



305 Chestnut Street  
PO Box 1810  
Wilmington, NC 28402  
Ph: (910) 341-3258  
Fax: (910) 341-7801  
www.wmpo.org

**Meeting Minutes**  
**Wilmington Urban Area Metropolitan Planning Organization**  
**Bicycle and Pedestrian Advisory Committee**  
**October 8, 2024**

**Members Present:**

Carolyn Caggia, WMPO  
Brianna D'Itri, Wave Transit  
Karlene Ellis-Vitalis, New Hanover County  
Adrienne Harrington, Town of Belville  
Michelle Howes, NCDOT Division 3  
Mo Linqvist, Town of Kure Beach  
Duncan McCabe, City of Wilmington  
Karin Mills, City of Wilmington  
Katie Ryan, Town of Wrightsville Beach  
Al Schroetel, Cape Fear Cyclists  
Carol Stein (Chair), Pender County  
Steve Zinder (Vice Chair), UNCW

**Members Absent:**

Rodney Kidd, Town of Carolina Beach  
Steve Whitney, Brunswick County

**Staff and Guests Present**

Jim Bailey  
James Chisum, New Hanover County  
Dave Ellegood  
Beth King, WMPO  
Abby Lorenzo, WMPO  
Greer Templer, WMPO

- 1. Call to Order**
  - Carol Stein called the meeting to order at 2:01 pm.
- 2. Approval of the Agenda**
  - Motion to approve was made by Steve Zinder. Motion was seconded by Mo Linqvist. Motion passed unanimously.
- 3. Public Comment Period**
  - There were no public comments at this meeting.
- 4. Approval of minutes from August 13, 2024 Meeting**

- Motion to approve was made by Steve Zinder. Motion was seconded by Karin Mills. Motion passed unanimously.

#### 5. **New Business**

- **Letter of Support for City of Wilmington, Lions Bridge Replacement** – The City of Wilmington’s Parks and Recreation Department requested a letter of support from the WMPO BPAC for their application to the Great Trails State Program requesting \$500,000 towards the replacement of Lions Bridge at Greenfield Lake Park. A motion to approve signing the letter of support was made by Steve Zinder, and seconded by Karin Mills. The motion passed.
- **35<sup>th</sup> Annual River to Sea Bike Ride – Sponsorships discussion / Debrief of 2024 bike rides** – Beth King summarized the 4<sup>th</sup> Annual Brunswick Heritage Riverside Ride which took place Saturday, September 28, 2024, with 74 riders checking in for the ride. Carolyn Caggia summarized the cancellation of the 34<sup>th</sup> Annual River to Sea Bike Ride and overviewed some regular costs for the annual ride. She discussed the idea of inviting sponsors for the 35<sup>th</sup> Annual River to Sea Bike Ride. This could offset the costs of the ride and lower the cost of t-shirts. Sponsor logos could go on the t-shirts. Others expressed interest in working with sponsors including how Port City Java was interested in a partnership for this year’s ride. Discussion included targeting downtown Wilmington and Wrightsville Beach.
- **Model policy – e-bike update discussion** – Carolyn Caggia presented the model e-bike policy developed by the BPAC and adopted by the WMPO Board in 2020. Abby Lorenzo mentioned that this year the WMPO is hiring a lobbyist for the WMPO’s legislative agenda which includes e-bikes. The committee discussed the items on the current model policy and agreed not to draft changes to the policy at this time.
- **Nominations for Chair / Vice Chair** – Carol Stein stated that in 2025 she would be stepping aside as Chair and that nominations for Chair and Vice Chair would be needed for the next meeting. Interested nominees may submit their names to Carolyn Caggia via email prior to the meeting, or during the December meeting.
- **2025 Work plan – request for items / initiatives** – Carolyn Caggia requested from the committee items for the 2025 committee work plan, which will be discussed adopted at the December meeting.

#### 6. **Old Business**

- **Trail Lighting model policy** – Carolyn Caggia presented the final draft of the model policy for trail lighting and requested committee approval. A motion to approve was made by Duncan McCabe and seconded by Steve Zinder. The motion passed and the committee approved the model policy, which will then go on to the WMPO TCC and Board for approval.

#### 7. **Updates and Announcements**

- WMPO staff is continuing to work to update the Bicycle Suitability Map for print and digital uses and has received feedback which is being reviewed.
- Bike to Work Day is Friday, October 11. Get There Greener runs October 1-31.
- Two NCDOT-hosted meetings will take place regarding options for the Cape Fear Memorial Bridge Replacement: one at Cape Fear Community College Oct 8, 5-7 pm, and one at North Brunswick High School Oct 9 5-7 pm.

#### 8. **Next Meeting**

- Tuesday, December 10, 2pm – 525 N 4<sup>th</sup> St. in the Board Room.

#### 9. **Adjournment**

- Motion to adjourn was made by Steve Zinder. Motion was seconded by Duncan McCabe. Motion passed unanimously and the meeting adjourned at 2:55p.m.