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WMPO Technical Coordinating Committee (TCC) Meeting Minutes
Wednesday, June 11, 2025
525 N 4th Street
Wilmington, NC 28401

Members Present, In person
Stephanie Ayers, NC State Ports Authority
Sam Boswell, Cape Fear Rural Planning Organization
Carolyn Caggia, WMPO
Karlene Ellis Vitalis, New Hanover County
Mike Kozlosky, WMPO

Members' Present, Remote
Gloria Abbotts, Town of Carolina Beach
Granseur Dick, ILM
Jon Dodson, Cape Fear Public Transportation Authority
Adrienne Harrington, Town of Belville
Katie Livingston, Town of Leland
Adam Moran, Pender County
Mandy Sanders, Town of Kure Beach
Nazia Sarder (Vice Chair), NCDOT TPD
Denys Vielkanowitz, City of Wilmington

Others Present, In Person
Ben Hughes, NCDOT
Abby Lorenzo, WMPO
Caitlin Cerza, WMPO
Beth King, WMPO
Greer Templer, WMPO
Krysden Burden, WMPO
Regina Hopkins, WMPO
Tessa Jones, WMPO
Ronda Hogan, WMPO
Andrew Ooms, Kittelson & Associates
Sarah Brown, Kittelson & Associates
Ryan Lopez, NCDOT

Others Present, Remote
Adrienne Cox, NCDOT
Austin Burton, NCDOT – Transportation Planning
Ben Andrea, Town of Leland
Chad Staradumsky, Town of Belville
Cheryl Hannah, HDR
Kim Nquyen, NCDOT IMD
Marcy Waters, Pender County
Travis Henley, City of Wilmington

1. **Call to Order**
   Mike Kozlosky called the meeting to order at 10:00a.m.

2. **Approval of the Agenda**
   Stephanie Ayers made a motion to approve the agenda, seconded by Sam Boswell. The motion passed unanimously.

3. **Presentations**

   a. **Town of Carolina Beach Bicycle and Pedestrian Plan – Ed Parvin, Town of Carolina Beach**

   Ed Parvin, Deputy Manager of Carolina Beach gave a presentation of the new Carolina Beach Bicycle and Pedestrian Plan that took just a little over a year to complete. He started by explaining the Vision and Goals of the plan and how they planned to accomplish those goals. Mr. Parvin highlighted the public engagement that took place and the takeaways they learned from it. Mr. Parvin concluded his presentation with the recommendations presented with the plan.

   Mr. Parvin asked if there were any questions, there were none.

   b. **Downtown Trail Phases 2 and 3 Feasibility Study – Andrew Ooms, Kittelson & Associates**

   Andrew Ooms, from Kittelson & Associates, presented Phases 2 and 3 of the Downtown Trail Feasibility Study beginning with an outline of the process they went through to finalize the project's priorities and implementation of them. Mr. Ooms, highlighted Phase 1 of the Downtown Trail, which began in 2013 and is currently in the design phase. The focus of this study is Phase 2 and 3. For Phase 2 and 3, Mr. Ooms shared the process they went through to assess the feasibility of the next stages of the trail, including assessing existing conditions, engaging the public's viewpoints, prioritizing the feedback, and evaluating alternative development ideas. Mr. Ooms also reviewed the estimated costs of the different phases of the project, concluding with the implementation of the different stages of the plan and the key partners to make this plan happen.

   Mr. Ooms asked if there were any questions, there were none.

4. **Consent Agenda**

   a. Approval of TCC Meeting Minutes- May 14, 2025
   b. Resolution approving 2024-2033 STIP/MPO Amendment #25-3
   c. Resolution approving 2024-2033 STIP/MPO Administrative Modifications #25-4
   d. Opening of the 30-Day public comment period for the 2026-2035 State/MPO Transportation Improvement Programs
   e. Resolution adopting the Town of Carolina Beach's Bicycle and Pedestrian Plan
   f. Resolution adopting the Downtown Trail Phases 2 and 3 Feasibility Study
   g. Resolution approving the Wilmington Urban Area MPO's Locally Administered Projects Program Call for Projects and Submittal Guide for FY26 – FY30

Mike Kozlosky asked if there were any items that needed to be pulled from the Consent Agenda, there were none. Sam Boswell made a motion to approve the Consent Agenda, Granseur Dick seconded the motion. The motion passed unanimously.

5. **Discussion**

   a. 2024-2033 STIP/MPO Transportation Improvement Program Administrative Modifications #25-5

   Mike Kozlosky stated that this discussion point is for informational purposes only and it will be brought back for consideration at the next meeting.

   b. Prioritization 8.0 Bicycle and Pedestrian Project Submittals

   Abby Lorenzo stated that this discussion item is on the agenda because the WMPO would like to hear the priorities and requests of the member jurisdictions for Bicycle and Pedestrian projects. Ms. Lorenzo outlined the requirements the projects must meet to move forward and the timeline.

   Ms. Lorezo asked if there were any questions. Mr. Kozlosky clarified that the projects submittals would start in July and asked when those projects would be approved. Ms. Lorenzo answered that the projects would be approved in August. There were no further questions.

6. **Updates**

   a. **Wilmington Urban Area MPO**
   Mike Kozlosky congratulated WMPO staff on the efforts they made for Bike Month, the work put in to finalizing the draft of the MTP, and the beginning of their efforts for the public outreach portion of that plan. Mr. Kozlosky also updated the group about the WMPO newsletter, which started as a bi-monthly publication but due to the amount of content has become a monthly publication and recommended people sign up to receive it.

   b. **Cape Fear Public Transit Authority**
   Updates are in the packet

   c. **NCDOT Integrated Mobility Division**
   Updates are in the packet

   d. **NCDOT Division 3**
   Adrienne Cox gave a quick update stating that in July the NCDOT will be letting the next phase of the Hampstead Bypass, with construction starting in the fall. The other two projects let soon will be two traffic signals down on Third Street one at Ann Street and the other at Orange Street. Ms. Cox updated the committee on projects currently under construction, Market Street and the bypass, she also

stated that Gordon Row project has been let and under construction, however, nothing anyone can see at this point.

Mike Kozlosky asked Ms. Cox if the NCDOT has started acquisitions on the South Front Street widening project. Ms. Cox stated that she would look into it and provide an update.

e. **NCDOT Transportation Planning Division**
Nazia Sarder gave a quick update for Pender County CTP, they have finalized the highway network to take to the public and July 1st they will be reviewing the bicycle and pedestrian network.

7. **Announcements**
   a. WMPO Bike/Ped Committee – June 10, 2025
   b. Joint TCC/WMPO Board Meeting – June 25, 2025

8. **Next Meeting— July 16, 2025**

9. **Adjournment**
Stephanie Ayers made a motion to adjourn the meeting, seconded by Carolyn Caggia. The meeting was adjourned at 10:40 am.

Respectfully submitted,

Mike Kozlosky
Executive Director
Wilmington Urban Area Metropolitan Planning Organization

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