



525 N. 4th Street, Wilmington, NC 28401
P.O. Box 1810, Wilmington, NC 28402
(910) 341-3258
www.wmpo.org

WMPO Technical Coordinating Committee (TCC) Meeting Minutes

Wednesday, April 15, 2026

525 N 4th Street

Wilmington, NC 28401

Members Present, In person

Virginia Norris, Pender County
Carolyn Caggia, WMPO TDM/Go Coast
Denys Vielkanowitz, City of Wilmington
Liam Mikeal, Town of Leland
Karlene Ellis Vitalis, New Hanover County
Sam Boswell, Cape Fear Rural Planning
Organization
Robert O'Quinn, Town of Wrightsville
Beach
Mike Kozlosky, (Chair) WMPO

Members' Present, Remote

Beshad Norowz, NCDOT
Mark Hairr, Cape Fear Public Transportation
Authority
Helen Bunch, Brunswick County
Adrienne Harrington, Town of Belville
Gloria Abbotts, Town of Carolina Beach
Stephanie Ayers, NC Ports Authority
Eric Ritzel, NCDOT

Others Present, In Person

Marcy Waters, Pender County
Abby Lorenzo, WMPO
Krysdan Burden, WMPO
Regina Hopkins, WMPO
Luke Hutson, WMPO
Tessa Jones, WMPO
Amanda Halbert, WMPO
Ronda Hogan, WMPO
Caitlin Cerza, WMPO
Greer Templer, WMPO
Beth King, WMPO

Others Present, Remote

Rusty Thompson, NCDOT
Bill Kincannon, HDR
Patrick Warzel, NCDOT
Kim Nguyen, NCDOT IMD
Jorge Maturano, NCDOT
Doug Lafave, NCDOT

1. Call to Order

Mike Kozlosky called the meeting to order at 10:00 am and took roll call.

2. Approval of the Agenda

Karlene Ellis Vitalis made a motion to approve the agenda, Adrienne Harrington seconded the motion. The motion passed unanimously.

Wilmington Urban Area Metropolitan Planning Organization

3. Presentations

a. WMPO Accessibility Update, Tessa Jones, WMPO

Ms. Jones, WMPO Public Information Officer, presented an update on the WMPO's website accessibility efforts beginning with a compliance overview and some of the common accessibility issues. She explained to the committee that the deadline is April 24, 2026, and this compliance is required for all agencies serving populations over 50,000. Ms. Jones reviewed some common accessibility issues and updated the committee on the progress to date. She went over what the next steps will be. Ms. Jones opened the floor for questions, there were none.

4. Consent Agenda

- a. Approval of TCC Meeting Minutes- March 11, 2026
- b. Resolution Proclaiming May as Bike Month
- c. Resolution approving 2026-2035 STIP/MPO Transportation Improvement Programs Amendment #26-2
- d. Opening of the 30-day Public Comment Period for 2026-2035 STIP/MPO Transportation Improvement Programs Amendment #26-3
- e. Resolution approving 2026-2035 STIP/MPO Transportation Improvement Programs Administrative Modification #26-4
- f. Resolution supporting the City of Wilmington's application to the North Carolina Department of Transportation for the 2026 Multi-modal Planning Grant to develop a Multi-modal Network Plan
- g. Resolution encouraging the North Carolina Department of Transportation to install bike lanes on Castle Hayne Road as part of their upcoming resurfacing project

Robert O'Quinn made a motion to approve the consent agenda, Virginia Norris seconded the motion, the motion passed unanimously.

5. Regular Agenda

- a. Resolution approving Amendment #4 to the FY 26 Unified Planning Work Program. Regina Hopkins, WMPO Accounting Manager, reviewed Amendment #4 to the FY26 Unified Planning Work Program (UPWP) stating that in March the City of Wilmington announced that they were not going to charge the WMPO indirect charges, so this amendment moves the funds from the indirect charges line item to the management and operations line, making them usable for the rest of the fiscal year.

Sam Boswell made a motion to support the resolution approving the amendment to the WMPO Board. Virginia Norris seconded the motion, the motion passed unanimously.

- b. Resolution appointing the Active Transportation Advisory Committee Ex-Officio Members

Beth King, WMPO Transportation Planner, reviewed the five names that are up for appointment on the Active Transportation Advisory Committee as ex-officio members and background for each of them. The five members the committee is looking to have

appointed as ex-officio members are: Al Schroetel, Liz Carbone, Kim Huffman, Eric Ritzel and Steve Zinder. Ms. King opened the floor for questions, there were none.

Stephaine Ayers made a motion to approve the resolution and bring it before the WMPO Board for approval and appointment of the five members. Carolyn Caggia seconded the motion, the motion passed unanimously.

6. Discussion

a. 2026-2035 STIP/MPO Transportation Improvement Programs Administrative Modifications #26-5

Mike Kozlosky stated that this modification is for informational purposes only and will be brought back for approval at the next meeting. There were no questions.

b. Locally Administered Projects Program (LAPP) Special Call for Projects Submittal Guide and Scoring Matrix

Krysden Burden, WMPO Grants Coordinator, reviewed the FY29-30 Special Call for Projects, highlighting the tentative timeline and the funding information. Ms. Burden reviewed the pre-submittal requirements, stating that the pre-submittal is a requirement for the final application. She explained the inflation and contingency calculator, stating that the WMPO is available to help if the calculator is confusing to applicants. Ms. Burden also explained that applicants are expected to coordinate with WMPO staff throughout the project's lifecycle. Luke Hutson, WMPO Engineering Associate, reviewed the scoring rubric updates, and explained why changes were made. He went over the next steps that will be made by WMPO staff, the TCC and the WMPO Board and opened the floor for questions. There were no questions.

7. Updates

a. Wilmington Urban Area MPO

Updates are in the packet.

b. Cape Fear Public Transportation Authority

Updates are in the packet.

c. NCDOT Division 3

Eric Ritzel highlighted the updates that were submitted in the committee packets. He also noted a couple of projects that are ready to be let but were not included in the packet updates, the beltline for the CSX rail system, and a U-turn project on US17 and Sidbury Road.

d. NCDOT Transportation Planning Division

Updates are in the packet.

8. Announcements

a. Active Transportation Advisory Committee- April 21, 2026

b. WMPO Annual Survey – Closes April 30, 2026

c. River to Sea Ride – May 2, 2026

9. Next meeting – May 13, 2026

10. Adjournment

Robert O'Quinn made a motion to adjourn the meeting, Virginia Norris seconded the motion, the meeting was adjourned at 10:34am.

Respectfully submitted,

Mike Kozlosky

Executive Director

Wilmington Urban Area Metropolitan Planning Organization

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED DIGITALLY AS PART OF THIS
RECORD.