



WMPO

Wilmington Urban
Area Metropolitan
Planning Organization
www.wmpo.org

Unified Planning Work Program

Fiscal Year 2026

Amendment #4
Approved April 29, 2026

Amendment #3
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Amendment #2
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Amendment #1
Approved November 19, 2025

Original UPWP
Adopted March 26, 2025

**FY 2026 UNIFIED PLANNING WORK PROGRAM
for the
WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION**

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Introduction

In compliance with Federal law and in the spirit of cooperation, the Wilmington Urban Area MPO (WMPO) conducts a “cooperative, comprehensive, and continuing” transportation planning process. This Unified Planning Work Program (UPWP) outlines the tasks and associated funding sources dedicated to the Wilmington Urban Area MPO’s transportation planning process during Fiscal Year 2026 (FY 26). Depending on the specific funding source, tasks funded through the UPWP are eligible for reimbursement of 80-90% of their cost from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) through the North Carolina Department of Transportation (NCDOT).

The UPWP for the Wilmington Urban Area MPO identifies six separate funding sources for transportation planning. A brief description of these funding sources follows:

- Federal Highway Administration - Section 104(f) Funds (PL104)
Funds dedicated to the urban area to perform transportation planning. PL104 funds require a 20% local match.
- Federal Highway Administration - Safe & Accessible Transportation Options Set Aside (SATO/Y410)
These funds are dedicated to the urban area to perform transportation planning to increase safe and accessible options for multiple travel modes for people of all ages and abilities. SATO/Y410 funds are 100% reimbursable.
- Federal Highway Administration - Surface Transportation Block Grant-Direct Attributable Funds (STBG-DA)
Funds dedicated to Transportation Management Areas and these funds can be used to perform transportation planning. STBG-DA funds require a 20% local match.
- Federal Highway Administration - Safe Streets for All (SS4A)
These are discretionary grant funds to be used for the development of a Comprehensive Safety Action Plan for the WMPO’s planning area. SS4A funds require a 20% local match. The WMPO’s FY 24 UPWP included a 20% local match (50% from the state, 50% member contributions) for a \$400,000 SS4A planning grant for the development of a regional Comprehensive Safety Action Plan. The WMPO applied during the FY 24 funding cycle and received notification of the award in December 2023. Plan development will begin in 2025.
- Federal Transit Administration - Section 5303 Funds
These funds are used for transit planning in the urban area. The Federal Transit Administration provides 80% of these funds, NCDOT 10%, and there is a required 10% local match.

- Local Member Non-Grant Contributions - Member Only Additional Funds
Local only supplied funds for WMPO operating expenses not eligible for grant funding.

The local match requirements will be shared by all members of the Wilmington Urban Area MPO as defined in the Wilmington Urban Area MPO's adopted Memorandum of Understanding.

Narrative of UPWP Section 104(f) Work Tasks to be Performed in FY 26
(Primary work to be performed by WMPO staff except where noted.)

II-A Data and Planning Support Line-Item Codes: \$103,300

II-A-1 Networks and Support Systems: \$100,800

Bike & Ped. Facilities Inventory – Staff will facilitate inventory of significant municipal, state, and federal bicycle and pedestrian transportation facilities. These systems shall be incorporated in the Metropolitan Transportation Plan (MTP) update and analyzed in conjunction with other transportation performance measures.

Traffic Volume Counts – Wilmington MPO staff maintains an ongoing traffic counting program. An annual summary of the urban area traffic counts will be prepared and uploaded to the WMPO website.

II-A-2 Travelers and Behavior: \$1,300

Dwelling Unit, Population, Employment Changes – Changes in population and development across the service area will be identified and evaluated to determine necessary restructuring of transportation services to meet current and forecasted demand. Census data, local parcel, zoning, and tax data records; Employment Security Commission; and private vendors are acceptable sources of information for this purpose. This item may include the development and maintenance of a GIS database.

II-A-3 Transportation Modeling: \$1,200

Financial Planning – Develop realistic, best estimates of funding sources available and project cost estimates throughout the forecast years for the MTP. Ensure fiscal constraint in the update of the MTP. Implementation of the Performance Measures from the Infrastructure Investment and Jobs Act.

II-B Planning Process Line-Item Codes: \$63,500

II-B-1 Target Planning: \$7,000

Congestion Management Strategies – Develop strategies to address and manage congestion by increasing transportation system supply, reducing demand by application of alternative mode solutions, and transportation system management strategies. Evaluate strategies developed for the Congestion Management Process. Document process and solutions in the update of the MTP and CMP reports. Implementation of the Performance Measures from the Infrastructure Investment and Jobs Act.

Freight Movement/Mobility Planning – Identification of freight movement deficiencies, priorities, and proposed improvement solutions and strategies. Provide documentation of process and recommendations in the update of the MTP. Implementation of the Performance Measures from the Infrastructure Investment and Jobs Act.

Hazard Mitigation & Disaster Planning – Hazard mitigation planning reduces loss of life and property by minimizing the impact of disasters. After identifying these risks, develop long-term strategies for protecting people and property from similar events. Mitigation plans are key to breaking the cycle of damage and reconstruction.

II-B-2 Regional Planning: \$46,500

Airport/Air Travel Element of the of the Metropolitan Transportation Plan – Identify airport and air service deficiencies, priorities, and proposed airport and air service improvement solutions and strategies. Provide documentation of process and recommendations in the update of the MTP.

Bicycle & Pedestrian Element of the Metropolitan Transportation Plan – Identify bicycle and pedestrian deficiencies, priorities, and proposed bicycle and pedestrian improvement solutions and strategies. Provide documentation of the process and recommendations in the update of the MTP. Implementation of the Performance Measures from the Infrastructure Investment and Jobs Act.

Collector Street Element of the Metropolitan Transportation Plan – Collector Street planning will be conducted as required to develop standards and preliminary locations for collector streets in advance of development. The objective of this planning activity is to ensure optimum traffic operations for the developing street system and transit accessibility to developing areas.

Community Goals & Objectives – Monitor public input as it pertains to goals and objectives set forth in the adopted Metropolitan Transportation Plan. Implementation of the Performance Measures from the Infrastructure Investment and Jobs Act.

Highway Element of the Metropolitan Transportation Plan – Identification of highway deficiencies, priorities, and proposed highway improvement solutions and strategies. Provide documentation of process and recommendations in the MTP. Implementation of the Performance Measures from the Infrastructure Investment and Jobs Act.

Rail, Water, or other mode of the Metropolitan Transportation Plan – Identify rail and waterway deficiencies, priorities, and proposed rail and waterway improvement solutions and strategies. Provide documentation of process and recommendations in the update of the MTP.

II-B-3 Special Studies: \$10,000

Special Studies: Staff Time - Time Spent with Special Study Consultants – \$10,000

Planning Staff time allocated to managing and coordinating with the NCDOT and contracted consultant(s) to develop both the WMPO's 2027-2031 Strategic Plan and the Metropolitan Transportation Plan (MTP): Cape Fear Navigating Change 2050.

III-A Planning Work Program Line-Item Codes: \$2,000

III-A-1 Planning Work Program: \$1,000

Staff will develop a Unified Planning Work Program (UPWP) with the guidance of the Technical Coordinating Committee (TCC) and WMPO Board, staff will present the UPWP for approval to the WMPO Board and submit it to the NCDOT Transportation Planning Division (TPD).

III-A-2 Metrics and Performance Measures: \$1,000

Facilitate updates to the UPWP, MTP, etc., to address performance tracking and reporting. This includes preparing quarterly reports, the annual report, requests for reimbursement, and establishing/developing/refinement/updating of performance measures/targets. This task also includes updated plans (CTP/MTP/TIP), as required to track performance measure requirements.

III-B Transportation Improvement Plan Line-Item Codes: \$12,500

III-B-1 Prioritization: \$5,000

Maintain the SPOT list of STIP projects across all modes. Develop purpose and needs statements, as appropriate/needed. Work to update and improve local prioritization process for SPOT projects. Coordinate data, maps, and resolutions for STIP Project Recommendations as needed. Gather and enter data required for SPOT ranking of projects.

III-B-2 Metropolitan Transportation Improvement Program (TIP): \$2,500

Work cooperatively with the NCDOT and other partner agencies to review and provide comments on the draft STIP, the final STIP, and then adopt the corresponding MPO TIP. This includes reviewing and refining TIP project schedules and descriptions in the Draft TIP and coordinating meaningful public involvement in the TIP process.

III-B-3 Merger/Project Development: \$5,000

General work associated with development of projects in the adopted STIP/MPO TIP.

Review designs for TIP Projects and provide comments to appropriate agencies. Participate in the environmental study process for STIP/MPO TIP projects and provide an MPO representative on NEPA/404 Merger Teams. Monitor the public involvement process for STIP/MPO TIP projects and ensure adequate community input; assist PDEA as requested. Participation in project-specific workgroup meetings, as needed. Facilitate dialog between NCDOT and MPO-member communities. Participate in scoping meetings, public input, and merger meetings.

III-C Civil Rights Compliance & Other Regulatory Requirements Line-Item Codes: \$24,000

III-C-1 Title VI Compliance: \$13,000

Work to ensure compliance with the requirements of Title VI in the WMPO's policies and practices.

III-C-6 Public Involvement: \$10,000

Extensive public participation effort will be carried out to solicit input and gauge public input for planning studies and projects within the Wilmington Urban Area MPO's planning area boundary. Outreach will be used in the development and adoption of the Cape Fear Navigating Change 2050 Plan.

III-C-7 Private Sector Participation: \$1,000

Activities to encourage private sector participation in planning and project activities.

III-D Statewide & Extra-Regional Planning Line-Item Codes: \$7,000

III-D Statewide & Extra-Regional Planning: \$7,000

Environmental Analysis & Pre-TIP Planning – Conduct environmental analysis and planning for the development of transportation projects in the Wilmington Urban Area.

Regional or Statewide Planning – Coordination of urban area activities with statewide and regional initiatives.

III-E Management, Operations, & Program Support Admin Line-Item Codes: \$249,700

III-E Management & Operations: \$233,530

Management & Operations – Required ongoing administrative and operational tasks to support MPO committees and reporting requirements.

III-E Indirect Costs: \$16,170

Indirect Costs – Indirect Costs- Indirect Costs are costs to the Lead Planning Agency that are not direct costs and are not related to a specific activity but are shared costs across multiple activities. These are costs incurred for a common or joint purpose benefiting more than the one cost objective, and not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. The de minimis indirect cost rate as of October 1, 2024, is 15%, however a lower de minimis cost rate may be applied. The negotiated indirect cost rate negotiated between the City of Wilmington (Lead Planning Agency) and WMPO for FY 26 is 3.5% of the Modified Total Direct Cost.

Narrative of Safe & Accessible Transportation Options Set Aside (SATO/Y410) Work Tasks to be Performed in FY 26

(Primary work to be performed by WMPO staff except where noted.)

In 2022, the Infrastructure Investment and Jobs Act (IIJA) added a new Metropolitan Planning set-aside for Increasing Safe & Accessible Transportation Options. The Act requires each MPO to use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [§ 11206(b)]. The 2.5% set aside is provided by a separate allocation of PL funds (federal program code Y410). The MPO's share of this amount is distributed using the same allocation formula.

This funding requires no local match and the full funding amount of \$8,200 is 100% reimbursable.

This task may include the following activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities:

1. Adoption of Complete Streets standards or policies.
2. Development of a Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street.
3. Development of transportation plans to:
 - a. Create a network of active transportation facilities, including sidewalks, bikeways, or pedestrian and bicycle trails, to connect neighborhoods with destinations such as workplaces, schools, residences, businesses, recreation areas, healthcare and childcare services, or other community activity centers.
 - b. Integrate active transportation facilities with public transportation service or improve access to public transportation.
 - c. Create multiuse active transportation infrastructure facilities (including bikeways or pedestrian and bicycle trails) that make connections within or between communities.
 - d. Increase public transportation ridership; and
 - e. Improve the safety of bicyclists and pedestrians.
4. Regional and megaregional planning (i.e., multi-jurisdictional transportation planning that extends beyond MPO and/or State boundaries) that address travel demand and capacity constraints through alternatives to new highway capacity, including through intercity passenger rail; and
5. Development of transportation plans and policies that support transit-oriented development.

II-B Planning Process Line-Item Codes: \$7,913

Safe & Accessible Transportation Options - Provide safe and accessible transportation options.

III-E Management, Operations, & Program Support Admin Line-Item Codes:
\$287

III-E Indirect Costs: \$287

Indirect Costs – Indirect Costs are costs to the Lead Planning Agency that are not direct costs and are not related to a specific activity but are shared costs across multiple activities. These are costs incurred for a common or joint purpose benefiting more than the one cost objective, and not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. The de minimis indirect cost rate as of October 1, 2024, is 15%, however a lower de minimis cost rate may be applied. The negotiated indirect cost rate negotiated between the City of Wilmington (Lead Planning Agency) and WMPO for FY 26 is 3.5% of the Modified Total Direct Cost.

Narrative of Surface Transportation Block Grant – Direct Attributable Work Tasks and Special Studies to be Performed in FY 26

(Primary work to be performed by WMPO staff except where noted.)

II-A Data and Planning Support Line-Item Codes: \$93,800

II-A-1 Networks and Support Systems: \$93,800

Mapping – Creation or maintenance of base maps, zone maps, land use, etc. for the study area. The MPO will create, maintain, and store mapping for the study area for each update of the study. The WMPO has a full-time GIS Analyst dedicated to this task.

II-B Planning Process Line-Item Codes: \$26,300

II-B-3 Special Studies: \$26,300

Special Studies: Staff Time - Safe Streets and Roads for All – \$5,000

Time utilized by Staff to manage the Safe Streets and Roads for All funded Special Study. An outside consultant will be utilized and contracted to perform the study. Kittleson & Associates have been selected to perform this task. For a comprehensive description of this study, please see the UPWP section titled: Narrative of Safe Streets and Roads for All (SS4A) Continued Funding for a Special Study.

Special Studies: Consultant – 2027-2031 Strategic Plan Update – \$15,000

Anticipated funds to hire an outside consultant to assist in developing the WMPO's 2027-2031 Strategic Plan.

Special Studies: Consultant – Compensation Analysis – \$6,300

Anticipated contracted amount to hire a consultant to perform a Compensation Analysis update.

An HR Consultant will compile a competitive market-based compensation analysis for the WMPO's current positions. This study will review the WMPO's existing job descriptions to understand each position's key responsibilities, requirements, levels within respective career progressions, and place within the organizational reporting and decision-making hierarchy.

The result will be a market analysis of current staff positions and compensation against similar organizations to ensure the WMPO is in line with our peers. In addition, the consultant will provide strategies that bolster internal equitable compensation and support the WMPO's ability to recruit and retain skilled employees necessary to meet the federal requirements and overall functions of the MPO.

III-E Management, Operations, & Program Support Admin Line-Item Codes:
\$1,353,761

II-B-3 Management & Operations: \$1,302,139

Management & Operations – Required ongoing administrative and operational tasks to support MPO committees and reporting requirements.

III-E Indirect Costs: \$51,622

Indirect Costs – Indirect Costs are costs to the Lead Planning Agency that are not direct costs and are not related to a specific activity but are shared costs across multiple activities. These are costs incurred for a common or joint purpose benefiting more than the one cost objective, and not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. The de minimis indirect cost rate as of October 1, 2024, is 15%, however a lower de minimis cost rate may be applied. The negotiated indirect cost rate negotiated between the City of Wilmington (Lead Planning Agency) and WMPO for FY 26 is 3.5% of the Modified Total Direct Cost.

Narrative of Safe Streets and Roads for All (SS4A) Continued Funding for a Special Study

(Primary work to be performed by a contracted consultant.)

The federal Infrastructure Investment and Jobs Act (IIJA) established the new Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion to be dispersed over the life of the program. The grant program funds are to be awarded on a competitive basis to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, and micro-mobility users; motorists; and commercial vehicle operators.

The SS4A program provides funding for the completion of Comprehensive Safety Action Plans and Implementation. To access the implementation funding, a Comprehensive Safety Action Plan meeting the USDOT standards must first be completed. Applications are accepted annually. The estimated cost to complete A Comprehensive Safety Action Plan for the Wilmington MPO's planning area is \$500,000. The grant provides federal funding in the amount of 80% and requires a 20% local match. The North Carolina Department of Transportation is not an eligible applicant but committed to provide \$50,000 in funding as a contribution towards the MPO's local match. The WMPO's members will provide the remaining \$50,000 local match. The match requirements from NCDOT and MPO members were committed in the FY 24 UPWP and the WMPO applied during the SS4A FY 24 funding cycle call for \$400,000 to develop a regional Comprehensive Safety Action Plan. The grant was awarded in December 2023 and development of the plan will begin in 2025.

Following adoption of the Comprehensive Safety Action Plan, this plan will provide an opportunity for our members with the ability to seek SS4A Implementation funding to improve and enhance safety in the communities served by the MPO.

II-B Planning Process Line-Item Codes:

II-B-3 Special Studies: \$500,000

Special Studies: Consultant - Safe Streets for All – Kittleson & Associates will be contracted to complete a Comprehensive Safety Action Plan.

Tables of FTA Section 5303

(Primary work to be performed by WMPO staff and WAVE staff.)

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	II-A-1
Title	Networks and Support Systems
5303 Task Objective	Collect and analyze data for route planning and submission to NTD
Tangible Product Expected	Transit System Data - Accurate data from multiple data collection devices onboard Wave Transit vehicles and other sources to ensure compliance with National Transit Database requirements
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	Collection of data and submission to NTD
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka Wave Transit
Responsible Agency	CFPTA (WAVE)
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	2,610
Section 5303 NCDOT 10%	2,610
Section 5303 FTA 80%	20,880
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	II-A-3
Title	Transportation Modeling
5303 Task Objective	Financial Planning - Plan capital and operating cost estimates to ensure fiscal compliance and maintain the adopted level of transit service
Tangible Product Expected	Financial Planning – Short range financial plans based on current federal and state legislation to ensure that transit services are provided in a consistent manner utilizing the most economical and efficient methods
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	Financial planning of the public transportation program
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka Wave Transit
Responsible Agency	CFPTA (WAVE)
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	750
Section 5303 NCDOT 10%	750
Section 5303 FTA 80%	6,000
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	II-B-2
Title	Regional Planning
5303 Task Objective	Community Goals & Objectives – Interpret and communicate with members of the Authority and WMPO TCC and TAC adopted planning documents defining community goals and objectives
Tangible Product Expected	Community Goals & Objectives – Service offerings that are compliant with adopted plans that outlined the goals of the community for public transportation in the region
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	Communication of goals and objectives to decision makers and the public
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka Wave Transit
Responsible Agency	CFPTA (WAVE)
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	380
Section 5303 NCDOT 10%	380
Section 5303 FTA 80%	3,040
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	II-B-2
Title	Regional Planning
5303 Task Objective	Transit Element of the LRTP – Provide input to CAC, TCC and TAC regarding long range transit plans for the region
Tangible Product Expected	Transit Element of the LRTP – Informed decisions regarding long range public transportation plans leading to a realistic planning document for the region
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	Provided input and educated decision makers regarding the federal and state public transportation program
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka Wave Transit
Responsible Agency	CFPTA (WAVE)
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	90
Section 5303 NCDOT 10%	90
Section 5303 FTA 80%	720
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	III-C-1
Title	Title VI Compliance
5303 Task Objective	Interpret and prepare Title VI documents and monitor Title VI efforts to ensure compliance with FTA approved Title VI program
Tangible Product Expected	Compliance with the Title VI circular and adopted Title VI program
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	Title VI program development and compliance efforts
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka Wave Transit
Responsible Agency	CFPTA (WAVE)
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	0
Section 5303 NCDOT 10%	0
Section 5303 FTA 80%	0
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	III-C-3
Title	Minority Business Enterprise
5303 Task Objective	Implement and monitor the MBE program to be compliant with adopted MBE program, update MBE goals as required, and undertake MBE outreach
Tangible Product Expected	MBE participation that is equal to or greater than the adopted and approved MBE goal
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	MBE program oversight
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka WAVE Transit
Responsible Agency	CFPTA (WAVE)
SPR - Highway - NCDOT	20%
SPR - Highway - F11WA	80%
Section 104 (f) PL, Local	20%
Section 104 (f) PL, FHWA	80%
Section 5303 Local	10%
Section 5303 NCDOT	10%
Section 5303 FTA	80%
Section 5307 Transit - Local	10%
Section 5307 Transit - NCDOT	10%
Section 5307 Transit - FTA	80%
Additional Funds - Local	100%

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	III-C-6
Title	Public Involvement
5303 Task Objective	Hear and analyze public comment from monthly meetings of the Authority, email comments, written comments and other comments outlined in the Authority Public Involvement Program. Work with public to update LCP, LRTP, SRTP and other planning documents.
Tangible Product Expected	Make recommendations to appropriate parties from comments made to the Authority by members of the community
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	Public comment
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka Wave Transit
Responsible Agency	CFPTA (WAVE)
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	390
Section 5303 NCDOT 10%	390
Section 5303 FTA 80%	3,120
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	III-E
Title	Management & Operations
5303 Task Objective	Management & Operations - MPO and CFPTA staff will conduct required administrative and operational tasks to support Wave Transit. Periodical reviews of administrative agreements and procedures. Staff will perform daily operations to disseminate planning information to the TAC/TCC committee members, the public and/or other agencies.
Tangible Product Expected	Compliance with FTA and NCDOT requirements, well informed community and elected officials about the public transit program, and functional system that meets the needs of the community
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	Collection of data and submission to NTD
Relationship	This is a collaborative effort of the Wilmington MPO and the Cape Fear Public Transportation Authority (CFPTA) aka Wave Transit
Responsible Agency	CFPTA (WAVE) & WMPO
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	6,950
Section 5303 NCDOT 10%	6,949
Section 5303 FTA 80%	55,595
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

MPO	Wilmington
FTA Code	44.21.00 - Program Support Administration
Task Code	III-E
Title	Management & Operations
5303 Task Objective	Indirect Costs – Indirect Costs are costs to the Lead Planning Agency that are not direct costs and are not related to a specific activity but are shared costs across multiple activities. These are costs incurred for a common or joint purpose benefiting more than the one cost objective, and not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved. The de minimis indirect cost rate as of October 1, 2024, is 15%, however a lower de minimis cost rate may be applied. The negotiated indirect cost rate negotiated between the City of Wilmington (Lead Planning Agency) and WMPO for FY 26 is 3.5% of the Modified Total Direct Cost.
Tangible Product Expected	Indirect Costs –Cost is to cover the LPA’s indirect costs associated with administering the 5303 Grant.
Expected Completion Date of Products	June 2026 1 Year Contract
Previous Work	
Relationship	Per MTDC rules, the indirect cost is can only be applied to \$50,000 of WAVE's \$80,253 passthrough funds. (50,000 Wave Funds + 34,395 WMPO funds) x 3.5% = \$2,954
Responsible Agency	City of Wilmington
SPR - Highway - NCDOT 20%	
SPR - Highway - F11WA 80%	
Section 104 (f) PL, Local 20%	
Section 104 (f) PL, FHWA 80%	
Section 5303 Local 10%	296
Section 5303 NCDOT 10%	295
Section 5303 FTA 80%	2,363
Section 5307 Transit - Local 10%	
Section 5307 Transit - NCDOT 10%	
Section 5307 Transit - FTA 80%	
Additional Funds - Local 100%	

Narrative of Additional Local Only Participation

(Primary work to be performed by WMPO staff except where noted.)

As part of the FY 26 UPWP, staff recommends our members contribute non-grant related funds for non-grant related expenses.

II-B-3 Special Studies: \$100,000

Special Studies: Local Only – Pilot Program for Grant Assistance – \$100,000.

The Bipartisan Infrastructure Law (BIL) authorized \$1.2 trillion for transportation and infrastructure with \$550 billion for new investments. In addition, the Inflation Reduction Act (IRA) directed \$500 billion towards clean energy initiatives, healthcare reduction, and increased tax revenues. A portion of funding from each of these laws has been directed to discretionary grants that are administered through the US Department of Transportation (USDOT). MPOs are eligible grant recipients for some of these grant opportunities, while our members (municipalities and counties) are eligible for some of the same as well as other grant opportunities.

The WMPO hired HDR to complete an analysis and determine potential opportunities that would be applicable for the WMPO. HDR presented these potential opportunities to the WMPO Board on June 26, 2024. There is a cost associated with the WMPO and/or our members applying for these potential grant opportunities. The Grant Assistance Pilot Program (\$100,000) is being established to provide the MPO and our members with funding assistance to cover the expenses related to transportation grant application submittal.

III-E Management, Operations, & Program Support Admin Line-Item Codes: \$79,000 (TBD)

Management & Operations – Administrative tasks and operational costs to support WMPO non-grant funded activities and initiatives.

These funds will allow us to maximize our public outreach efforts through the use of promotional items, prizes awarded for public participation in WMPO sponsored events, and the ability to provide light refreshments during public engagement events. In addition, the WMPO proposes to continue to contract with a lobbying firm to advance the WMPO Board's legislative priorities at the state and federal levels.

Neither promotional items, refreshments, nor lobbying are allowable grant funded expenses and require the use of funding from the WMPO's local members that are not associated with any grant or grant match funds.



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2025 - 2026 Unified Planning Work Program Amendment # 1
PL-104(f) Funding Reallocation
November 19, 2025

III-C-1 Title VI Compliance

Based on anticipated expenditures, the line item decreased by \$13,000
Decrease in expenditure based on NC DOT's DBE Interim Final Rule Implementation Memo issued on October 6, 2025. These funds were reallocated to the Management Operations task.

III-E Management Operations

Based on anticipated expenditures, the line item increased by \$13,000
Increase in expenditure based on NC DOT's DBE Interim Final Rule Implementation Memo issued on October 6, 2025. In effort to not impact the total PL-104(f) funding allocation budgeted for FY 26, the reduction in funding of the Title VI Compliance task was reallocated to the Management Operations task.

2025 - 2026 Unified Planning Work Program Amendment # 1
STBG-DA Funding Reallocation
November 19, 2025

II-B-3 Special Studies: Consultant - Compensation Analysis

Based on anticipated expenditures, the line item decreased by \$1,500

Decrease in expenditure based on finalized contracted amount for a consultant to perform the Compensation Analysis Special Study. These STBG-DA funds will be shifted to the 2027-2031 Strategic Plan Update Special Study task to help offset the increase in that contract's amount.

III-E Management Operations

Based on anticipated expenditures, the line item decreased by \$2,200

Decrease in expenditure needed to reallocate STBG-DA funds to the 2027-2031 Strategic Plan Update Special Study task. This shift will offset the increase in that contract's amount without increasing the current total STBG-DA amount budgeted for FY 26.

II-B-3 Special Studies: Consultant - 2027-2031 Strategic Plan Update

Based on anticipated expenditures, the line item increased by \$3,700

Increase in expenditure based on finalized contracted amount for a consultant to perform the 2027-2031 Strategic Plan Update Special Study. These funds will be reallocated from the Special Studies: Consultant - Compensation Analysis and Management Operations tasks to the 2027-2031 Strategic Plan Update Special Study task to offset the increase in that contract's amount without increasing the current STBG-DA budgeted amount.

2025 - 2026 Unified Planning Work Program Amendment # 1
5303 Funding Reallocation
November 19, 2025

44.27.00 III-C-1 Title VI Compliance

Based on anticipated expenditures, the line item decreased by \$1,400

Decrease in expenditure based on NC DOT's DBE Interim Final Rule Implementation Memo issued on October 6, 2025. The funding for this task is part of the 5303 Passthrough Agreement with WAVE Transit. Because the agreement was not executed prior to October 3rd, these funds were reallocated to the Management Operations task so as not to affect the total funding allocated to WAVE nor the 5303 funding awarded to the WMPO for FY 26.

44.27.00 III-C-3 Minority Business Enterprise Planning

Based on anticipated expenditures, the line item decreased by \$600

Decrease in expenditure based on NC DOT's DBE Interim Final Rule Implementation Memo issued on October 6, 2025. The funding for this task is part of the 5303 Passthrough Agreement with WAVE Transit. Because the agreement was not executed prior to October 3rd, these funds were reallocated to the Management Operations task so as not to affect the total funding allocated to WAVE nor the 5303 funding awarded to the WMPO for FY 26.

44.27.00 III-E Management Operations

Based on anticipated expenditures, the line item increased by \$2,000

Increase in expenditure based on NC DOT's DBE Interim Final Rule Implementation Memo issued on October 6, 2025. In effort to not affect the overall 5303 funds budgeted for FY 26, the reduction in funding allocated to the Title VI Compliance and Minority Business Enterprise Planning tasks were reallocated to the Management Operations task.



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2025 - 2026 Unified Planning Work Program Amendment # 2
Modify Task Narratives
February 25, 2026

The below changes enhance the narrative of tasks to provide more detail of what the task encompasses. There are no changes to the funds budgeted for the tasks.

PL104:

44.24.00 II-A-1 Networks and Support Systems

Traffic Volume Counts – Wilmington MPO staff maintains an ongoing traffic counting program. An annual summary of the urban area traffic counts will be prepared and uploaded to the WMPO website. Necessary costs to support this Program include, but are not limited to, staff time and effort, equipment purchases and leases, software purchases and leases, data collection and processing fees, consulting and/or contractual services related to the task, traffic counter vehicle lease, maintenance, fuel, and insurance costs, etc.

44.27.00 III-E Management & Operations

Management & Operations – Required ongoing administrative and operational tasks to support MPO committees and reporting requirements. Necessary costs to support Management & Operations include, but are not limited to, staff time and effort, equipment purchases and leases, maintenance service and use contracts for copiers, printers, AV equipment, and other office equipment, consulting and professional contractual services not listed under Special Studies, website hosting, compliance, and maintenance, direct costs of rent, maintenance, and utilities for the WMPO's office space, office and supply purchases, travel & training costs, software subscriptions and purchases, printing and advertising services, insurance coverages, vehicle lease, maintenance, and fuel costs, general operating costs, etc.

STBG-DA:

44.24.00 II-A-1 Networks and Support Systems

Mapping – Creation or maintenance of base maps, zone maps, land use, etc. for the study area. The MPO will create, maintain, and store mapping for the study area for each update of the study. The WMPO has a full-time GIS Analyst dedicated to this task. Necessary costs to support this task include, but are not limited to, staff time and effort, equipment purchases and leases, software purchases and leases, data collection and processing fees, consulting and/or contractual services related to the task, etc.

44.27.00 III-E Management & Operations

Management & Operations – Required ongoing administrative and operational tasks to support MPO committees and reporting requirements. Necessary costs to support Management & Operations include, but are not limited to, staff time and effort, equipment purchases and leases, maintenance service and use contracts for copiers, printers, AV equipment, and other office equipment, consulting and professional contractual services not listed under Special Studies, website hosting, compliance, and maintenance, direct costs of rent, maintenance, and utilities for the WMPO’s office space, office and supply purchases, travel & training costs, software subscriptions and purchases, printing and advertising services, insurance coverages, vehicle lease, maintenance, and fuel costs, general operating costs, etc.

5303:

44.27.00 III-E Management & Operations

Management & Operations – Required ongoing administrative and operational tasks to support MPO committees and reporting requirements. Necessary costs to support Management & Operations include, but are not limited to, staff time and effort, equipment purchases and leases, maintenance service and use contracts for copiers, printers, AV equipment, and other office equipment, consulting and professional contractual services not listed under Special Studies, website hosting, compliance, and maintenance, direct costs of rent, maintenance, and utilities for the WMPO’s office space, office and supply purchases, travel & training costs, software subscriptions and purchases, printing and advertising services, insurance coverages, vehicle lease, maintenance, and fuel costs, general operating costs, etc.



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2025 - 2026 Unified Planning Work Program Amendment # 3
PL-104(f) Funding Reallocation
March 25, 2026

The below budget reallocations move excess funds from completed tasks to Management & Operations to support year end staff and operational needs. This Amendment does not affect the overall total PL104 budget.

44.24.00 II-A-1 Networks and Support Systems

Based on anticipated expenditures, the line item decreased by \$5,000

Traffic Volume Counts –

Due to staff procuring necessary traffic counting equipment at a lower cost than originally projected, this task’s budget decreased by \$5,000. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.23.01 II-A-2 Travelers and Behavior

Based on anticipated expenditures, the line item decreased by \$1,100

Dwelling Unit, Population, Employment Changes –

Staff has mostly completed the projected FY 26 initiatives regarding changes in population and development across the WMPO’s area. Necessary restructuring of transportation services to meet current and forecasted demands have been identified and are being documented. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.23.02 II-B-1 Target Planning

Based on anticipated expenditures, the line item decreased by \$1,200

Freight Movement/Mobility Planning –

Staff has completed the projected FY 26 initiatives regarding Freight Movement/Mobility Planning across the WMPO’s area. Recommendations are provided in the Cape Fear Navigating Change 2050 MTP, adopted in October 2025. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 II-B-3 Special Studies

Based on anticipated expenditures, the line item decreased by \$1,900

Staff Time - 2027-2031 Strategic Plan & 2050 MTP Update –

Staff has completed the work planned in FY 26 for the 2027-2031 Strategic Plan & 2050 MTP Update. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.21.00 III-A-1 Planning Work Program

Based on anticipated expenditures, the line item decreased by \$400

Staff has completed amending the FY 26 UPWP and the FY27 UPWP is ready to be adopted in compliance with the March 31, 2026, deadline. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.25.00 III-B-1 Prioritization

Based on anticipated expenditures, the line item decreased by \$1,000

Staff has completed 75% of the work planned for Prioritization in FY 26. The available funds left in the task will be used to perform the remaining 25% of work to be done. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.25.00 III-B-2 Metropolitan TIP

Based on anticipated expenditures, the line item decreased by \$1,800

Staff has mostly completed the work assigned to this task. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 III-C-6 Public Involvement

Based on anticipated expenditures, the line item decreased by \$4,000

With the Adoption of the Cape Fear Navigating Change 2050 MTP in October 2025, staff does not anticipate needing the full \$10,000 originally budgeted for staff time allocated to this task. These excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 III-D Statewide & Extra-Regional Planning

Based on anticipated expenditures, the line item decreased by \$2,500

Staff has completed approximately 40% of the work allocated to this task and does not anticipate needing the full \$7,000 originally budgeted. The excess funds were moved down to the PL104 Management & Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 III-E Management & Operations

Based on anticipated expenditures, the line item increased by \$18,900

Management & Operations –

To allow for flexibility of available funds, the excess funding from the above tasks were moved down to Management & Operations. These funds will allow for necessary costs to support Management & Operations that include, but are not limited to, staff time and effort, equipment purchases and leases, maintenance service and use contracts for copiers, printers, AV equipment, and other office equipment, consulting and professional contractual services not listed under Special Studies, website hosting, compliance, and maintenance, direct costs of rent, maintenance, and utilities for the WMPO's office space, office and supply purchases, travel & training costs, software subscriptions and purchases, printing and advertising services, insurance coverages, vehicle lease, maintenance, and fuel costs, general operating costs, etc.



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2025 - 2026 Unified Planning Work Program Amendment # 4
Indirect Cost Funding Reallocation
April 29, 2026

On March 31, 2026, the City of Wilmington notified the WMPO that City Leadership met to discuss the indirect costs budgeted in the FY 26 UPWP. At that meeting, the City decided not to move forward with claiming indirect costs, making those funds available for use elsewhere in the UPWP.

Amendment #4 reallocates the funds budgeted in each grant's Indirect Costs 3.5% of MTDC line to the Management & Operations line. Management & Operations costs include, but are not limited to, staff time and effort, equipment purchases and leases, maintenance service and use contracts for copiers, printers, AV equipment, and other office equipment, consulting and professional contractual services not listed under Special Studies, website hosting, compliance, and maintenance, direct costs of rent, maintenance, and utilities for the WMPO's office space, office and supply purchases, travel & training costs, software subscriptions and purchases, printing and advertising services, insurance coverages, vehicle lease, maintenance, and fuel costs, general operating costs, etc.

This Amendment does not affect the grants' Federal, State and Local funding allocations, or overall total FY 26 UPWP budget.

PL104

44.27.00 III-E Indirect Costs 3.5% of MTDC

Based on anticipated expenditures, the line item decreased by \$16,170

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 III-E Management & Operations

Based on anticipated expenditures, the line item increased by \$16,170

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

PLY410 – Safe and Accessible Transportation Options (SATO)

44.27.00 III-E Indirect Costs 3.5% of MTDC

Based on anticipated expenditures, the line item decreased by \$287

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 III-E Management & Operations

Based on anticipated expenditures, the line item increased by \$287

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

STBG-DA

44.27.00 III-E Indirect Costs 3.5% of MTDC

Based on anticipated expenditures, the line item decreased by \$51,622

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 III-E Management & Operations

Based on anticipated expenditures, the line item increased by \$51,622

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

5303

44.27.00 III-E Indirect Costs 3.5% of MTDC

Based on anticipated expenditures, the line item decreased by \$2,954

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

44.27.00 III-E Management & Operations

Based on anticipated expenditures, the line item increased by \$2,954

Due to the City not seeking reimbursement of Indirect Costs, these funds were moved to the Management and Operations line where they can be utilized for staff time and operating expenditures as needed.

WMPO 2025 - 2026 UPWP Administrative Table

WMPO FY26 Task and Cost Allocations			FHWA/TPD Planning - PL104(f)			FHWA/TPD Planning - PL-Y410	FHWA/TPD Planning - STBG-DA			FHWA - Safe Streets & Roads 4 All				FTA/IMD - 5303 - Planning				Additional Funds	FY26 PROGRAM TOTALS				
FTA CODE	TASK CODE	TASK DESCRIPTION	WBS #: TBD			WBS #: TBD	WBS #: TBD			State WBS # 51360 / Federal Award # 693J32540101				WBS #: TBD				Local (100%)	FY26 PROGRAM TOTALS				
			Local 20%	Federal 80%	Total 100%	Federal Total 100%	Local 20%	Federal 80%	Total 100%	Local 10%	State 10%	Federal 80%	Total 100%	Local 10%	State 10%	Federal 80%	Total 100%		Local Totals	State Totals	Federal Totals	Grand Totals	
	II-A	Data and Planning Support	19,440	77,760	97,200	-	18,760	75,040	93,800	-	-	-	-	3,360	3,360	26,880	33,600	-	41,560	3,360	179,680	224,600	
44.24.00	II-A-1	Networks and Support Systems	19,160	76,640	95,800	-	18,760	75,040	93,800	-	-	-	-	2,610	2,610	20,880	26,100	-	40,530	2,610	172,560	215,700	
44.23.01	II-A-2	Travelers and Behavior	40	160	200	-	-	-	-	-	-	-	-	-	-	-	-	-	40	-	160	200	
44.23.02	II-A-3	Transportation Modeling	240	960	1,200	-	-	-	-	-	-	-	750	750	6,000	7,500	-	990	750	6,960	8,700		
44.23.02	II-B	Planning Process	12,080	48,320	60,400	7,913	5,700	22,800	28,500	-	-	-	-	470	470	3,760	4,700	100,000	118,250	470	82,793	201,513	
44.23.02	II-B-1	Target Planning	1,160	4,640	5,800	-	-	-	-	-	-	-	-	-	-	-	-	-	1,160	-	4,640	5,800	
44.23.01	II-B-2	Regional Planning	9,300	37,200	46,500	-	-	-	-	-	-	-	470	470	3,760	4,700	-	9,770	470	40,960	51,200		
	Y-410 SATO	Safe and Accessible Transportation Options - Y-410 Set Aside	-	-	-	7,913	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,913	7,913	
44.27.00	II-B-3	Special Studies: Total	1,620	6,480	8,100	-	5,700	22,800	28,500	-	-	-	-	-	-	-	-	100,000	107,320	-	29,280	136,600	
44.27.00	II-B-3	Special Studies: Staff Time - 2027-2031 Strategic Plan & 2050 MTP	1,620	6,480	8,100	-	-	-	-	-	-	-	-	-	-	-	-	-	1,620	-	6,480	8,100	
44.27.00	II-B-3	Special Studies: Staff Time - Safe Streets & Roads for All	-	-	-	-	1,000	4,000	5,000	-	-	-	-	-	-	-	-	-	1,000	-	4,000	5,000	
44.27.00	II-B-3	Special Studies: Consultant - 2027-2031 Strategic Plan Update	-	-	-	-	3,740	14,960	18,700	-	-	-	-	-	-	-	-	-	3,740	-	14,960	18,700	
44.27.00	II-B-3	Special Studies: Consultant - Compensation Analysis	-	-	-	-	960	3,840	4,800	-	-	-	-	-	-	-	-	-	960	-	3,840	4,800	
44.27.00	II-B-3	Special Studies: Local Only - Grant Assistance Pilot Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	100,000	-	-	100,000	
44.27.00	II-B-3	Special Studies: Study 5	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
	III-A	Planning Work Program	320	1,280	1,600	-	-	-	-	-	-	-	-	-	-	-	-	-	320	-	1,280	1,600	
44.21.00	III-A-1	Planning Work Program	120	480	600	-	-	-	-	-	-	-	-	-	-	-	-	-	120	-	480	600	
44.24.00	III-A-2	Metrics and Performance Measures	200	800	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	200	-	800	1,000	
44.25.00	III-B	Transp. Improvement Plan	1,940	7,760	9,700	-	-	-	-	-	-	-	-	-	-	-	-	-	1,940	-	7,760	9,700	
44.25.00	III-B-1	Prioritization	800	3,200	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-	800	-	3,200	4,000	
44.25.00	III-B-2	Metropolitan TIP	140	560	700	-	-	-	-	-	-	-	-	-	-	-	-	-	140	-	560	700	
44.25.00	III-B-3	Merger/Project Development	1,000	4,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000	-	4,000	5,000	
44.27.00	III-C	Cvl Rgts. Cmp./Otr. Reg. Reqs.	1,400	5,600	7,000	-	-	-	-	-	-	-	390	390	3,120	3,900	-	1,790	390	8,720	10,900		
44.27.00	III-C-1	Title VI Compliance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
44.27.00	III-C-2	Environmental Justice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
44.27.00	III-C-3	Minority Business Enterprise Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
44.27.00	III-C-4	Planning for the Elderly	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
44.27.00	III-C-5	Safety/Drug Control Planning	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
44.27.00	III-C-6	Public Involvement	1,200	4,800	6,000	-	-	-	-	-	-	-	390	390	3,120	3,900	-	1,590	390	7,920	9,900		
44.27.00	III-C-7	Private Sector Participation	200	800	1,000	-	-	-	-	-	-	-	-	-	-	-	-	200	-	800	1,000		
44.27.00	III-D	Statewide & Extra-Regional Planning	900	3,600	4,500	-	-	-	-	-	-	-	-	-	-	-	-	900	-	3,600	4,500		
44.27.00	III-D	Statewide & Extra-Regional Planning	900	3,600	4,500	-	-	-	-	-	-	-	-	-	-	-	-	900	-	3,600	4,500		
44.27.00	III-E	Management Ops, Program Suppt Admin	56,320	225,280	281,600	287	270,313	1,081,248	1,351,561	-	-	-	-	7,245	7,245	57,958	72,448	79,000	412,878	7,245	1,364,716	1,784,896	
44.27.00	III-E	Management Operations	56,320	225,280	281,600	287	270,313	1,081,248	1,351,561	-	-	-	-	7,245	7,245	57,958	72,448	79,000	412,878	7,245	1,364,716	1,784,896	
44.27.00	III-E	Indirect Costs 3.5% of MTDC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
FY26 TOTALS:			92,400	369,600	462,000	8,200	294,773	1,179,088	1,473,861	-	-	-	-	11,465	11,465	91,718	114,648	179,000	577,638	11,465	1,648,549	2,237,709	
			Local	Federal	Total	Total / Federal	Local	Federal	Total	Local	Federal	Federal	Total	Local	State	Federal	Total	Local	Local	State	Federal	Grand Total	
			PL 104(f)			PL Y410 SATO	STBG-DA			Safe Streets for All				5303 - Normal Planning				Additional	Totals				
			\$ 462,000			8,200	STBG Placeholder \$ 1,473,861																

WMPO FY24 Task and Cost Allocations - Carry Forward			FHWA/TPD Planning - PL104(f)			FHWA/TPD Planning - PL-Y410	FHWA/TPD Planning - STBG-DA			FHWA - Safe Streets 4 All				FTA/IMD - 5303 - Normal Planning				Additional Funds	FY24 CARRY FORWARD TOTALS				
FTA CODE	TASK CODE	TASK DESCRIPTION	N/A - Does Not Carry Forward			N/A - Does Not Carry Forward	WBS #: 44094.1.5			State WBS # 51360 / Federal Award # 693J32540101				N/A - Does Not Carry Forward				Local (100%)	FY24 CARRY FORWARD TOTALS				
			Local 20%	Federal 80%	Total 100%	Total 100%	Local 20%	Federal 80%	Total 100%	Local 10%	State 10%	Federal 80%	Total 100%	Local 10%	State 10%	Federal 80%	Total 100%		Local Totals	State Totals	Federal Totals	Grand Totals	
	II-B	Planning Process	-	-	-	-	-	-	-	50,000	50,000	400,000	500,000	-	-	-	-	-	50,000	50,000	400,000	500,000	
44.27.00	II-B-3	Special Studies: Consultant - Safe Streets & Roads for All (SS4A)	-	-	-	-	-	-	-	50,000	50,000	400,000	500,000	-	-	-	-	-	50,000	50,000	400,000	500,000	
FY 24 CONTINUANCE TOTALS:			-	-	-	-	-	-	-	50,000	50,000	400,000	500,000	-	-	-	-	-	50,000	50,000	400,000	500,000	
			Local	Federal	Total	Total / 100% Federal	Local	Federal	Total	Local	Federal	Federal	Total	Local	State	Federal	Total	Local	Local	State	Federal	Grand Total	
			PL 104(f)			PL Y410 SATO	STBG-DA			Safe Streets for All				5303 - Normal Planning				Additional	Totals				

Combined Total of FY26 and FY24 Continuance			PL 104(f)			PL Y410 SATO	STBG-DA			Safe Streets for All				5303 - Normal Planning				Additional	FY26 & FY24 Combined Total				
			Local	Federal	Total	Total / 100% Federal	Local	Federal	Total	Local	Federal	Federal	Total	Local	State	Federal	Total	Local	Local	State	Federal	Grand Total	
TOTALS:			92,400	369,600	462,000	8,200	294,773	1,179,088	1,473,861	50,000	50,000	400,000	500,000	11,465	11,465	91,718	114,648	179,000	627,638	61,465	2,048,549	2,737,709	

Anticipated DBE Contracting Opportunities for FY 2026

Name of MPO: Wilmington Urban Area MPO

Person Completing Form: Mike Kozlosky

Telephone Number: 910-342-2781

Task Code	Prospectus Description	Name of Agency Contracting Out	Type of Contracting Opportunity (Consultant, etc.)	Federal Funds to be Contracted Out	Total Funds to be Contracted Out
II-B-3	FY 26: New Special Studies: Consultant 2027 – 2031 Strategic Plan Update	City of Wilmington	Consultant	\$14,960	\$18,700
II-B-3	FY 26: New Special Studies: Consultant Compensation Analysis	City of Wilmington	Consultant	\$3,840	\$4,800
II-B-3	FY 24: Continuance Special Studies: Consultant Safe Streets & Roads for All	City of Wilmington	Consultant	\$400,000	\$500,000

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
BOARD**

**RESOLUTION ADOPTING THE FY 2026 UNIFIED PLANNING WORK
PROGRAM FOR THE WILMINGTON URBAN AREA METROPOLITAN
PLANNING ORGANIZATION**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority, and the North Carolina Board of Transportation; and

WHEREAS, a comprehensive and continuing transportation planning program must be carried out cooperatively in order to ensure that funds for transportation projects are effectively allocated to the Wilmington Urban Area; and

WHEREAS, the City of Wilmington has been designated as the recipient of Federal Transit Administration Metropolitan Planning Program (Section 5303) funds and Federal Highway Administration Metropolitan Planning (Section 104(f)) funds; and

WHEREAS, members of the Wilmington Urban Area Metropolitan Planning Organization Board agree that the Planning Work Program will effectively advance transportation planning for State Fiscal Year 2025-2026.

NOW THEREFORE, be it resolved that the Board of the Wilmington Urban Area Metropolitan Planning Organization hereby adopts the FY 2025-2026 Planning Work Program for the Wilmington Urban Area.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization's Board on March 26, 2025.

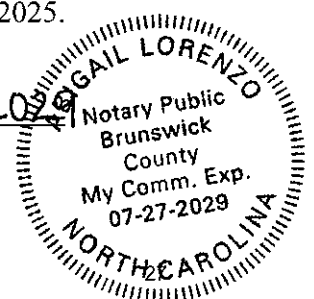
I, Henry E Miller III, Chair of the Board of the Wilmington Urban Area Metropolitan Planning Organization do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Board, duly held on this the 26th day of March 2025.

Henry E Miller III

Henry E. Miller III, Chair

***** Subscribed and sworn to me this 26 day of March, 2025.

Notary Public Abigail Jones My commission expires 7/27/2029



**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
BOARD**

**RESOLUTION APPROVING AMENDMENT # 1 TO THE FISCAL YEAR 2026
UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority, and the North Carolina Board of Transportation; and

WHEREAS, the Fiscal Year (FY) 2026 Unified Planning Work Program documenting the continuing, cooperative, and comprehensive transportation planning program in the Wilmington Urban Area was adopted by the Wilmington Urban Area Metropolitan Planning Organization's Board on March 26, 2025; and

WHEREAS, the need for amendments to the FY 2026 Unified Planning Work Program has been evaluated and justified in order to effectively advance transportation planning for FY 2026; and

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization can amend the FY 2026 Unified Planning Work Program to cover any anticipated expenditures for the fiscal year; and

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization proposes amendments to the FY 2026 Unified Planning Work Program to reflect current and anticipated expenditures.

NOW THEREFORE, be it resolved that the Board of the Wilmington Urban Area Metropolitan Planning Organization hereby approves Amendment # 1 to the FY 2026 Unified Planning Work Program.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization's Board on November 19, 2025.



Luke Waddell, Vice-Chair



Mike Kozlosky, Secretary

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
BOARD**

**RESOLUTION APPROVING AMENDMENT # 2 TO THE FISCAL YEAR 2026
UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority, and the North Carolina Board of Transportation; and

WHEREAS, the Fiscal Year (FY) 2026 Unified Planning Work Program documenting the continuing, cooperative, and comprehensive transportation planning program in the Wilmington Urban Area was adopted by the Wilmington Urban Area Metropolitan Planning Organization's Board on March 26, 2025; and

WHEREAS, the Board of the Wilmington Urban Area Metropolitan Planning Organization approved Amendment #1 on November 19, 2025; and

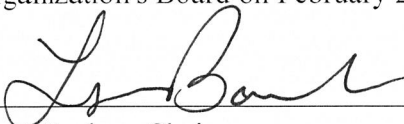
WHEREAS, the need for amendments to the FY 2026 Unified Planning Work Program has been evaluated and justified in order to effectively advance transportation planning for FY 2026; and

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization can amend the FY 2026 Unified Planning Work Program to update task narratives for the fiscal year; and

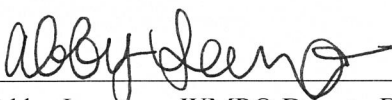
WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization proposes amendments to the FY 2026 Unified Planning Work Program to reflect current and anticipated expenditures.

NOW THEREFORE, be it resolved that the Board of the Wilmington Urban Area Metropolitan Planning Organization hereby approves Amendment # 2 to the FY 2026 Unified Planning Work Program.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization's Board on February 25, 2026.



Lynn Barbee, Chair



Abby Lorenzo, WMPO Deputy Director

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
BOARD**

**RESOLUTION APPROVING AMENDMENT # 3 TO THE FISCAL YEAR 2026
UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority, and the North Carolina Board of Transportation; and

WHEREAS, the Fiscal Year (FY) 2026 Unified Planning Work Program documenting the continuing, cooperative, and comprehensive transportation planning program in the Wilmington Urban Area was adopted by the Wilmington Urban Area Metropolitan Planning Organization's Board on March 26, 2025; and

WHEREAS, the Board of the Wilmington Urban Area Metropolitan Planning Organization approved Amendment #1 on November 19, 2025; and

WHEREAS, the Board of the Wilmington Urban Area Metropolitan Planning Organization approved Amendment #2 on February 25, 2026; and

WHEREAS, the need for amendments to the FY 2026 Unified Planning Work Program has been evaluated and justified in order to effectively advance transportation planning for FY 2026; and

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization can amend the FY 2026 Unified Planning Work Program to cover any anticipated expenditures for the fiscal year; and

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization proposes amendments to the FY 2026 Unified Planning Work Program to reflect current and anticipated expenditures.

NOW THEREFORE, be it resolved that the Board of the Wilmington Urban Area Metropolitan Planning Organization hereby approves Amendment # 3 to the FY 2026 Unified Planning Work Program.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization's Board on March 25, 2026.



Lynn Barbee, Chair



Mike Kozlosky, Secretary

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
BOARD**

**RESOLUTION APPROVING AMENDMENT # 4 TO THE FISCAL YEAR 2026
UNIFIED PLANNING WORK PROGRAM**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority, and the North Carolina Board of Transportation; and

WHEREAS, the Fiscal Year (FY) 2026 Unified Planning Work Program documenting the continuing, cooperative, and comprehensive transportation planning program in the Wilmington Urban Area was adopted by the Wilmington Urban Area Metropolitan Planning Organization's Board on March 26, 2025; and

WHEREAS, the Board of the Wilmington Urban Area Metropolitan Planning Organization approved Amendment #1 on November 19, 2025; and

WHEREAS, the Board of the Wilmington Urban Area Metropolitan Planning Organization approved Amendment #2 on February 25, 2026; and

WHEREAS, the Board of the Wilmington Urban Area Metropolitan Planning Organization approved Amendment #3 on March 25, 2026; and

WHEREAS, the need for amendments to the FY 2026 Unified Planning Work Program has been evaluated and justified in order to effectively advance transportation planning for FY 2026; and

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization can amend the FY 2026 Unified Planning Work Program to cover any anticipated expenditures for the fiscal year; and

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization proposes amendments to the FY 2026 Unified Planning Work Program to reflect current and anticipated expenditures.

NOW THEREFORE, be it resolved that the Board of the Wilmington Urban Area Metropolitan Planning Organization hereby approves Amendment # 4 to the FY 2026 Unified Planning Work Program.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization's Board on April 29, 2026.



Lynn Barbee, Chair



Mike Kozlosky, Secretary