenue from Park Avenue to Greenville Avenue.

Project Status and Next Steps:

- NCDOT ROW Certification obtained November 23, 2023
- Utility Authorization obtained January 4, 2024
- Duke Energy Utility Relocations – Completed April 2025
- Construction Authorization obtained December 19, 2024
- Advertise for Bid – January 30, 2025
- Reject Bids (over budget) – May 6, 2025
- Re-Advertise for Bid – June 3, 2025
- Reject Bids (City administrative error) – August 5, 2025
- Re-Advertise for Bid – August 6, 2025
- Bid Opening held on August 28, 2025
- Begin Construction – Late Fall 2025
- Construction Complete – Late Fall 2026

EB-5600 – S. 17TH STREET MULTI-USE PATH

Project Description/Scope: This project consists of the construction of a 10' multiuse path along South 17th Street from Harbour Drive to Shipyard Boulevard and the installation of crosswalks and pedestrian signal heads at the intersection of South 17th Street and Shipyard Boulevard.

Project Status and Next Steps:

- Agreement executed with NCDOT on May 24, 2022
- PE Authorization obtained on January 20, 2023
- Design kick-off meeting between City and RS&H staff held on January 31, 2023
- 25% Plans approved by NCDOT on February 12, 2024
- Redline Drainage Plans approved by NCDOT on April 22, 2024
- Environmental Document approved on May 7, 2024

- Design put on hold in May 2024 due to insufficient funds for Construction
- Additional funds through the MPO's DA program awarded on October 30, 2024
- Design re-start meeting held on January 8, 2025
- Revised redline drainage plans approved by NCDOT on June 9, 2025
- Utility Coordination and ROW Plans in progress

BL-0040 NEW HANOVER COUNTY - Middle Sound Loop Extension/Connector Construction & Porters Neck Walmart Connector Construction

Project Description/Scope: Construction of bicycle/pedestrian trails along Middle Sound Loop Road from Red Cedar Road to Publix commercial lot. Also construct trails along US 17 Business (Market Street) from Mendenhall Drive to Porter's Neck Wal-Mart commercial lot.

Project Status and Next Steps:

- On-Site construction meeting scheduled for Sept 8th at MSLR; Intent to Proceed with Construction will be issued following this meeting
- Held Pre-Construction meeting August 20th
- Received our Concurrence to Award Construction Authorization to begin construction
- Construction Bid Accepted and contract is in approval process with NCDOT
- Construction oversight contractor accepted in approval process with NCDOT
- NCDOT has approved the encroachment agreement presented by NHC
- Local Programs Management Office has reviewed and approved change request allocating funds for construction.
- 100% construction plans have been reviewed and approved by NCDOT.
- Pre-construction Railroad and Utility certification was presented to and approved by NCDOT
- Funding request to FHWA has been approved.
- New Hanover County updated the categorical exclusion documentation for another year
- General Stormwater Discharge Permit for Construction Activities has been renewed and reissued for another year
- New Hanover County is preparing to send bidding documents out to contractors but need final approval from NCDOT to proceed
- Construction is underway.

BL-0118 North College Road Pedestrian Improvements

Project Description/Scope: Project consists of the construction of a ten-foot wide, two-plus mile MUP along N. College from Gordon Road to Northchase Parkway West. In addition, it includes a sidewalk on the east side of N. College from Sirius Drive to Murrayville Road and New Village Way to the signalized intersection at Danny Pence Drive.

Project Status and Next Steps:

- Received final TCE from new owner (previous TCE was not recorded at time of sale so new TCE had to be agreed to)
- Had 100% plan review with design engineers and made several notes
- Received updated signal plans from DOT regarding the switch to their new software system
- Need to file paperwork to acquire our water quality certification. Design engineer has filed paperwork with Dept of Environmental Quality - Division of Water Resources.

- Right of way acquisition- 15/15 properties signed and completed (all 15 property owners have been contacted)
- 100% design plans submitted to NCDOT for review and comment
- Level A SUE completed - identified potential utility conflicts (those have been ratified and a fix has been formulated)
- New design will eliminate the need for a PDE at one location
- Design completion anticipated by November 2025

EB-6027 – NEW HANOVER COUNTY -MIDDLE SOUND GREENWAY

Project Description: Design only of the Middle Sound Greenway connection to Publix

Project Status and Next Steps:

- Project has been completed.
- Project close out is in progress.

U-5534U – TOWN OF NAVASSA – Navassa Park Multi-Use Path

Project Description/Scope: This project will construct bike lanes on both sides of Brooklyn Street, a multi-use path connecting Brooklyn Street to the Navassa Park, and a multi-use path through the Navassa Park forming a loop within the park. Upon completion, the Navassa Park Multi-Use Path will provide a safe and accessible pedestrian and bicycle route connecting Navassa Park, surrounding neighborhoods, and key civic destinations, supporting local and regional goals for active transportation, connectivity, and equitable access.

Project Status and Next Steps:

- Final plans & contract documents are being prepared for NCDOT review & approval
- CE Document has been approved - Based on recent meeting with NCDOT, an updated form will be needed. Consultant has been instructed to provide to the Town for upload to EBS.
- Right-of-way Certification has been received from NCDOT.
- Plans have been requested to be updated to current standards. The Town's consultant will be following up to meet this request. Encroachment agreement will be addressed as part of this.
- Town is still awaiting updated CE document, estimate, and plans from the consultant
- Request for construction funds authorization will be coming once the updated form for the CE document, plans have been revised, and updated estimate submitted and approved by NCDOT.
- The WMPO Board voted to approve request for addition funding at the July 30, 2025 Board meeting.
- Project construction is tentatively scheduled to begin in early 2026.

U-6235 – CITY OF WILMINGTON/NEW HANOVER COUNTY – Signal Pre-emption Phase 2

Project Description/Scope: The project will install traffic pre-emption equipment at 50 locations throughout the City of Wilmington and New Hanover County and GPS equipment on emergency response vehicles. Project Status and Next Steps:

- Project has received Supplemental Funding for construction. Agreement was approved by WMPO, NCDOT and City Council. Contracts are executed.

- Project has received a 2-year extension to April 30, 2027, from NCDOT to allow additional funding requests, bidding, construction, and closeout.
- Plans, Specifications & Estimate review thru NCDOT sent to FHWA for final review prior to Construction Authorization.
- Expected project bid date is October 2025 and construction start is late 2025.

BL-0045 – CITY OF WILMINGTON - Downtown Trail Ph. 1 Design

Project Description/Scope: design and engineering for an approximately 2.2 mile long, 10' to 12' in width portion of the trail beginning at 3rd street in the Downtown within the NCDOT owned rail corridor to McRae St (defined in the Wilmington Rail Trail Master Plan); abutting the Dorothy B. Johnson Elementary School western parcel line; traversing east along CSX right-of-way to Archie Blue Park; and continuing north through Archie Blue Park, parallel to the creek and terminating at the Love Grove Bridge multi-use path facility.

Project Status and Next Steps:

- The WMPO Board approved the City of Wilmington's request and awarded an additional \$431,200 in federal funding to complete the design for Phase 1 on March 26, 2025.
- Scope change request to utilize remaining originally awarded funds and bring design to 60% plans approved by NCDOT on July 22, 2025.
- Supplemental agreement for additional \$431,200 in Direct Attributable funding executed on July 23, 2025.
- WSP Supplemental Scope 3 (60%-100% design) submitted to NCDOT for review on August 25, 2025.
- Updated 25% plan milestone to be submitted to the City in mid-October 2025.

TRANSPORTATION DEMAND MANAGEMENT PROGRAM

Project Description/Scope: The TDM "Go Coast" program works to increase the use of alternative transportation by WMPO residents and decrease Vehicle Miles Traveled (VMT). The WMPO Board approved Cape Fear Change in Motion 2020, the short-range TDM Plan which will guide Go Coast initiatives from 2021 to 2025. This plan identifies seven short-range strategies to increase mobility options and reduce traffic in the WMPO region. These strategies are: Alternative Work Schedules, Bike Share Program, Carpool and Vanpool, Consulting for Telecommuting Opportunities, Fostering a Bicycle and Pedestrian Friendly Culture, Improved TDM-Focused Collaboration, and Personalized Commuter Plans. The update to the short-range TDM plan is incorporated into the WMPO's MTP currently under development, Cape Fear Navigating Change 2050, and contains a detailed work plan for Go Coast spanning from 2026 to 2030. The plan update will be up for consideration for adoption in October 2025, alongside the MTP, as it is a component of the MTP.

Go Coast current initiatives and project status:

- Go Coast Committee - The next regular Go Coast committee meeting is scheduled to occur virtually on Thursday, November 20, from 3-5 p.m.
- Bicycle Helmet Initiative – WMPO staff applied for and received 100 more children's bicycle helmets through NCDOT's 2025 grant cycle for the Bicycle Helmet Initiative. Helmets are being distributed throughout spring, summer, and fall 2025 outreach.
- Get There Greener – Go Coast is hosting its annual sustainable transportation challenge, Get There Greener, in October 2025. Participants who track a trip by bicycling, walking,

carpooling, public transportation, or teleworking in place of driving alone get entered into prize drawings. This year local businesses have generously provided over \$1,200 worth of prizes to support the challenge. Learn more at gocoastnc.org/get-there-greener

- Bike to Work Day – Go Coast is hosting the second annual fall Bike to Work Day on Friday, October 17. Local businesses and organizations will provide “pit stops” around the Wilmington area to provide snacks, water, goodies, and discounts to people who bike by on that day. Learn more at gocoastnc.org/bike-to-work-day-2025

Division 3 Project Update October 2025



WILMINGTON URBAN AREA
METROPOLITAN PLANNING ORGANIZATION

WMPO OCTOBER PROJECTS IN DEVELOPMENT

Project Manager	Contract Type	TIP	Description	County	*SAP Let Date (year.month.date)
Stoney Mathis	On Call Contract (OCC)	HS-2403A	SR 1216 (16TH STREET); SR 1217 (17TH STREET) QUEEN STREET AND CASTLE STREET INTERSECTIONS; QUEEN STREET INTERSECTION IN WILMINGTON. INSTALL CROSSWALKS AND OTHER PEDESTRIAN IMPROVEMENTS.	NEW HANOVER	2025.09.30
Brian Harding	On Call Contract (OCC)	HS-2003Y	US 117/NC 132 (COLLEGE ROAD) FROM US 117/NC 132 (COLLEGE ROAD) AND SR 2313 (WILSHIRE BOULEVARD). INSTALL PEDESTRIAN COUNTDOWN HEADS.	NEW HANOVER	2025.11.20
Stoney Mathis	On Call Contract (OCC)	HS-2003L	US 17-76 (OLEANDER DRIVE) AND SR 1421 (GREENVILLE LOOP ROAD/GREENVILLE AVENUE. REVISE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.15
Brian Harding	On Call Contract (OCC)	HS-2003J	US 17/76 (OLEANDER DRIVE) FROM SR 1209 (INDEPENDENCE BOULEVARD). UPGRADE TRAFFIC SIGNAL WITH PEDESTRIAN ACCOMMODATIONS.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003Q	US 17 (DAWSON STREET) FROM US 421 (3RD STREET). UPGRADE TRAFFIC SIGNAL AND PAVEMENT MARKINGS, AND ADD PEDESTRIAN ACCOMODATIONS.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003R	US 421 AT SR 1573 (DOW ROAD). UPGRADE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003T	US 17 BUSINESS (MARKET STREET) FROM SR 2219 (GREEN MEADOWS DRIVE). UPGRADE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003Z	US 17-76 (WOOSTER STREET) FROM US 17-76 (WOOSTER STREET) AND SR 1217 (17th Street). REVISE TRAFFIC SIGNAL AND INSTALL PEDESTRIAN COUNTDOWN HEADS.	NEW HANOVER	2025.12.18

WMPO OCTOBER PROJECTS IN DEVELOPMENT

Project Manager	Contract Type	TIP	Description	County	*SAP Let Date (year.month.date)
Stoney Mathis	On Call Contract (OCC)	HS-2403A	SR 1216 (16TH STREET); SR 1217 (17TH STREET) QUEEN STREET AND CASTLE STREET INTERSECTIONS; QUEEN STREET INTERSECTION IN WILMINGTON. INSTALL CROSSWALKS AND OTHER PEDESTRIAN IMPROVEMENTS.	NEW HANOVER	2025.09.30
Brian Harding	On Call Contract (OCC)	HS-2003Y	US 117/NC 132 (COLLEGE ROAD) FROM US 117/NC 132 (COLLEGE ROAD) AND SR 2313 (WILSHIRE BOULEVARD). INSTALL PEDESTRIAN COUNTDOWN HEADS.	NEW HANOVER	2025.11.20
Stoney Mathis	On Call Contract (OCC)	HS-2003L	US 17-76 (OLEANDER DRIVE) AND SR 1421 (GREENVILLE LOOP ROAD/GREENVILLE AVENUE). REVISE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.15
Brian Harding	On Call Contract (OCC)	HS-2003J	US 17/76 (OLEANDER DRIVE) FROM SR 1209 (INDEPENDENCE BOULEVARD). UPGRADE TRAFFIC SIGNAL WITH PEDESTRIAN ACCOMMODATIONS.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003Q	US 17 (DAWSON STREET) FROM US 421 (3RD STREET). UPGRADE TRAFFIC SIGNAL AND PAVEMENT MARKINGS, AND ADD PEDESTRIAN ACCOMODATIONS.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003R	US 421 AT SR 1573 (DOW ROAD). UPGRADE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003T	US 17 BUSINESS (MARKET STREET) FROM SR 2219 (GREEN MEADOWS DRIVE). UPGRADE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003Z	US 17-76 (WOOSTER STREET) FROM US 17-76 (WOOSTER STREET) AND SR 1217 (17th Street). REVISE TRAFFIC SIGNAL AND INSTALL PEDESTRIAN COUNTDOWN HEADS.	NEW HANOVER	2025.12.18

WMPO OCTOBER PROJECTS IN DEVELOPMENT

Project Manager	Contract Type	TIP	Description	County	*SAP Let Date (year.month.date)
Stoney Mathis	On Call Contract (OCC)	HS-2403A	SR 1216 (16TH STREET); SR 1217 (17TH STREET) QUEEN STREET AND CASTLE STREET INTERSECTIONS; QUEEN STREET INTERSECTION IN WILMINGTON. INSTALL CROSSWALKS AND OTHER PEDESTRIAN IMPROVEMENTS.	NEW HANOVER	2025.09.30
Brian Harding	On Call Contract (OCC)	HS-2003Y	US 117/NC 132 (COLLEGE ROAD) FROM US 117/NC 132 (COLLEGE ROAD) AND SR 2313 (WILSHIRE BOULEVARD). INSTALL PEDESTRIAN COUNTDOWN HEADS.	NEW HANOVER	2025.11.20
Stoney Mathis	On Call Contract (OCC)	HS-2003L	US 17-76 (OLEANDER DRIVE) AND SR 1421 (GREENVILLE LOOP ROAD/GREENVILLE AVENUE). REVISE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.15
Brian Harding	On Call Contract (OCC)	HS-2003J	US 17/76 (OLEANDER DRIVE) FROM SR 1209 (INDEPENDENCE BOULEVARD). UPGRADE TRAFFIC SIGNAL WITH PEDESTRIAN ACCOMMODATIONS.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003Q	US 17 (DAWSON STREET) FROM US 421 (3RD STREET). UPGRADE TRAFFIC SIGNAL AND PAVEMENT MARKINGS, AND ADD PEDESTRIAN ACCOMODATIONS.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003R	US 421 AT SR 1573 (DOW ROAD). UPGRADE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003T	US 17 BUSINESS (MARKET STREET) FROM SR 2219 (GREEN MEADOWS DRIVE). UPGRADE TRAFFIC SIGNAL.	NEW HANOVER	2025.12.18
Brian Harding	On Call Contract (OCC)	HS-2003Z	US 17-76 (WOOSTER STREET) FROM US 17-76 (WOOSTER STREET) AND SR 1217 (17th Street). REVISE TRAFFIC SIGNAL AND INSTALL PEDESTRIAN COUNTDOWN HEADS.	NEW HANOVER	2025.12.18

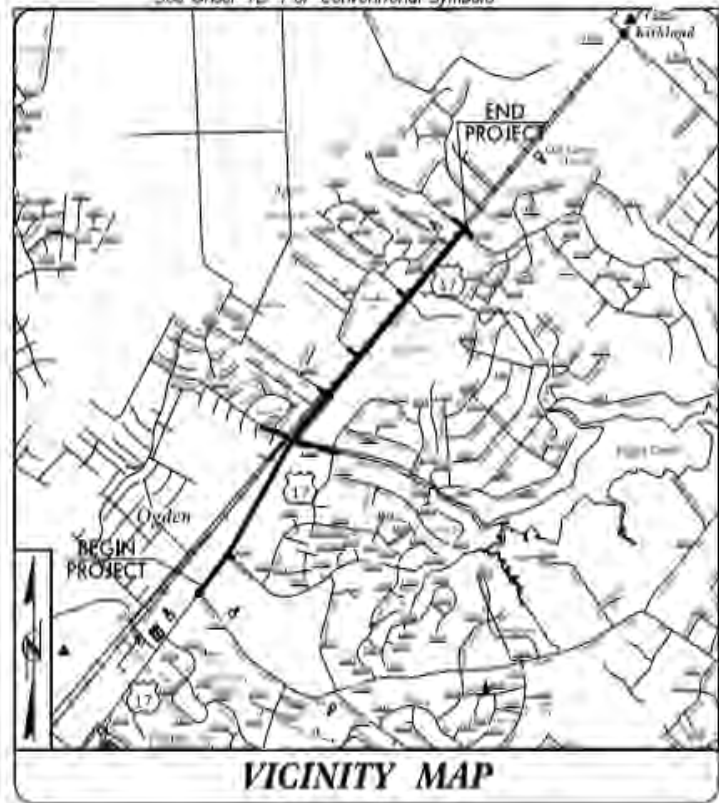
WMPO OCTOBER PROJECTS IN DEVELOPMENT					
Project Manager	Contract Type	TIP	Description	County	*SAP Let Date (year.month.date)
Aaron LeBeau	Division Design Raleigh Let (DDRL)	U-3338C	SR 1175 (KERR AVENUE) INTERCHANGE AT US 74 (MARTIN LUTHER KING JR PARKWAY).	NEW HANOVER	2030.06.18
Brandon Powers	Division Design Raleigh Let (DDRL)	U-5731	US 74 AT US 17/US 421, CONSTRUCT A FLY-OVER AND FREE FLOW RAMP AT INTERCHANGE.	NEW HANOVER	2030.06.18
Brian Harding	Division POC Let (DPOC)	U-6128	US 76 (OLEANDER DRIVE) NEW HANOVER COUNTY AT GREENVILLE LOOP ROAD AND GREENVILLE AVENUE. UPGRADE INTERSECTION.	NEW HANOVER	2030.06.20
Aaron LeBeau	Division Design Raleigh Let (DDRL)	U-5732	US 17 FROM SR 1582 (WASHINGTON ACRES ROAD) TO VISTA LANE. ACCESS MANAGEMENT.	PENDER	2032.01.20
Brandon Powers	Division Design Raleigh Let (DDRL)	U-4902C	US 17 BUSINESS (MARKET STREET) FROM NORTH OF US 117/NC 132 (COLLEGE ROAD) TO STATION ROAD. CONVERT AT-GRADE INTERSECTION TO INTERCHANGE.	NEW HANOVER	2032.08.17
Aaron LeBeau	Division Design Raleigh Let (DDRL)	U-5702A	NC 132 (COLLEGE ROAD) FROM SR 1272 (NEW CENTRE DRIVE) TO US 117 (SHIPYARD BOULEVARD).	NEW HANOVER	2033.02.15
Aaron LeBeau	Division Design Raleigh Let (DDRL)	U-4434	WILMINGTON, INDEPENDENCE BLVD EXT FROM RANDALL PARKWAY TO MARTIN LUTHER KING, JR. PARKWAY	NEW HANOVER	2040.01.01
Brian Harding	Division Design Raleigh Let (DDRL)	U-5729	US 421 (CAROLINA BEACH ROAD) FROM US 421 (BURNETT AVENUE) TO US 117 (SHIPYARD BOULEVARD) IN WILMINGTON UPGRADE ROADWAY.	NEW HANOVER	2040.01.01
Zach Howard	Division Design Raleigh Let (DDRL)	U-4902B	US 17 BUSINESS (MARKET STREET) FROM THE CSX RAILROAD TO CINEMA DRIVE AND FROM JACKSONVILLE STREET TO NORTH OF US 117/NC 132 (COLLEGE ROAD).	NEW HANOVER	2040.01.01

WMPO OCTOBER CONSTRUCTION PROJECTS						
Contract Number	Resident Eng	TIP/WBS /Program	County	Description	*Estimated Completion (year.month.date)	Percent Complete
C204319	Joshua Pratt	U-4902D	New Hanover	SUPERSTREET MEDIAN ON MARKET STREET (US 17 BUS) FROM MARSH OAKS DRIVE TO LENDIRE DRIVE.	2025.12.30	83.96%
C204553	Brad Haste	R-3300B	Pender	NC 417 (HAMPSTEAD BYPASS) FROM SOUTH OF NC 210 TO NORTH OF SR 1563 (SLOOP POINT ROAD).	2027.12.11	61.06%
C204942	Joshua Pratt	U-6202	New Hanover	SR 2048 (GORDON ROAD) FROM US 17 (MARKET STREET) TO I-40. WIDEN ROADWAY.	2029.12.12	9.77%
C205072	Joshua Pratt	R-3300A	Pender	US 17 HAMPSTEAD BYPASS FROM US 17 BYPASS SOUTH OF HAMPSTEAD TO NC 210	2030.03.30	0.00%
N/A	N/A	HL-0109	NEW HANOVER	SOUTH 3RD STREET INSTALLATION OF TRAFFIC SIGNALS WITH PEDESTRIAN SIGNAL HEADS AT INTERSECTION OF SOUTH 3RD STREET AND ANN STREET IN WILMINGTON.	2025.09.18	0.00%
N/A	N/A	HL-0110	NEW HANOVER	SOUTH 3RD STREET INSTALLATION OF TRAFFIC SIGNALS WITH PEDESTRIAN SIGNAL HEADS AT INTERSECTION OF SOUTH 3RD STREET AND ORANGE STREET IN WILMINGTON.	2025.09.18	0.00%
N/A	N/A	HS-2003H	NEW HANOVER	US 117-NC132 (COLLEGE ROAD) AT LAKE AVENUE-HUGH MCRAE PARK.REVISE TRAFFIC SIGNAL.	2025.09.18	0.00%
N/A	N/A	HS-2003A	NEW HANOVER	SR 1217 (SOUTH 17TH STREET) AND DOCK STREET IN WILMINGTON. SIGNALIZE PEDESTRIAN CROSSINGS.	2025.09.30	0.00%
N/A	N/A	HS-2003AQ	NEW HANOVER	SR 2817 (17TH STREET) AT CASTLE STREET IN WILMINGTON. UPGRADE TRAFFIC SIGNAL AND SIGNS, AND INSTALL PEDESTRIAN SIGNALS AND CURB BUMP OUTS.	2025.09.30	0.00%

TIP PROJECT: U-4902D

CONTRACT: C204319

See Sheet 1A For Index of Sheets
See Sheet 1B For Conventional Symbols

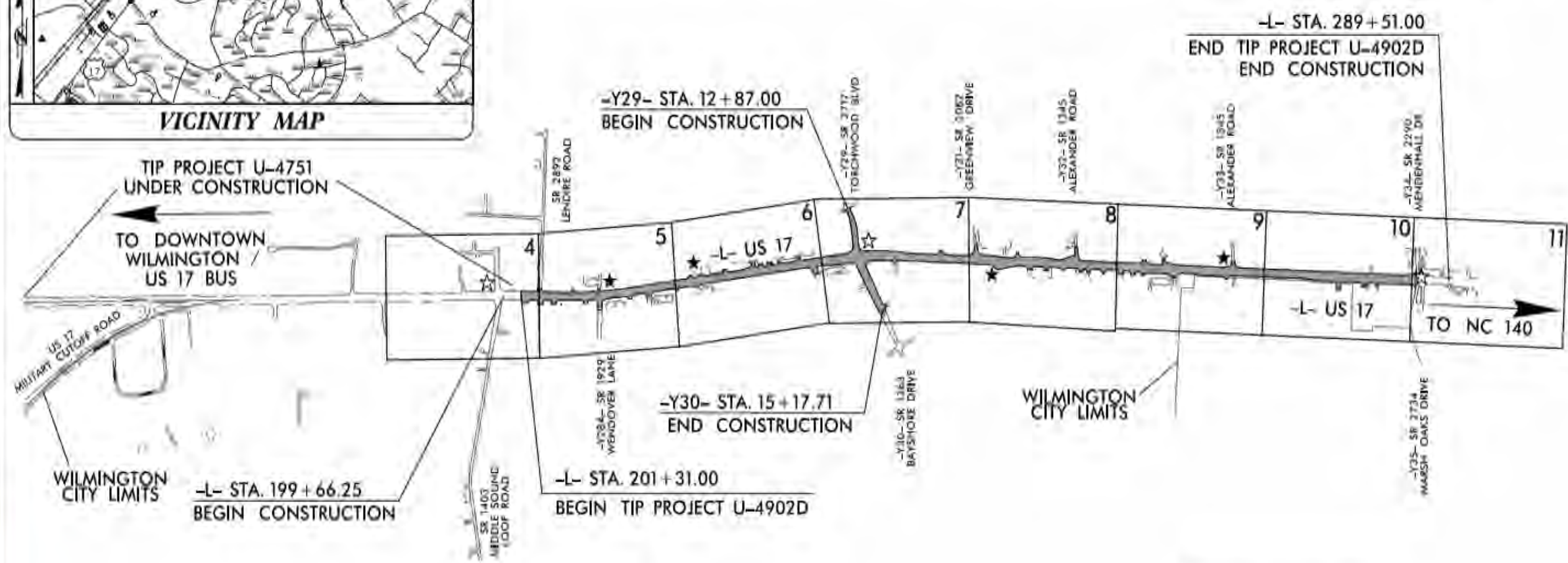


STATE OF NORTH CAROLINA
DIVISION OF HIGHWAYS
NEW HANOVER COUNTY

LOCATION: US 17 (MARKET STREET) FROM
SR 1403 (MIDDLE SOUND LOOP ROAD)
TO SR 2290 (MENDENHALL DRIVE)
SR 2734 (MARSH OAKS DRIVE)

TYPE OF WORK: GRADING, PAVING, DRAINAGE, SIGNALS,
AND RETAINING WALL

STATE	STATE PROJECT NUMBER	SHEET NO.	TOTAL SHEETS
N.C.	U-4902D	1	
WAY POINTS		DATE	DESCRIPTION
40238.1.4			P.E.
40238.2.4			R/W UTIL.
40238.3.5			CONST.

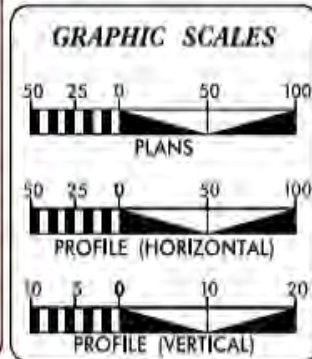


NTS

☆ EXISTING SIGNAL

★ PROPOSED SIGNAL

DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED



DESIGN DATA	
ADT 2018	= 52,130
ADT 2038	= 65,390
K	= 11 %
D	= 55 %
T	= 6 % *
V	= 50 MPH
* TTST = 2% DUAL 4%	
PUNC CLASS = PRINCIPAL ARTERIAL	
STATEWIDE TIER	

PROJECT LENGTH	
LENGTH OF ROADWAY T.I.P. PROJECT U-4902D	= 1.670 MILES
TOTAL LENGTH OF T.I.P. PROJECT U-4902D	= 1.670 MILES
LENGTH BASED ON -L- CENTERLINE	

PREPARED IN THE OFFICE OF
HNTB
FOR DIVISION OF HIGHWAYS

RIGHT OF WAY DATE:
JANUARY 30, 2017

LETTING DATE:
FEBRUARY 19, 2019

DOUGLAS M. WHEATLEY, PE
PROJECT ENGINEER

ROY TELLIER, PE
PROJECT DESIGN ENGINEER

KRISTA KIMMEL, PE
AUDIT CONTACT

HYDRAULICS ENGINEER

James A. Boyd
SIGNATURE

ROADWAY DESIGN ENGINEER

Roy Tellier
SIGNATURE



Project Details:

Work Begin: 04/2019

Est. Completion: 11/2022

Rev. Completion: 07/2025

Contractor: Sealand Contractors

NCDOT Contact: Joshua Pratt

Contract: \$24,654,091

Project Comments:

U-4902D

US 17 (MARKET STREET)

FROM SR 1403 TO SR 2734
IN WILMINGTON.

**CONSTRUCTION
PROGRESS**

84%

10/2025

TIP PROJECT: R-3300B

CONTRACT: C204553

See Sheet 14 For Index of Sheets See Sheet 18 For Conventional Systems



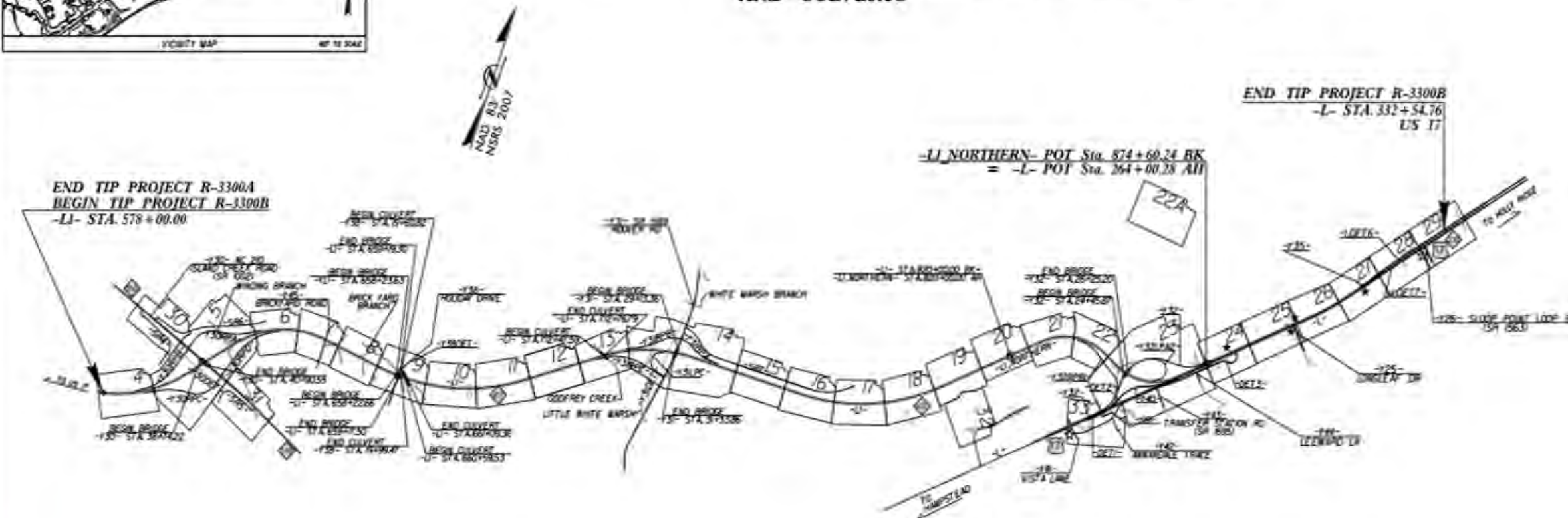
STATE OF NORTH CAROLINA
DIVISION OF HIGHWAYS

PENDER COUNTY

LOCATION: NC 417 (HAMPSTEAD BYPASS) FROM SOUTH OF NC 210
TO NORTH OF SR 1563 (SLOOP POINT LOOP ROAD).

TYPE OF WORK: GRADING, DRAINAGE, PAVING, STRUCTURES,
SIGNALS, ITS, NOISE WALLS, RETAINING WALLS,
AND CULVERTS

STATE	ROUTE PROJECT NUMBER	PROJECT	SECTION
N.C.	R-3300B	1	
STATION	ALIGNED	DESCRIPTION	
40237.1.2	N/A	PE	
40237.2.5	N/A	RW & UTIL	
40237.3.3	N/A	CONSTR	



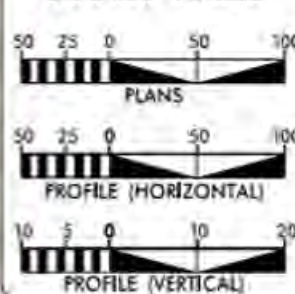
NTS



☆ UPDATE EXISTING SIGNAL
★ PROPOSED SIGNAL
-THIS IS A CONTROLLED-ACCESS PROJECT WITH ACCESS BEING LIMITED TO INTERCHANGES.

DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED

GRAPHIC SCALES



DESIGN DATA

ADT 2016 = N/A
ADT 2040 = 55,400
K = 8 %
D = 60 %
T = 6 %
V = 70 MPH
*(TTST 2% + DUALS 4%)
FUNC CLASS = FREEWAY
REGIONAL TIER

PROJECT LENGTH

LENGTH ROADWAY TIP PROJECT R-3300B = 6.898 MILES
LENGTH STRUCTURE TIP PROJECT R-3300B = 0.018 MILES
TOTAL LENGTH TIP PROJECT R-3300B = 6.916 MILES

PREPARED IN THE OFFICE OF
STANTEC CONSULTING
FOR THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
200 STANDARD SPECIFICATIONS

RIGHT OF WAY DATE:
MARCH 16, 2018

LETTING DATE:
JANUARY 18, 2022

MICHAEL D. LINDGREN, P.E.
PROJECT ENGINEER

TRACE HOWELL, P.E.
INCIDENT INVESTIGATION CONSULTANT

HYDRAULICS ENGINEERS

SEAL
STANTEC
ROADWAY DESIGN
ENGINEER



Project Details:

Work Begin: 03/2022

Est. Completion: 03/2027

Rev. Completion: 12/2027

Contractor: CONTI CIVIL

NCDOT Contact: Brad Haste

Contract: \$185,680,442

Project Comments:

R-3300B

HAMPSTEAD BYPASS

FROM SOUTH OF NC 210 TO
NORTH OF SR 1563 (SLOOP
POINT ROAD)

Subgrade

Utilities

Grading interchange

Retaining wall and adjacent
bridge work

Storm water remediation

Design Review and planning
work

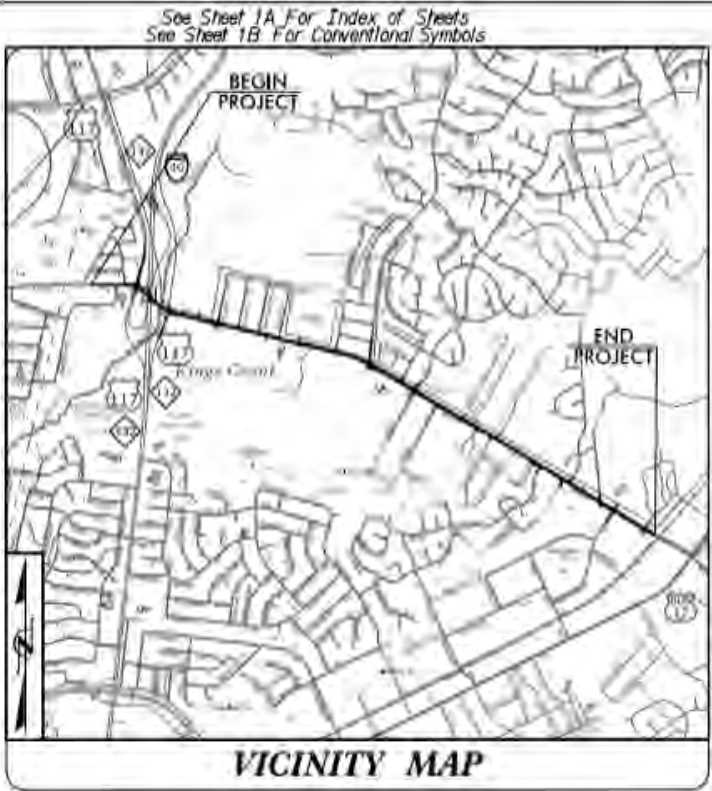
CONSTRUCTION
PROGRESS

61%

10/2025

TIP PROJECT: U-6202

CONTRACT: C204942



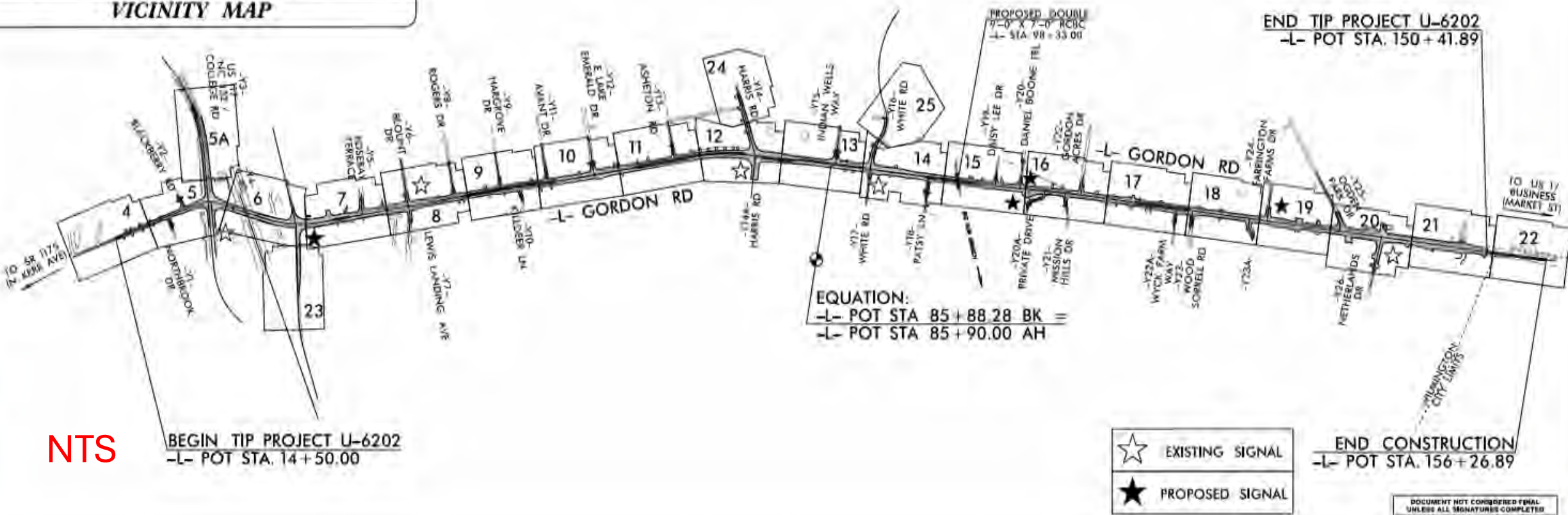
STATE OF NORTH CAROLINA
DIVISION OF HIGHWAYS

NEW HANOVER COUNTY

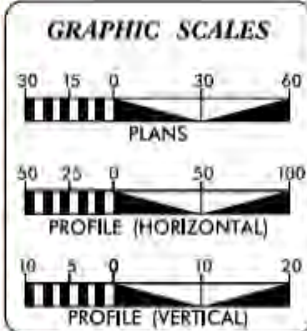
LOCATION: SR 2048 (GORDON ROAD) FROM
WEST OF INTERSTATE-40 TO
WEST OF US 17 BUS (MARKET STREET)

TYPE OF WORK: GRADING, DRAINAGE, PAVING, CULVERT, AND SIGNALS

STATE	STATE PROJECT NUMBER	SHEET NO.	TOTAL
N.C.	U-6202	1	
STATE PROJECT		DESCRIPTION	
48662.1.1		PE	
48662.2.1		ROW	
48662.2.2		UTILITY	
48662.3.1		CONSTRUCTION	



NTS



DESIGN DATA

ADT 2024 =	27,600
ADT 2044 =	35,300
K =	8 %
D =	55 %
T =	4 %
V =	50 MPH
* TTST =	1% DUAL 3%
FUNC CLASS =	URBAN ARTERIAL
REGIONAL TIER	

PROJECT LENGTH

LENGTH OF ROADWAY T.I.P. PROJECT U-6202 =	2.574 MILES
TOTAL LENGTH OF T.I.P. PROJECT U-6202 =	2.574 MILES
LENGTH BASED ON -L- CENTERLINE	

PREPARED IN THE OFFICE OF:

HNTB

FOR NCDOT DIVISION 3

RIGHT OF WAY DATE: JUNE 17, 2022

LETTING DATE: NOVEMBER 19, 2024

J. MATTHEW PICKENS, PE
PROJECT ENGINEER

ANDREW J. McOMBER, PE
PROJECT DESIGN ENGINEER

BRIAN HARDING, PE
NCDOT CONTACT

HYDRAULICS ENGINEER

PAUL CAMPBELL, PE
SIGNATURE

ROADWAY DESIGN ENGINEER

BRIAN HARDING, PE
SIGNATURE



Project Details:

Work Begin: 03/2025

Est. Completion: 12/2029

Contractor: ST WOOTEN

NCDOT Contact: Josh Pratt

Contract: \$50,843,005

Project Comments:

U-6202
GORDON ROAD
WIDENING

SR 2048 (GORDON ROAD)
FROM US 17 (MARKET STREET)
TO I-40. WIDEN ROADWAY.

Utility work

Ditch relocation

Concrete island removal for
storm drain installation,

16" Water Main at Sta 89+00

Designer working on revision to
incorporate fire station
entrance.

CONSTRUCTION
PROGRESS

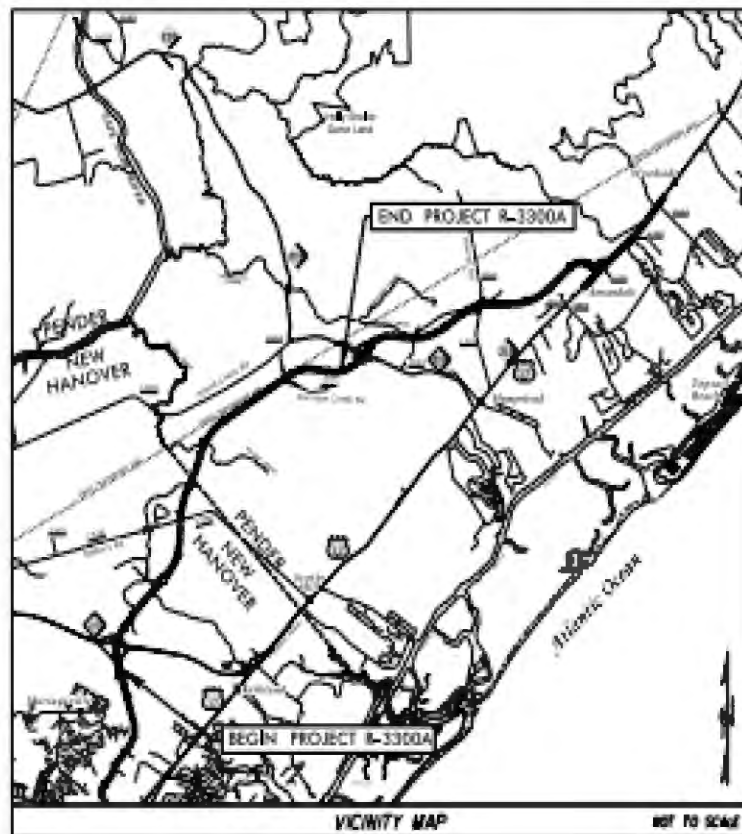
10%

10/2025

TIP PROJECT: R-3300A

CONTRACT: C205072

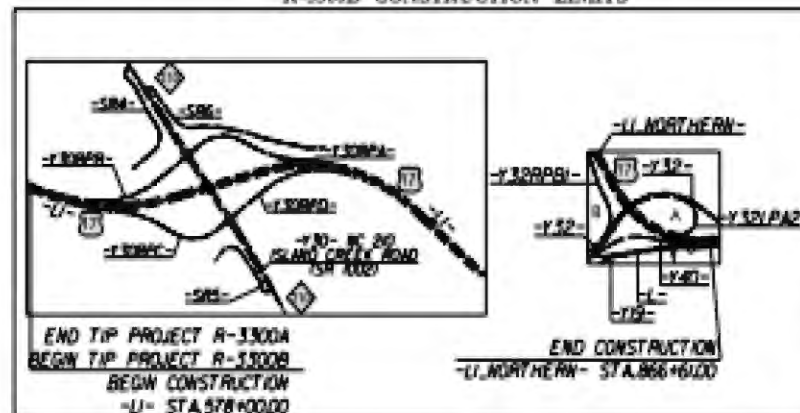
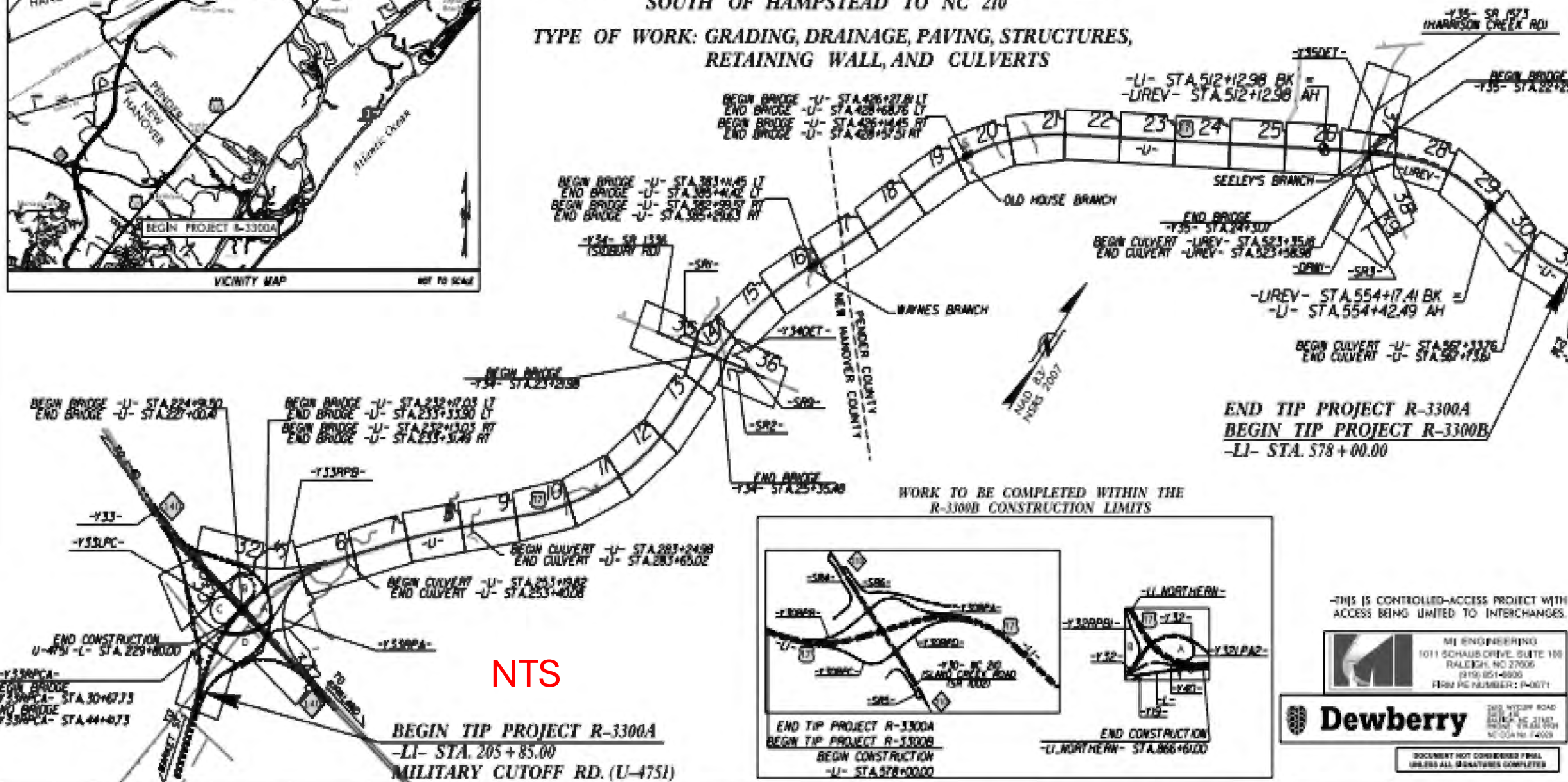
See Sheet 1A For Index of Sheets See Sheet 1B For Conventional Symbols



STATE OF NORTH CAROLINA DIVISION OF HIGHWAYS NEW HANOVER & PENDER COUNTIES

LOCATION: US 17 HAMPSTEAD BYPASS FROM US 17 BYPASS
SOUTH OF HAMPSTEAD TO NC 210
TYPE OF WORK: GRADING, DRAINAGE, PAVING, STRUCTURES,
RETAINING WALL AND CULVERTS

DATE	DESCRIPTION	BY	CHK
N.C.	R-3300A	1	
4/23/13	NA	PE	
4/23/13	NA	EW	
4/23/13	NA	UTILITIES	
4/23/13	NA	CONST	

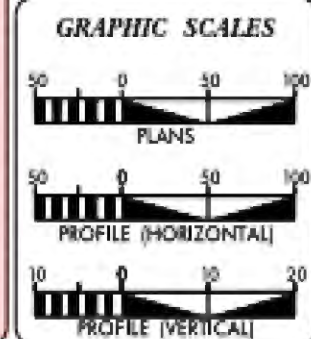


THIS IS CONTROLLED-ACCESS PROJECT WITH ACCESS BEING LIMITED TO INTERCHANGES.

Dewberry

1011 SCHUBERT DRIVE, SUITE 100
RALEIGH, NC 27606
(919) 851-4000
FIRM NO. 10001

DOCUMENT NOT FOR CONSTRUCTION
UNLESS ALL SIGNATURES COMPLETED



DESIGN DATA	
ADT 2016	= N/A
ADT 2040	= 54,800
K	= 8 %
D	= 60 %
T	= 6 % *
V	= 70 MPH
* (TTST 2% + DUALS 4%)	
FUNC CLASS = FREEWAY	
REGIONAL TIER	

PROJECT LENGTH	
LENGTH ROADWAY TIP PROJECT R-3300A	= 6.869 MILES
LENGTH STRUCTURE TIP PROJECT R-3300A	= 0.175 MILES
(NORTHBOUND LANES STATIONS USED)	
TOTAL LENGTH TIP PROJECT R-3300A	= 7.044 MILES

FORWARDED BY THE OFFICE OF
STANTEC CONSULTING
1011 SCHUBERT DRIVE, SUITE 100
RALEIGH, NC 27606
(919) 851-4000
FIRM NO. 10001

Stantec

FOR THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

RIGHT OF WAY DATE:
APRIL 1, 2019

LETTING DATE:
JULY 15, 2025

KATRINA N. HAZEL, P.E.
PROJECT DESIGN ENGINEER

TRACE HOWELL, P.E.
PROJECT DESIGNER - CIVIL

HYDRAULICS ENGINEERS

Stantec

FOR THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

RIGHT OF WAY DATE:
APRIL 1, 2019

LETTING DATE:
JULY 15, 2025

KATRINA N. HAZEL, P.E.
PROJECT DESIGN ENGINEER

TRACE HOWELL, P.E.
PROJECT DESIGNER - CIVIL



Project Details:

Work Begin: 07/2025

Est. Completion: 10/2029

Rev. Completion: 03/2030

Contractor: S.T. Wooten

NCDOT Contact: Joshua Pratt

Contract: \$182,389,503

Project Comments:

R-3300A

HAMPSTEAD BYPASS

Project was let on July 15, 2025.

Work may begin on or after August 25, 2025.

Awarded bid amount: \$182,389,503.48.

Cost is 4.8% over the engineer's estimate.

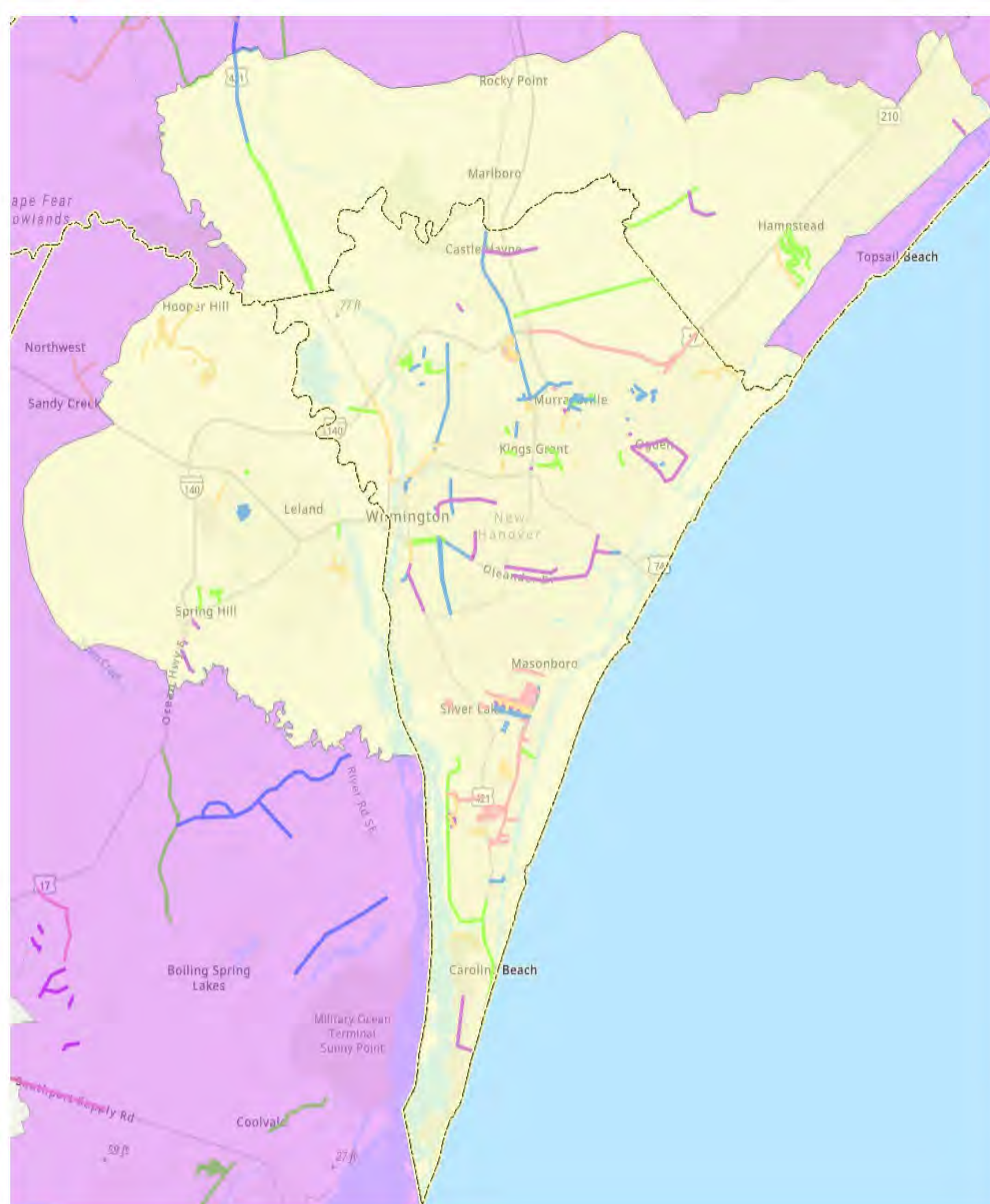
Interim completion date is set for October 1, 2029.

CONSTRUCTION PROGRESS

0%

10/2025

WMPO OCTOBER RESURFACING/PRESERVATION PROJECTS					
Contract Number	Contract Year	County	Routes	*Estimated Completion (year.month.date)	Percent Complete
C204833	2024	NEW HANOVER, PENDER	I-40 RESURFACING FROM MM-420 TO MM-408 AT NC-210 (I-6039)	2025.11.23	76.04%
C204964	2024	BRUNSWICK	1 SECTION OF NC-87, AND 8 SECTIONS OF SECONDARY ROADS.	2026.05.06	49.31%
DC00457	2025	NEW HANOVER	VARIOUS ROUTES IN NEW HANOVER COUNTY	2025.11.21	42.11%
DC00464	2025	NEW HANOVER, PENDER	NC 210 AND 5 SECONDARY ROUTES	2026.05.29	26.69%
C204866	2024	BRUNSWICK	I-140 RESURFACING FROM US-17 TO NORTH OF US-74 (I-6036)	2026.04.22	14.54%
DC00473	2025	NEW HANOVER	VARIOUS ROUTES IN NEW HANOVER COUNTY	2026.05.16	9.31%
C205101	2025	PENDER	A SECTION OF US-421, AND 2 SECTIONS OF SECONDARY ROADS	2026.12.15	0.00%



SOURCE:

<https://ncdot.maps.arcgis.com/home/webmap/viewer.html?webmap=441c2ce81ebf42faa77f3e47f5e6a97e>

**DIVISION 3
WMPO HMIP**

**SCAN QR CODE
FOR LINK**

